



### Notice of Intent to Award

Solicitation Number	356314	Award Date	10/2/2023   11:42 AM CDT
Solicitation Title	Civil Engineering Firm - East Bank Vision Plan		
Buyer Name	Scott Ferguson	Buyer Email	scott.ferguson@nashville.gov
BAO Rep	Sierra Washington	BAO Email	sierra.washington@nashville.gov

### Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Kimley-Horn and Associates, Inc.	Company Contact	Katherine Frye		
Street Address	421 Fayetteville Street, Suite 600				
City	Raleigh	State	NC	Zipcode	27601

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

### Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

### Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.  No, the EBO Program is not applicable.

### Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.  No, monthly reporting is not applicable.

### Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

### Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

*MLL* Supervisor (Initial)

*Michelle R. Hernandez Lane*  
Michelle R. Hernandez Lane  
Purchasing Agent & Chief Procurement Officer

RFQ# 356314 - Civil Engineering Firm - East Bank Vision Plan					
Evaluation Criteria	Barge Civil Associates, LLC	GRESHAM SMITH	Kimley-Horn and Associates, Inc.	Lamar Dunn & Associates, Inc.	LOSE DESIGN
<b>Round 1</b>					
<b>Solicitation Acceptance</b>	Yes	Yes	Yes	Yes	Yes
<b>Contract Acceptance</b>	Yes	Yes	Yes	Yes	Yes
<b>ISA Questionnaire Completed and Terms Accepted</b>	Yes	Yes	Yes	Yes	Yes
<b>Management Plan and Approach (30 Points)</b>	28	27	28	24	21
<b>Team Structure, Qualifications and Capacity to Perform (35 Points)</b>	28	31	33	30	24
<b>Relevant Project Experience (35 Points)</b>	30	31	33	29	25
<b>Round 1 Totals</b>	<b>86</b>	<b>89</b>	<b>94</b>	<b>83</b>	<b>70</b>

**Strength & Weaknesses**

**Barge Civil Associates, LLC**

**Management Plan and Approach (30 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Q#1 - Firm did not adequately demonstrate an understanding of the scope of work. requirements. Q#2 - Overall lacked relevant details. Q#3 - Firm did not adequately illustrate an example of a project schedule that details the proposed tasks and subtasks as outlined in the scope.

**Team Structure, Qualifications and Capacity to Perform (35 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Q#1 - Firm did not adequately demonstrate team relationships. Q#2 - Firm's response lacked adequate resume information and details lacking. Q#3 - Firm's staff availability not adequate.

**Relevant Project Experience (35 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Q#1 - Firm's team members experience and qualifications not the same complexity of requested project. Q#2 - Referenced projects not the same size and scope of requested

**GRESHAM SMITH**

**Management Plan and Approach (30 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Q#2 - Firm's approach to coordinating project information with various internal to Metro and External to Metro Stakeholders. Q#3 - Firm's example project schedule is

**Team Structure, Qualifications and Capacity to Perform (35 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Q#1 - Firm's team composition and relative experience do not match scope of project requested. Firm did not provide availability of team members as requested. Firm's response lacked detail on all firms.

**Relevant Project Experience (35 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Q#1 - Firm did not adequately demonstrate experience of prime and subs working together. Q#2 - Referenced projects not the same size and scope of requested project. Q#3 - Firm did not provide a response.

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**Kimley-Horn and Associates, Inc.**

**Management Plan and Approach (30 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Q#3 - Firm's example schedule is generic.

**Team Structure, Qualifications and Capacity to Perform (35 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Q#1 - Firm's lead lacks relevant experience with this scope. Q#2 - Firm did not provide detail or resumes for subs.

**Relevant Project Experience (35 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Q#1 - Firm's projects not same scope and complexity as project requested.

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**Lamar Dunn & Associates, Inc.**

**Management Plan and Approach (30 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Q#1 - Firm did not adequately demonstrate an understanding of the scope of work. Q#2 - Firm's approach does not adequately demonstrate understanding of the key issues associated with the project and the goals of Metro.

**Team Structure, Qualifications and Capacity to Perform (35 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Q#1 - Firm's lead lacks relevant experience with this scope. Q#2 - Firm's project team capacity and focus due to large team size.

**Relevant Project Experience (35 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Q#1 - Firm's projects not same scope, complexity and scale as project requested. Q#2 - Firm's projects did not list who was prime and sub-consultants.

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**LOSE DESIGN**

**Management Plan and Approach (30 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Q#1 - Firm did not demonstrate an understanding of the scope of work. Q#2 - Firm's approach does not adequately demonstrate understanding of the key issues associated with the project and the goals of Metro.

**Team Structure, Qualifications and Capacity to Perform (35 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Weaknesses Q#1 - Firm's team and lead lacks relevant experience with this scope. Q#2 - Firm's project team capacity and focus due to large team size. Firm did not provide a schedule of existing projects. Q#3 - Firm did not provide financial details.

**Relevant Project Experience (35 Points)**

**Strengths** Firm's response addressed everything we requested in the RFP except for the weaknesses noted below.

**Weaknesses** Q#1 - Firm did not demonstrate experience and qualifications of the team on previous projects of similar size, scope and complexity. Firm's projects not same scope, complexity and scale as project requested. Q#2 - Firm's projects did not list who was prime and sub-consultants.

**Ferguson, Scott (Finance)**

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**From:** Washington, Sierra (Finance)  
**Sent:** Tuesday, September 26, 2023 1:17 PM  
**To:** Ferguson, Scott (Finance)  
**Cc:** Frye, Jeremy (Finance); Wood, Christopher (Finance - Procurement)  
**Subject:** 356314 Civil Engineering Firm - East Bank Vision Plan (A&E)  
**Attachments:** 356314 Civil Engineering Firm - East Bank Vision Plan.pdf; 356314 Civil Engineering Firm East bank Vision Plan.pdf

Hi Scott,

Please accept this as my final assessment for the referenced RFQ#. The awardee is compliant with the EBO program having acknowledged the established M/WBE subcontracting goals. The SBE/SDVs have been confirmed. This contract will require B2GNow monitoring. Please see attachments.

Thank you,

Sierra M. Washington  
Contract Compliance Officer  
Department of Finance -Office of Minority and Women Business Assistance (BAO)  
Metropolitan Government  
Nashville & Davidson County  
(p) [615.880.2783](tel:615.880.2783)



## Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: Kimley-Horn and Associates, Inc.	Proposer's Phone #: 615 564 2701
Solicitation Title: Civil Engineering Firm - East Bank Vision Plan	Proposer's Email Address: david.corley@kimley-horn.com
Solicitation #: 356314	Total Bid Amount: TBD
<b>EBO Goal (%)</b> : <u>9.00</u> MBE% <u>3</u> WBE%	EBO Goal Met? (Y/N) <b>Y</b>

The following MWBE\* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	ABES Engineering	2500 Mt. Moriah Rd, Suite H229, Memphis, TN 38115	901 340 3011	MBE	1	81101528, 81101500	Stormwater and Utilities
2	Athena Engineering and Environmental, Inc.	52 Lindsley Ave., Suite 101, Nashville, TN 37210	615 336 8001	WBE	5	81101514, 77000000	Environmental and Geotechnical
3	Civil Infrastructure Associates, Inc.	307 Hickerson Drive, Murfreesboro, TN 37129	615 516 2852	WBE	5	81151604, 81101500	Survey and Utilities
4	Hawkins Partners, Inc.	110 S 10th Street, Second Floor, Nashville, TN 37206	615 255 5218	WBE	5	81101517	Landscape and Streetscape
5	Logan Patri Engineering, Inc.	630-C Southgate Avenue, Nashville, TN 37203	615 726 2902	MBE	4	81101505	Structural
6				Select	Select		
7				Select	Select		

*I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.*

Authorized Representative (Printed Name/Title/Signature) Chris Rhodes, P.E.  Vice President	Date 08/09/2023
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\*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Acknowledged EBO Goals Achievement?	Yes	<b>For Internal Office Use ONLY</b> If No, Good Faith Efforts Met?	BAO Only
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**BAO Representative :** Sierra Washington **Metro Buyer:** Scott Ferguson

**Project Manager:** Hal Balthrop **Date:** 09/26/23

**BAO Notes:**

Prime has acknowledged the M/WBE goals set by the solicitation, and has acknowledged they can meet them.

## BAO SBE Assessment Sheet

BAO Specialist: Sierra Washington

Contract Specialist: Scott Ferguson

Date: 09/26/23

Department Name: Planning Commission

RFP/ITB Number: 356314

Project Name: Civil Engineering Firm - East Bank Vision Plan (A&E) (18% SBE/SDV Requirement)

Primary Contractor:	SBE/SDV Requirement Acknowledged	Comments
Kimley-Horn and Associates, Inc.	Yes	Proposer acknowledged 18% participation requirement of SBE/SDV over life of the project as required by the solicitation. Proposed to utilize the following SBE subcontractors: <b>ABES Engineering</b> for stormwater utilities, <b>Civil Infrastructure Associates, Inc.</b> for survey and utilities, <b>Hawkins Partners, Inc.</b> for landscape and streetscape, and <b>Logan Patri Engineering, Inc.</b> for structural.