

**METROPOLITAN NASHVILLE**  
**METROPOLITAN AUDIT COMMITTEE MEETING AGENDA**  
**November 8, 2023, 4:00 p.m.**

**Committee Room 2**  
**205 Metropolitan Courthouse**

- I. Call Meeting to Order (Tom Bates – Committee Chairman)
- II. Public Comment
  - Pursuant to Tennessee Public Chapter No. 300, time is reserved for the public to comment on matters germane to items on the meeting agenda. A sign-up sheet will be provided before the meeting is called to order. A maximum of 8 persons who write their names on the sign-up sheet provided, before the meeting is called to order, will be allowed to share their comments for a maximum of 2 minutes per person, and this comment period will be held at the commencement of the meeting.
- III. Approval of Minutes (Tom Bates – Committee Chairman)
  - Approval of Minutes for August 28, 2023, meeting
- IV. New Business
  - Discussion on Director of Metro Water Services, Scott Potter’s, request for an audit of Metro Water Services Hazardous Waste Disposal Process received November 3, 2023. (Lauren Riley – Metropolitan Auditor)
  - Discussion on the Audit of Surplus Property issued October 5, 2023. (Seth Hatfield – Principal Auditor)
  - Tentative Discussion on the Audit Recommendations Follow-Up – Barnes Fund. (Seth Hatfield – Principal Auditor)
  - Metropolitan Nashville Audit Committee Annual Self-Assessment (Lauren Riley – Metropolitan Auditor)
  - Ethics Training for Boards, Commissions, and Authorities. (Theresa Costonis – Legal)
- V. Internal Audit Project Status (Lauren Riley – Metropolitan Auditor)
  - Recommendation implementation follow-up status
  - On Going Projects
- VI. Other Administrative Matters (Lauren Riley – Metropolitan Auditor)
  - FY2024 Budget Status
  - Office of Internal Audit Staffing
- VII. Consideration of Items for Future Meetings (Tom Bates – Committee Chairman)
- VIII. Adjournment of Public Meeting – Next Regular Meeting Wednesday, December 6, 2023.
- IX. Call for a motion to enter executive session (Tom Bates – Committee Chairman)
- X. Executive Session Agenda – (Tom Bates – Committee Chairman)

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- Discussion on the Audit of the Metropolitan Nashville Government Business Continuity and Disaster Recovery Program (Ernst & Young)
- Discussion on the ongoing audit of the Metropolitan Nashville FY2023 Financial Statements audit with Crosslin. (External Auditor)
- If needed, discussion of pending or ongoing audits or investigations. (Lauren Riley – Metropolitan Auditor)

Note: Upon a majority vote of committee members in attendance for the public portion of the meeting, the Metropolitan Nashville Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items (T.C.A. § 9-3-405<sup>1</sup>):

- Items deemed not subject to public inspection under T.C.A. §§ 10-7-503<sup>2</sup> and 10-7-504<sup>3</sup> and all other matters designated as confidential or privileged under this code;
- Current or pending litigation and pending legal controversies;
- Pending or ongoing audits or audit related investigations;
- Information protected by federal law; and
- Matters involving information under T.C.A. § 9-3-406<sup>4</sup> where the informant has requested anonymity.



To request an accommodation, please contact Lauren Riley at (615) 862-6111.

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<sup>1</sup> T.C.A. § 9-3-405(d). Establishment of audit committee, Notice requirements, Open meetings, Confidential, nonpublic executive session.

<sup>2</sup> T.C.A. § 10-7-503. Records open to public inspection, Schedule of reasonable charges, Costs.

<sup>3</sup> T.C.A. § 10-7-504. Confidential records.

<sup>4</sup> T.C.A. § 9-3-406. Establishment of process for confidential reporting of suspected illegal, improper, wasteful or fraudulent activity, Retaliatory activities prohibited.