



### Notice of Intent to Award

|                     |                                                      |             |                                |
|---------------------|------------------------------------------------------|-------------|--------------------------------|
| Solicitation Number | 358284                                               | Award Date  | 12/12/2023   1:17 PM CST       |
| Solicitation Title  | Revenue Forecasting and Modeling Assessment Services |             |                                |
| Buyer Name          | Sandra Walker                                        | Buyer Email | sandra.walker@nashville.gov    |
| BAO Rep             | Christopher Wood                                     | BAO Email   | christopher.wood@nashville.gov |

### Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

|                |                             |                 |                |         |       |
|----------------|-----------------------------|-----------------|----------------|---------|-------|
| Company Name   | The University of Tennessee | Company Contact | Kira Rasmussen |         |       |
| Street Address | 1534 White Ave.             |                 |                |         |       |
| City           | Knoxville                   | State           | TN             | Zipcode | 37966 |

|                |  |                 |  |         |  |
|----------------|--|-----------------|--|---------|--|
| Company Name   |  | Company Contact |  |         |  |
| Street Address |  |                 |  |         |  |
| City           |  | State           |  | Zipcode |  |

|                |  |                 |  |         |  |
|----------------|--|-----------------|--|---------|--|
| Company Name   |  | Company Contact |  |         |  |
| Street Address |  |                 |  |         |  |
| City           |  | State           |  | Zipcode |  |

### Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

### Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

### Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

### Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

### Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

*Mdl*

Supervisor (Initial)

*Michelle A. Hernandez Lane*

Michelle A. Hernandez Lane  
Purchasing Agent & Chief Procurement Officer

**RFQ: 358284-Revenue Forecasting  
and Modeling Assessment Services**

|                                                  |                                    |
|--------------------------------------------------|------------------------------------|
| <b>Offeror</b>                                   | <b>The University of Tennessee</b> |
| <b>Cost (30 Points)</b>                          | <b>30.00</b>                       |
| <b>Methodology and Approach (35 Points)</b>      | <b>35.00</b>                       |
| <b>Qualifications and Experience (35 Points)</b> | <b>35.00</b>                       |
| <b>Total</b>                                     | <b>100.00</b>                      |

**Evaluation Comments**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>The University of Tennessee</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <p><b>Strengths - Good overall Methodology and Approach, Detailed project schedule, Detailed comprehensive plan for completing the specified work in accordance with the scope, Highly qualified team – wealth of experience dealing directly with scope requirements. Works directly with state and various other local counterparts. Experienced in wide array of state and local revenue sources. Quality Assurance Plan – the oversight group consists of diverse professional background and expertise. Good overall Qualifications and Experience and projects of similar scope.</b></p> |
| <p><b>Weaknesses - N/A</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

|                                                                        |                   |                                    |
|------------------------------------------------------------------------|-------------------|------------------------------------|
| <b>RFQ:358284-Revenue Forecasting and Modeling Assessment Services</b> |                   | <b>Max. RFP Cost Points</b>        |
|                                                                        |                   | <b>30</b>                          |
| <b>Offeror's Name</b>                                                  | <b>Total Cost</b> | <b>RFP Cost Point Distribution</b> |
| The University of Tennessee                                            | \$336,797.00      | <b>30.00</b>                       |