

Davidson County Election Commission

December 18, 2023 3:00 p.m.

The Davidson County Election Commission (DCEC) met at 3:00 p.m. in the Sonny West Conference Room at the Howard Office Building. Commissioners Tricia Herzfeld, Dan Davis, Will Burns, and A. J. Starling were present. Chairman Jim DeLanis was absent.

DCEC staff members present included Administrator of Elections (AOE) Jeff Roberts, Jeremy Greene, Elizabeth McPencow, Lisa Pierce, and Kelley Harrison.

Also present were Nicki Eke and Courtney Mohan of the Metropolitan Department of Law.

In the absence of Chairman DeLanis, Commissioner Starling assumed the role of Chairman and convened the meeting.

Public Comments

James Garrett

Approve minutes from September 22, 2023 meeting

Motion stated: Commissioner Herzfeld made a motion to approve the minutes as presented.

Seconded by: Commissioner Burns

Outcome of motion: Passed unanimously

Call March 5, 2024 Presidential Preference Primary, County Primary, and Berry Hill Municipal Election

Motion stated: Commissioner Herzfeld made a motion to call the County Primary and Berry Hill Municipal election to coincide with the Presidential Preference Primary on March 5, 2024.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Approve County Primary and Berry Hill Municipal candidates who met December 14 qualifying deadline for March 5 ballot (withdrawal deadline is noon, December 21)

Motion stated: Commissioner Davis made a motion to approve the presented list of candidates.

Seconded by: Commissioner Herzfeld

Outcome of motion: Passed unanimously

Approve Poll Officials for March 5 election

Motion stated: Commissioner Herzfeld made a motion to approve all current/active Poll Officials eligible to work to be used in their needed capacity for the election.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Approve Early Voting Schedule and locations for March 5 election

EARLY VOTING SCHEDULE

*Presidential Preference Primary,
County Primary, Berry Hill Municipal Election
Tuesday, March 5, 2024*

All Early Voting Locations Open

Wednesday, February 14, 2024 – Tuesday, February 27, 2024

Wednesday, February 14 8:00 am – 4:30 pm
Thursday, February 15 8:00 am – 7:00 pm
Friday, February 16 8:00 am – 5:30 pm
Saturday, February 17 8:00 am – 4:30 pm
Monday, February 19 *CLOSED FOR PRESIDENTS' DAY
Tuesday, February 20 8:00 am – 7:00 pm
Wednesday, February 21 8:00 am – 4:30 pm
Thursday, February 22 8:00 am – 7:00 pm
Friday, February 23 8:00 am – 5:30 pm
Saturday, February 24 8:00 am – 4:30 pm
Monday, February 26 8:00 am – 5:30 pm
Tuesday, February 27 8:00 am – 7:00 pm

Bellevue Library 720 Baugh Road, Nashville 37221
Bordeaux Library 4000 Clarksville Pike, Nashville 37218
Casa Azafrán Community Center 2195 Nolensville Pike, Nashville 37211
Edmondson Pike Library 5501 Edmondson Pike, Nashville 37211
Goodlettsville Library 205 Rivergate Parkway, Goodlettsville 37072
Green Hills Library 3701 Benham Avenue, Nashville 37215
Hermitage Library 3700 James Kay Lane, Hermitage 37076
Hillwood High School 6215 Hickory Valley Road, Nashville 37205
Metro Office Building 800 President Ronald Reagan Way, Nashville 37210
Madison Library 610 Gallatin Pike South, Madison 37115
South Inglewood Community Center 1624 Rebecca Street, Nashville 37216
Southeast Library 5260 Hickory Hollow Parkway, Antioch 37013

Motion stated: Commissioner Herzfeld made a motion to approve the Early Voting Schedule and locations for the March 5 election as presented.

Seconded by: Commissioner Burns

Outcome of motion: Passed unanimously

Schedule locking of provisional ballot security bags/boxes and absentee ballot security bins for March 5 election

Motion stated: Commissioner Herzfeld made a motion to schedule locking the provisional ballot security bags/boxes and absentee ballot security bins for Thursday, January 4, 2024 at 9:00 a.m. in the Green Hills Room/MSE.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Schedule Absentee Counting Board for March 5 election

Motion stated: Commissioner Herzfeld made a motion to schedule the Absentee Counting Board for Tuesday, March 5, 2024 at 9:00 a.m. in the Green Hills Room/MSE.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Schedule opening of provisional bags/boxes for March 5 election

Motion stated: Commissioner Herzfeld made a motion to schedule opening of provisional bags/boxes for Wednesday, March 6, 2024 at 9:00 a.m. in the Green Hills Room/MSE.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Schedule Provisional Counting Board for March 5 election

Motion stated: Commissioner Herzfeld made a motion to schedule the Provisional Counting Board for Wednesday, March 13, 2024 at 9:00 a.m. in the Green Hills Room/MSE.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Schedule meeting to certify March 5 election

Motion stated: Commissioner Davis made a motion to schedule the next meeting to certify the March 5 election for Tuesday, March 19, 2024 at 3:00 p.m. in the Sonny West Conference Center/HOB.

Seconded by: Commissioner Herzfeld

Outcome of motion: Passed unanimously

AOE Report

- Election Day poll location changes: **(from)** *Temple Baptist Church* – **(to)** *DuPont Hadley Middle School*
(from) *Bellevue UMC* – **(to)** *Bellevue Library and Bellevue Christian Church*
(from) *Whitsitt Chapel Baptist Church* – **(to)** TBD
- New switches for Early Voting sites to upgrade connection speed
- Purchased heavy duty batteries for Election Day printers (in case of power outage)
- Backup Ballot Marking Devices will be deployed from Election Day supply depots, if needed
- Still recruiting Poll Officials
- Ordered replacement printers for Election Day

Review cards

Commissioners reviewed voter registration cards for accuracy in accordance with state law requirements.

Adjourn

With no further election business to discuss, Commissioner Herzfeld made a motion to adjourn.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Tricia Herzfeld, Secretary