



**- MINUTES -**  
**METROPOLITAN TRAFFIC & PARKING COMMISSION**  
**Howard Office Building—Sonny West Conference Room**

**January 8, 2024**

Note: The monthly meetings of the Traffic and Parking Commission are documented via video and are available through Metro ITS Department (<http://www.nashville.gov/Information-Technology-Services.aspx>) and Metro Nashville's YouTube Channel (<https://www.youtube.com/watch?v=1K5mz2w3dIA>)

The regular monthly meeting of Howard Office Building Sonny West Conference Room. The following were present unless noted otherwise:

**ATTENDEES**

**COMMISSIONERS**

Brandon Mason (Chair), Saralee Woods (Vice Chair), Council Member Quin Evans-Segall, John Green, Feller Brown (absent), Santos Gonzales, Santi Tefel, Captain Jones (MNPd)

**STAFF**

Hal Balthrop, Jason Oldham, Teresa Costonis, Erica Haber, Andrew Smith, Marcus Jackson, Emanuel Matyas, Korby Bowden, Darlene Thompson, Lindsay Taylor, Brandon Boatwain Laz Parking General Manager.

**OTHERS**

CM Kupin, Leesa LaClaire GNHA, Gina Peper North Point Hospitality, Paulo Junior Calacas Restaurant, Ryan Lampa People Loving Nashville, Michael Hayes CB Ragland, John D Richardson, Janette Barker Nashville Downtown Partnership.

**1. CALL TO ORDER**

Chairman Brandon Mason called the meeting of January 8, 2024, to order at 3:00 p.m. Chairman Brandon Mason announced the appeals process, Metropolitan Code of Laws 2.68.030.

*"If you are not satisfied with a decision made by the Traffic & Parking Commission, you may appeal the decision by filing for a writ of certiorari with the Davidson County Chancery or Circuit Court. Your appeal must be filed within 60 days of the date of the entry of the Commission's decision. We advise that you seek your own independent legal advice to ensure that your appeal is filed in a timely manner and that all procedural requirements have been met."*

*"Per the Tennessee Open Meetings Act, Public Chapter No. 300, members of the public are invited to provide comment on matters germane to the items on the agenda."*

**2. APPROVAL OF AGENDA**

Commissioner Woods moved for approval of the agenda; it was seconded by Commissioner Green. The agenda was approved with no objection.

**3. APPROVAL OF MINUTES**

3.1. Approval of minutes from December 11, 2023, meeting.

- Commissioner Green moved for approval of the December 11<sup>th</sup> minutes. Commissioner Gonzales seconded the motion. The motion was approved with no objections.

**4A. PUBLIC COMMENTS**

None



**- MINUTES -**  
**METROPOLITAN TRAFFIC & PARKING COMMISSION**  
**Howard Office Building—Sonny West Conference Room**

## **5. APPROVAL OF CONSENT AGENDA**

No Items

- Commissioner Woods moved to approve. Commissioner Tefel seconded the motion. The motion was approved with no objections.

## **6. REGULAR AGENDA**

6.1 CD 13: Authorization to lower posted speed limit on Bell Road from Blackmon Dr. to Smith Springs Rd. from 50 mph to 40 mph, requested by NDOT.

- Jason Oldham with NDOT gave some background regarding the request to lower the speed limit 10 mph. Commissioner Green moved to approve. Commissioner Woods seconded the motion. The motion was approved with no objections.

6.2 CD 18: Authorization for a 420 ft bus-only parking zone 24/7 on the south side of Compton Ave. between Belmont Blvd. and 15<sup>th</sup> Ave S, requested by Belmont University.

- Staff requested that this item be deferred one month. Commissioner Green moved to defer one month. Commissioner Woods seconded the motion. The motion was deferred for one month with no objections.

6.3 CD 19: Revocation of existing valet lane south side of Demonbreun between 2<sup>nd</sup> Ave and 3<sup>rd</sup> Ave South and authorization for No Parking 24/7, requested by NDOT.

- Brandon Boatswain of LAZ/NDOT spoke to this request for No parking, and confirmed this area is not viable for metered parking. Commissioner Tefel moved to approve. Council member Evans-Segall seconded the motion. The motion was approved with no objections.

6.4 CD 19: Authorization for new Pay Parking, 6PM – 6AM 7 days, on the south side of Church Street from 4<sup>th</sup> Ave North to Printers Alley outside of existing Loading Zone hours, requested by NDOT.

- Brandon Boatswain LAZ/NDOT spoke to this request. Commissioner Green moved to approve. Commissioner Gonzales seconded the motion. The motion was approved with no objections.

6.5 CD 19: Approval to waive metered parking fees on Gay Street. Connector from 1<sup>st</sup> Ave N to the Woodland St. bridge for a weekly series of events for homeless outreach, requested by People Loving Nashville.

- Ryan Lampa with People Loving Nashville spoke to the request. Due to construction at the War Memorial, People Loving Nashville would like to move services for homeless outreach from War Memorial to Gay Street. Brandon Boatswain LAZ/NDOT spoke to NDOT supporting this and recommending that we waive these meter fees for this nonprofit. Commissioner Tefel asked questions regarding policy for these requests, it was confirmed policy was followed. Commissioner Woods moved to approve. Commissioner Tefel seconded the motion. The motion was approved with no objections.

6.6 CD 19: Authorization for new parking time restriction, 2-hour maximum from 6AM – 6PM, on the north side of Herman St. between 14<sup>th</sup> Ave N and 16<sup>th</sup> Ave N, requested by developer.

- Brandon Boatswain LAZ/NDOT spoke to the requested parking restriction. Philip Percy of Catalyst Design Group spoke to this request. Commissioner Tefel questioned the width of the street; it was confirmed that one side of the street is no-parking, and that staff likes this area for a parking restriction and not parking meters. Commissioner Tefel moved to approve. Commissioner Woods seconded the motion. The motion was approved with no objections.

## **7. UNFINISHED BUSINESS**

7.1 Valet Fee Policy update.

- Brandon Boatswain LAZ/NDOT requested for a one-month deferral. Commissioner Woods moved to defer one month. Commissioner Green seconded the deferral. The item was deferred with no objections.

7.2 Expansion of downtown No Vending zone between Korean Veterans Blvd. and Peabody St. and between 8<sup>TH</sup> Ave S and 9<sup>th</sup> Ave S, requested by NDOT.

- Jason Oldham provided background and the map for the proposed New No Vending Zone in the downtown corridor. KM Kupin spoke to his support for this expansion. Commissioner Woods moved to approve. Commissioner Tefel seconded the motion. The motion was approved with no objections.

7.3 Food Truck Pilot Program Update.

- Lindsay Taylor and Hal Balthrop with NDOT gave an overview of the Food Truck Program and how the permitting process currently works vs how we would like to streamline the process making it a singular permit, with all agencies signing off prior to the final permit being issued by NDOT. Discussions were had regarding this process and clarification was provided. This will need to go before council and new legislation will need to be made regarding this topic.

7.4 Vision Zero Quarterly Update.

- Guneet Saini with NDOT gave a quarterly Vision Zero update to the commission.



**- MINUTES -**  
**METROPOLITAN TRAFFIC & PARKING COMMISSION**  
Howard Office Building—Sonny West Conference Room

**8. NEW BUSINESS**

None

**9. OTHER ITEMS**

**10. ADJOURNMENT**

There being no further business, Captain Jones moved to adjourn. The meeting was adjourned at 4:21 PM.

Approved on the 12<sup>th</sup> day of February 2024.

**Traffic and Parking Commission Resolution No. 24-01**

- 6.1 CD 13: Authorization to lower posted speed limit on Bell Road from Blackwood Dr. to Smith Springs Rd. from 50 mph to 40 mph.
- 6.3 CD 19: Revocation of existing valet lane south side of Demonbreun between 2<sup>nd</sup> Ave and 3<sup>rd</sup> Ave South and authorization for No Parking 24/7.
- 6.4 CD 19: Authorization for new Pay Parking, 6AM – 6PM 7 days, on the south side of Church St. from 4<sup>th</sup> Ave N to Printers Alley outside of existing Loading Zone hours.
- 6.5 CD 19: Authorization to waive metered parking fees on Gay St. Connector from 1<sup>st</sup> Ave N to the Woodland St. bridge for a weekly series of events for homeless outreach.
- 6.6 CD 19: Authorization for new parking time restriction, 2-hour maximum from 6AM – 6PM, north side of Herman St between 14<sup>th</sup> Ave N and 16<sup>th</sup> Ave N.

I \_\_\_\_\_ with the Nashville Department of Transportation and Multimodal Infrastructure do certify the above items on today’s agenda amending Chapter 12 of the Metropolitan Code were approved by the Traffic and Parking Commission on February 12, 2024.

**TENNESSEE NOTARY ACKNOWLEDGEMENT**

State of Tennessee

County of Davidson

On this 12<sup>th</sup> day of February 2024, before me personally appeared Jason Oldham, to me known to be the person (or persons) described in and who executed the foregoing instrument and acknowledged that such person (or persons) executed the same as such person (or person’s) free act and deed.

Witness my hand, at office, this 12<sup>th</sup> day of February 2024.

\_\_\_\_\_  
Notary’s Signature

Seal

My commission expires: \_\_\_\_\_

Traffic and Parking Commission Authority:

Chapter 9 of the Metropolitan Charter, Sec. 11.904. - Function of commission as to traffic regulation.

For the purpose of making the roads, streets and other public ways safe for pedestrians, motorists and others, and for the purpose of facilitating the flow of traffic thereon, the commission is hereby authorized to adopt and publish traffic regulations, including the erection of proper signs necessarily and properly connected with or incident to the following:

- (a)The location and time when parking shall be limited.
- (b)Places where parking shall be prohibited entirely or only during certain hours.
- (c)The establishment of stop sign controls for through streets or isolated intersections.
- (d)The establishment of traffic signal controls.
- (e)The direction in which traffic may use any street or portion of a street.
- (f)Restrictions on the size of vehicles using certain streets.
- (g)The establishment of speed zones upon metropolitan streets and roads based upon the findings of the commission. When such zones are properly signposted, the speed indicated on the signs shall be the legal speed limit.

Such traffic regulations adopted by the commission shall take effect five (5) days after they have been published in a daily newspaper of general circulation within the area of the metropolitan government and after a certified copy thereof has been filed with the metropolitan clerk and the chief of police. Such regulations, when so adopted, shall have the force and effect of an ordinance, and shall be enforced by the metropolitan police. The metropolitan council shall provide by ordinance for the punishment of violators of such traffic regulations and shall fix proper and adequate fines and penalties.