

**COMMUNITY REVIEW BOARD MEETING
MEETING MINUTES**

Thursday, December 21, 2023, at 4:30PM

Jury Assembly Room, Metro Courthouse
1 Public Square, Nashville, TN 37201

Attendees:

- **Board Members in Attendance:** Alisha Haddock (Chair), Mary Beard, Joe Brown, Drew Goddard, Walter Holloway, Shawn Whitsell, and Mark Wynn. Absent: none.
- **CRB Members in Attendance:** Jill Fitchard (Executive Director), Demica Cash (Community Engagement and Outreach Specialist), Gavin Crowell-Williamson (Research and Policy Manager), Katherine Rule (Research Analyst), and Keturah Barnett (Administrative Service Manager).
- **Others in Attendance:** Lora Fox (Metro Legal Attorney).

Call to Order:

- Chair Haddock called the meeting to order.

2. Reading of the Appeals Statement:

- Chair Haddock read the appeal statement pursuant to Section 2.68.030 of the Metropolitan Code.

3. Establish Quorum:

- A quorum was confirmed.

4. Approval of Minutes:

- Board Member Brown made, and Board Member Holloway seconded, a motion to approve the minutes of December 21, 2023, Community Review Board meeting. The motion was approved unanimously.

5. Public Comment:

- There were no public comments.

6. Chair Remarks:

- Chair Haddock provided a recap of the historical transition of the Community Oversight Board (COB) to the Community Review Board (CRB). She emphasized the importance of centering the community within the CRB.
- Chair Haddock also acknowledged the hard work of the CRB staff and Board members as they remain dedicated throughout the CRB transition.

- Chair Haddock also spoke on why it is imperative to have the CRB as a voice for and within our communities.

7. Executive Director's Update:

- Executive Director Fitchard provided information on how to find information about the CRB online at www.nashville.gov/crb, and how to file complaints online at ncrbcomplaints@nashville.gov.
- Director Fitchard noted that CRB public meetings will be held the fourth Monday of every month for 2024, except for the January 2024 board meeting which will be held on the fifth Monday of January. The January meeting will be at the Howard School Building in the Sunny West Room.
- Director Fitchard provided updates on the twelve complaints that are currently being reviewed by the CRB Complaint Monitors before being sent to MNPS's Office of Professional Accountability (OPA) for investigation. These complaints include some initiated under the COB.
- Director Fitchard informed the board she has reached out to OPA Director Morante about OPA's Standard Operating Procedures process to make sure the standard operating procedures being developed by the CRB (SOPs) correspond as appropriate with OPA guidelines.
- Director Fitchard noted that the CRB received thirty-three calls since November 2023. These included non-contact calls, complaints, and service calls.

8. Board Discussion:

- **Board Communications with Mayor and MNP Chief:**

Chair Haddock noted an invitation letter from the entire Board will be sent to Mayor O'Connell and MNP Chief Drake inviting them to the CRB's January 2024 board meeting. There will also be a formal letter sent to the MNP Chief of Communication requesting a meeting with the MNP Chief regarding future communications between MNP and the new CRB. Chair Haddock also stated the desire for the meeting to lead to further discussion of creating a Memorandum of Understanding (MOU) between MNP and the CRB.

- **Other Invitations to Board Meetings:**

Chair Haddock welcomed and invited the community and community organizations to also be a part of the CRB Board meetings of 2024 to keep them abreast of what is happening with the CRB. The Board also invited the Fraternal Office of Police (FOP) to the January Board Meeting as well.

- **Board & Committee Meeting(s):**

Chair Haddock discussed future committee meetings with the board.

- **CRB Organizational Structure:**
 - ED Fitchard updated the Board regarding their collaboration with the CRB staff Smart Goals presentation.
 - ED Fitchard updated the Board on the SOPs being developed regarding the Compliance Monitors and intake process.
 - The Board discussed their concerns about future board meetings being accessible to board members and the community.

9. Research Team Update:

- Research and Policy Manager, Gavin Crowell-Williamson informed the board of his resignation from the CRB effective January 2, 2024.
- Chair Haddock, ED Fitchard, and each individual Board member thanked Mr. Crowell-Williamson for his exceptional work for the COB and CRB and wished him well as he embarks on his new career.
- Board member Brown made, and Board Member Goddard seconded, a motion that a formal commendation made and provided to Mr. Crowell-Williamson. The motion passed unanimously.

10. New Business/ Announcements:

- ED Fitchard noted that the CRB office will be closed December 22, 2023, and the following week (December 25-29); that staff would be working from home that week (December 26-29); and that the CRB offices will reopen for business on Tuesday, January 2, 2024.
- Chair Haddock made, and Board Member Brown seconded, a motion that Board to go into executive session to ask Metro Legal Attorney Laura Fox questions regarding matters that are or could be the subject of litigation, including a recently filed lawsuit. The motion passed unanimously, at which point the public meeting ended at 5:51 p.m. and the Board went into executive session.