



METROPOLITAN CIVIL SERVICE COMMISSION

MINUTES

Date: February 13, 2024

Time: 8:30 a.m.

Place: Howard Office Building
Sonny West Room
700 2nd Avenue South
Nashville, Tennessee 37210

MEMBERS: William H. Farmer, D. Billye Sanders, Jo Ann North, Alysia Jones, and Ethan Link

OTHER MEMBERS: Shannon B. Hall, Human Resources Director; Nicki Eke and Courtney Mohan, Metro Legal Department Attorneys

Chairman Farmer called the meeting to order. He asked if there were any corrections or additions to the minutes of the last Regular meeting on January 9, 2023. Commissioner Jones moved to accept the minutes for the January 9, 2023, meeting. Seconded by Commissioner North, and Commissioners Jones, Sanders and North approved without objection. Commissioner Link was not present. Chairman Farmer asked if there were any union representatives in attendance, and Danny Yates with IAFF and James Smallwood with FOP were both present. Nicki Eke read the Announcement of Appeals Process. Commissioner Link arrived. Chairman Farmer asked the Commissioners if they had received any Communiques from the public. Vice-Chair Sanders thanked the Commissioners for voting for her to continue to be the Vice-Chair of the Commission.

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CIVIL SERVICE COMMISSION**02/13/2024-2****(A) APPOINTMENTS**

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Date</u>
<u>Arts Commission</u>			
Osei, Masonya B.	Admin Svcs Officer 4	Re-hire	01/22/2024
<u>Codes Administration</u>			
Binkley, Nickolas A.	Mech/Gas Inspector 1	New Hire	01/08/2024
Hubbell, Aaron C.	Property Stan Insp 1	New Hire	12/25/2023
Cobb, John B.	Property Stan Insp 1	Re-hire	01/08/2024
<u>Finance</u>			
Bledsoe, Tanya Renee	Payroll Analyst 1	Promotion	01/08/2024
Clements, Krista J.	Payroll Analyst 1	Promotion	01/08/2024
Bond, Harrison Thomas	Procurement Officer	New Hire	01/08/2024
<u>Fire</u>			
Hamlin, Raymond E.	Advanced Emergency Med Tech	New Hire	01/16/2024
Jakes, April Dawn	Advanced Emergency Med Tech	New Hire	01/16/2024
Scameheorn, Gabriel Lee	Advanced Emergency Med Tech	New Hire	01/16/2024
Scott, Robert Schuyler IV	Advanced Emergency Med Tech	New Hire	01/16/2024
*Biggs, Ricky L.	Advanced Emergency Med Tech	Return From Pension	01/16/2024
**Allen, Edward Maxwell	Fire Fighter 1	Class Change	01/16/2024
**Baltz, Mckale Bryant	Fire Fighter 1	Class Change	01/16/2024
**Bass, Tyree Lamont	Fire Fighter 1	Class Change	01/16/2024
**Bedell, Richard Charles	Fire Fighter 1	Class Change	01/16/2024
**Biggs, Brennan Hartford	Fire Fighter 1	Class Change	01/16/2024
**Bowen, Jacob A.	Fire Fighter 1	Class Change	01/16/2024
**Burris, Richard Austin	Fire Fighter 1	Class Change	01/16/2024
**Campanali, Cody G.	Fire Fighter 1	Class Change	01/16/2024
**Chapman, Hunter Wayne	Fire Fighter 1	Class Change	01/16/2024
**Couch, Joshua Kenzie	Fire Fighter 1	Class Change	01/16/2024
**Crump, Nicholas Jordan	Fire Fighter 1	Class Change	01/16/2024
**Foster, Blake Winsor	Fire Fighter 1	Class Change	01/16/2024
**Hampton, Tyler Jordan	Fire Fighter 1	Class Change	01/16/2024
**Johnson, Blake Anthony	Fire Fighter 1	Class Change	01/16/2024
**Johnson, Levi Calvin Jr	Fire Fighter 1	Class Change	01/16/2024
**Kayyam, Ishmail Abdul	Fire Fighter 1	Class Change	01/16/2024
**King, Cade Davison	Fire Fighter 1	Class Change	01/16/2024
**Laws, Zachary Blake	Fire Fighter 1	Class Change	01/16/2024
**Lutynski, Jack Ryan	Fire Fighter 1	Class Change	01/16/2024
**Marshall, Masen Alvis	Fire Fighter 1	Class Change	01/16/2024
**Nguyen, Binh Tan	Fire Fighter 1	Class Change	01/16/2024
**Pillet, Dennis James	Fire Fighter 1	Class Change	01/16/2024
**Pope, Ryan Lacie	Fire Fighter 1	Class Change	01/16/2024
**Reynolds, Troy Edward	Fire Fighter 1	Class Change	01/16/2024
**Rozdzialik, Paul	Fire Fighter 1	Class Change	01/16/2024

CIVIL SERVICE COMMISSION**02/13/2024-3**

**Russ, Davis Q.	Fire Fighter 1	Class Change	01/16/2024
**Russell, Darius Debreko	Fire Fighter 1	Class Change	01/16/2024
**Rybak, Michael S.	Fire Fighter 1	Class Change	01/16/2024
**Smith, Dylan S.	Fire Fighter 1	Class Change	01/16/2024
**Smith, James Scott	Fire Fighter 1	Class Change	01/16/2024
**Tanner, Michael Andrew	Fire Fighter 1	Class Change	01/16/2024
**Videau, Jevann Rolex	Fire Fighter 1	Class Change	01/16/2024
Napier, Joshua Neal	Fire Fighter 2	Re-Employment	01/01/2024
Holland, Steven R.	Fire Inspector 1	New Hire	01/16/2024
Craig, Mario Lavar	Fire Inspector 1	Promotion	01/16/2024
Chesnut, Jack B.	Paramedic	New Hire	01/16/2024
Duncan, Joshua Stephen	Paramedic	New Hire	01/16/2024
Phillips, Ashley Lynn	Paramedic	New Hire	01/16/2024
Sapkosky, Scott	Paramedic	New Hire	01/16/2024
Wingerter, Marshall Owen	Paramedic	New Hire	01/16/2024
^^Bruce, Erica Leah	Paramedic	Return From Pension	01/16/2024

***Return from Pension to Adv Emerg. Med Tech, FD03**
****Class change from Fire Recruit, (FD01) to Fire Fighter 1, (FD02)**
^^Return from Pension to Paramedic, FD05

General Services

*Sykes, Kevin M.	Admin Svcs Mgr	Dept Transfer/Transfer to CS	01/22/2024
Adams, Shomari	Equip Inventory Asst 1	New Hire	01/08/2024
Sanders, Larry L.	Equip Servicer	New Hire	01/22/2024
Smith, Gerald C.	General Svcs Dir	New Hire	01/22/2024
Loreto, Veronica	Technical Specialist 2	New Hire	01/08/2024

***Department Transfer from Parks (Naturalist 2, ST07) to General Services (Admin Svcs Mgr, OR07)**

Information Technology Services

Greer, Danielle E.	Info Systems App Analyst 2	Promotion	01/06/2024
Jarvis, Timothy R.	Information Sys Media Analys 1	Promotion	01/20/2024
Krulewicz, Adam F.	Information Sys Media Analys 1	Promotion	01/20/2024
Connell, Kelci A.	Information Sys Oper Tech 2	Promotion	12/23/2023

Juvenile Court

Verga, Jason	Warrant Officer 1	New Hire	01/22/2024
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Nashville Department of Transportation (NDOT)

Francis, Edward E.	Admin Svcs Mgr	New Hire	01/08/2024
Durant, Tammie B.	Compliance Inspector 2	New Hire	01/08/2024
Sesay, Ahmid B.	Compliance Inspector 2	New Hire	01/08/2024
Woodall, David A.	Compliance Inspector 2	Promotion	12/24/2023
Jones, Dejuan M.	Compliance Inspector 2	Re-hire	01/08/2024
*Hand, Alan W.	Engineer 3	Department Transfer/Lateral	01/08/2024
Wehring, Rachel E.	Engineer In Training	New Hire	01/08/2024
Settles, Derek L. Sr	Equipment Operator	New Hire	01/08/2024
Foster, Eugene L.	Equipment Operator	Promotion	01/08/2024
Elliott, Joshua R.	Maint & Repair Supv	Promotion	01/08/2024
Ayers, Jason L.	Maintenance & Repair Worker	New Hire	01/08/2024

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Basham, Bradley D.	Maintenance & Repair Worker	New Hire	01/08/2024
Brown, Joshua P.	Maintenance & Repair Worker	New Hire	01/22/2024
Brown, Timothy A. Jr	Maintenance & Repair Worker	New Hire	01/22/2024
^Dickens, David R.	Maintenance & Repair Worker	Department Transfer/Lateral	
Evans, LeErnest S.	Maintenance & Repair Worker	New Hire	01/22/2024
Loritts, Anthony M.	Maintenance & Repair Worker	New Hire	01/08/2024
McMillan, Terrence C. Jr	Maintenance & Repair Worker	New Hire	01/22/2024
Odom, Montez D.	Maintenance & Repair Worker	New Hire	12/25/2023
Parker, Andrew W.	Maintenance & Repair Worker	New Hire	01/22/2024
**Cooper, Trevor Howard	Maintenance & Repair Worker	Department Transfer/Transfer to CS	12/23/2023
Dickerson, Leigh A.	Office Support Spec 2	New Hire	01/08/2024

***Department Transfer from Water (Engineer 3, OR10) to NDOT (Engineer 3, OR10)**

****Department Transfer from Fire, (Fire Recruit) to NDOT, (Maintenance & Repair Worker TG07)**

^Department Transfer from Water, (Sanitation Worker, TG07) to NDOT, (Maintenance & Repair Worker TG07)

Office of Homeless Services

*Sreenivasan, Vaidehi	Information Sys Oper Anal 2	Transfer To Civil Service	01/08/2024
*Vickers, Megan M.	Information Sys Oper Anal 2	Transfer To Civil Service	01/08/2024
Marsh, Joseph K.	Special Projects Mgr	New Hire	01/08/2024

***Transfer to Civil Service from FT Non-Civil Service position**

Parks

Bush, Curtiss E.	Bldg Maint Lead Mechanic	Promotion	12/22/2023
Brawner, Sebastian A.	Equipment Operator Senior	New Hire	01/20/2024
Duffield, Joseph M.	Equipment Operator Senior	New Hire	01/27/2024
Penaherrera, Diego I.	Equipment Operator Senior	New Hire	01/20/2024
*Seguret, Justin S.	Equipment Operator Senior	Class Change	01/20/2024
Flores, Renato D.	Equipment Operator Senior	Re-hire	01/20/2024
Nelson, Kristopher G.	Equipment Operator Senior	Re-hire	01/20/2024
Crenshaw, Pamela G.	Human Resources Analyst Senior	Promotion	12/29/2023
Powell, Gregory K.	Maintenance & Repair Worker Se	New Hire	01/20/2024
Hollis, Robert M. Jr	Maintenance & Repair Worker Se	Re-hire	12/29/2023
Webb, Deshon M.	Maintenance & Repair Worker Se	Re-hire	01/20/2024
Bell Sartin, Natalie R.	Museum Asst Mgr	Re-hire	01/20/2024
**Cordes, Jeffrey O.	Recreation Leader	Transfer To Civil Service	01/05/2024
**Hayes, Isaiah A.	Recreation Leader	Transfer To Civil Service	01/05/2024
Jordan, Anthony L. II	Recreation Leader - Senior	New Hire	01/05/2024
Rhoten, Kevin W.	Special Projects Mgr	Re-hire	01/05/2024
Del Vecchio, Ashley N.	Specialized Skills Instr	New Hire	01/20/2024

***Class change from Maintenance & Repair Worker Senior, (TG09) to Equipment Operator Senior, (TG12)**

****Transfer to Civil Service from a PT position**

CIVIL SERVICE COMMISSION**02/13/2024-5****Planning**

Albright, Richel	Public Information Manager	Promotion	01/01/2024
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Police

Gish, Samuel Aiden	Info Sys Comm Tech 2	New Hire	01/01/2024
Mangelsdorf, Christian M.	Info Systems App Analyst 2	New Hire	01/01/2024
*Quin, Kevin James II	Info Systems App Analyst 2	Return From Pension	01/01/2024
NSG, Ijuwati	Information Systems Advisor 1	New Hire	01/16/2024
**Wine, Alison J.	Police Crisis Counselor	Transfer To Civil Service	01/01/2024
^Bailey, Nickolas Martin	Police Officer 1	Class Change	01/10/2024
^Cheng, Paxton Tate Po	Police Officer 1	Class Change	01/10/2024
^De Luca, Joseph James	Police Officer 1	Class Change	01/10/2024
^Esquibel, Macie Nicole	Police Officer 1	Class Change	01/10/2024
^Grate, Gregory Keith Jr	Police Officer 1	Class Change	01/10/2024
^Gray, Zachary Scott	Police Officer 1	Class Change	01/10/2024
^Hart, Jonathan Michael	Police Officer 1	Class Change	01/10/2024
^Hudson, Zachary Grant	Police Officer 1	Class Change	01/10/2024
^Lomahan, Jan Lemoel Geres	Police Officer 1	Class Change	01/10/2024
^Long, Emma Kate	Police Officer 1	Class Change	01/10/2024
^Lopez, Jordan	Police Officer 1	Class Change	01/10/2024
^Nelson, Christy Ann	Police Officer 1	Class Change	01/10/2024
^Petty, Daryl Dwain	Police Officer 1	Class Change	01/10/2024
^Roediger, Trenton Andrew	Police Officer 1	Class Change	01/10/2024
^Russell, Boone Hodges	Police Officer 1	Class Change	01/10/2024
^Warrington, Natacsha Marie	Police Officer 1	Class Change	01/10/2024
^York, Embree Benjamin	Police Officer 1	Class Change	01/10/2024
Linane, David David Jr	Police Officer 2	New Hire	01/16/2024
Thomas, Camille Renee	Police Operations Coord 1	Promotion	01/01/2024
Davenport, David L.	Public Information Manager	Promotion	12/16/2023
Savage, Deborah J.	Public Information Manager	Promotion	12/16/2023

Return from pension to Info Systems App Analyst 2, (OR05)***Transfer to Civil from FT Grant Funded Position****^Class change from Police Officer Trainee, (PS01) to Police Office 1, (PS02)****Public Library**

Yadlosky, Kyle M.	Application Tech 1	Promotion	01/08/2024
Buelsing, Abigail K.	Circulation Assistant	New Hire	01/22/2024
*Dodson, Evans D.	Circulation Assistant	Class Change/Lateral	01/08/2024
Fenn, Marcia L.	Circulation Supv	Promotion	01/08/2024
Cagle, Kristofer W.	Information Sys Media Tech 1	New Hire	01/22/2024
Crain, Gabrielle C.	Librarian 1	Promotion	01/22/2024
Hampton, Lauren E.	Librarian 1	Promotion	01/08/2024
Porter, Joy M.	Librarian 1	Promotion	01/08/2024
Reddington-Kincaid, Cara B.	Librarian 1	Promotion	01/08/2024
**Greathouse, Tiffany M.	Program Mgr 2	Department Transfer/Transfer to CS	12/25/2023
Shumate, Michael A.	Security Guard	New Hire	01/08/2024
Fuqua, Patricia	Security Guard	Re-hire	01/08/2024

Class change from Mail Clerk Carrier (ST05) to Circulation Asst (ST05)***Department Transfer from OFS (Domestic Viol Victim Adv) to Library (Program Mgr 2, OR05)**

CIVIL SERVICE COMMISSION**02/13/2024-6****Sheriff**

*Dean, Phederica Shantel	Correctional Officer 1	Class Change	01/20/2024
*Harber, Karli Blayne	Correctional Officer 1	Class Change	01/20/2024
* Class change from Correctional Officer Trainee (CO00) to Correctional Officer 1, (CO01)			

Social Services

Matamoros Saravia, Adriana Lizeth	Social Worker	Re-hire	01/08/2024
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Water

Holt, Bonnye P.	Admin Svcs Officer 3	Promotion	01/06/2024
Lewis, Roshon M.	Customer Service Field Rep	New Hire	01/08/2024
McGinnis, Dustin S.	Finance Spec	Promotion	12/23/2023
DeGray, Kevin Robert	Indust Mechanic 1	New Hire	01/22/2024
Ramadan, Nurel E.	Indust Mechanic 1	New Hire	01/22/2024
Ward, Jennifer Leigh	Indust Mechanic 1	Promotion	01/06/2024
Bowman, Aubrey C.	Office Support Spec 2	New Hire	01/08/2024
Carney, Kimberly A.	Office Support Spec 2	New Hire	01/08/2024
Summers, Tara B.	Office Support Spec 2	New Hire	01/08/2024
Trotter, Monique Joyce	Office Support Spec 2	New Hire	01/08/2024
Ernsberger, Jeffrey D.	Office Support Spec 2	Promotion	12/23/2023
Bryant, Nathan Christopher	Sanitation Worker	New Hire	01/22/2024
Hull, Clarence Randall Jr	Sanitation Worker	New Hire	01/22/2024
Murphy, Corey Eugene	Sanitation Worker	New Hire	01/22/2024
Tubbs, Tyler Wesley	Security Officer Coord	New Hire	01/22/2024
Adkins, Wesley R.	Technical Specialist 2	Promotion	01/06/2024
Ferrell, Nathan S.	Technical Specialist 2	Promotion	01/06/2024
Ghaseminejad, Soheil	Technical Specialist 2	Promotion	01/06/2024
Norris, Joshua Stephen	Technical Specialist 2	Re-hire	01/08/2024
Ghee, Kimberly J.	Transportation Superintendent	Promotion	01/06/2024
Edwards, Jalen DeAngelo	Treatment Plant Tech 1	New Hire	01/22/2024
Fuller, Troy A.	Treatment Plant Tech 1	New Hire	01/22/2024
O Brien, Caleb Daniel	Treatment Plant Tech 1	New Hire	01/22/2024
Willis, Ethan Riley	Treatment Plant Tech 1	New Hire	01/22/2024
Almore, Tiffany D.	Utility Customer Care Agent 1	New Hire	01/08/2024
*Wyatt, Mary E.	Utility Customer Care Agent 1	Demotion	01/06/2024
Grady, Robert L. Jr	Utility Maintenance Tech	New Hire	01/22/2024
Neal, John D. Jr	Utility Maintenance Tech	New Hire	01/08/2024
Hendrith, Matthew Lance	Utility Maintenance Tech	Re-hire	01/08/2024
Russell, Lisa C.	Water Services Asst Manager	Promotion	01/20/2024
Trimble, Violet M.	Water Services Asst Manager	Promotion	01/20/2024
Averill, Gerard E.	Water Services Manager	Promotion	01/06/2024
Waggoner, Anthony	Water Services Manager	Promotion	01/06/2024
*Demoted from Finance Officer, (OR04) to Utility Customer Care Agent 1, (ST07)			

MOTION: After some discussion, Commissioner Jones moved for approval of the Appointments as listed. Vice-Chair Sanders seconded, and the Commissioners approved without objection.

CIVIL SERVICE COMMISSION
(B) TERMINATIONS/PENSIONS

02/13/2024-7

Name	Classification	Type	Department	Date
Myers, Ian J.	Admin Svcs Mgr	Resignation	Arts Commission	01/05/2024
Yager, Bradley P.	Bldg Inspector 1	Resignation	Codes Administration	01/01/2024
Crowell-Williamson, Gavin A.	Research Analyst 2	Resignation	Community Review Board	01/02/2024
Hinton, Emma K.	Emer Telecomm Off 1	Resignation	DEC	12/30/2023
Miller, Chase E.	Emer Telecomm Off 1	Dismissal	DEC	01/02/2024
Arthur, Cyrenthia D.	Emer Telecomm Off 4	Resignation	DEC	01/01/2024
Carmen, Daniel J.	Emer Telecomm Off 4	Dismissal	DEC	12/22/2023
Shelpneva, Margarita Y.	Emer Telecomm Off 4	Resignation	DEC	12/26/2023
McClintock, Emily J.	Ad Emergency Med Tech	Retirement	Fire	01/01/2024
Francescon, Joseph E.	Fire Fighter 2	Retirement	Fire	11/10/2023
Frazier, Michael W.	Fire Fighter 2	Retirement	Fire	12/11/2023
Hayes, Tate David	Fire Fighter 2	Resignation	Fire	01/02/2024
Bell, Andrew Jackson	Paramedic	Resignation	Fire	01/17/2024
Eckert, Adam Richard	Paramedic	Resignation	Fire	01/31/2024
Stevens, Hannah Ashleigh	Paramedic	Resignation	Fire	01/15/2024
Yancey, Charles E. Jr	Admin Svcs Mgr	Retirement	General Services	12/31/2023
Washington, Mark A.	Application Tech 1	Resignation	General Services	01/12/2024
Winfrey, Rita A.	Application Tech 3	Retirement	General Services	12/30/2023
Adams, Shomari	Equip Inventory Asst 1	Resignation	General Services	01/31/2024
Chitwood, Connie L.	Admin Svcs Mgr	Retirement	ITS	01/05/2024
Gann, Melissa E.	Info Systems App Analyst 3	Retirement	ITS	01/05/2024
Gawel, Cheryl M.	Info Systems Oper Analyst 1	Resignation	ITS	12/29/2023
Verga, Jason	Warrant Officer 1	Resignation	Juvenile Court	01/26/2024
Sesay, Ahmid B.	Compliance Inspector 2	Resignation	NDOT	01/09/2024
Furlong, Melissa L.	Engineer 3	Resignation	NDOT	01/05/2024
Swann, Simeon S.	Equipment Operator	Resignation	NDOT	12/28/2023
Anderson, Charles D.	Maintenance & Repair	Resignation	NDOT	12/29/2023
Cohen, Jesse S.	Maintenance & Repair	Resignation	NDOT	01/02/2024
Demonbreun, Donald L.	Maintenance & Repair	Dismissal	NDOT	01/10/2024
Meadows, Amanda D.	Maintenance & Repair	Resignation	NDOT	01/17/2024
Winfrey, Dennis S.	Maintenance & Repair	Resignation	NDOT	01/10/2024
Haynes, Gracie N.	Concessions Clerk	Resignation	Parks	01/01/2024
Dejoie, Antoinette M.	Maintenance & Repair	Retirement	Parks	12/28/2023
Teel, James A.	Maintenance & Repair	Resignation	Parks	01/20/2024
Adcock, Tucker R.	Maintenance & Repair Sr	Resignation	Parks	01/27/2024
Polick, Brendan J.	Park Police 2	Resignation	Parks	01/05/2024
Mitchell, Portia M.	Recreation Leader	Resignation	Parks	12/31/2023
Summers, Veronica L.	Recreation Leader	Resignation	Parks	01/04/2024
Wilson, Vanitra A.	Recreation Leader	Resignation	Parks	01/05/2024
Bass, Josie L..	Admin Svcs Officer 2	Retirement	Planning Commission	12/29/2023
Carroll, Grant A.	Police Lieutenant	Retirement	Police	12/29/2023
Davidson, Garet M.	Police Lieutenant	Resignation	Police	01/05/2024
Dixon, Gregory I.	Police Officer 2	Resignation	Police	01/02/2024
Kostrzewski, Gregory R.	Police Officer 2	Resignation	Police	01/05/2024
Samuels, Bobby Roland Jr	Police Officer 2	Resignation	Police	01/02/2024
Boese, Jonathan T.	Police Sergeant	Retirement	Police	01/31/2024
Thompson, Amy Beth	Librarian 1	Resignation	Public Library	01/03/2024
Gillespie, Brittany D.	Program Spec 2	Resignation	Public Library	01/23/2024

CIVIL SERVICE COMMISSION**02/13/2024-8**

Romines, Jude A.	Program Spec 2	Resignation	Public Library	01/18/2024
Bohman, Rachel Nicole	Correctional Officer 1	Resignation	Sheriff	01/25/2024
West, Caleb L.	Correctional Officer 1	Resignation	Sheriff	01/11/2024
Couch, Denise R.	Correctional Officer 2	Retirement	Sheriff	01/04/2024
Ponce, Nicholas Christian	Correctional Officer 2	Resignation	Sheriff	12/29/2023
Hughes, Christopher E.	Correctional Officer Sergeant	Resignation	Sheriff	01/04/2024
Matthews, Trevor K.	Correctional Officer Sergeant	Resignation	Sheriff	01/05/2024
Webster, Frankie R.	Nutrition Site Coord	Retirement	Social Services	01/05/2024
Smiley, Leo B. II	Compliance Inspector 2	Retirement	Water Services	02/02/2024
Cline, Larry F.	Cust Service Field Rep Sr	Retirement	Water Services	01/26/2024
Shirley, Michael L.	Finance Officer	Retirement	Water Services	01/15/2024
Mazyck, Darrell Lavon	Indust Mechanic 1	Resignation	Water Services	01/08/2024
Thompson, Stephen K .	Indust Tech Master	Retirement	Water Services	12/29/2023
Martin, Ananza J.	Service Rep 2	Resignation	Water Services	01/05/2024
Childress, Joyce A.	Utility Cust Care Agent 1	Deceased	Water Services	01/09/2024
Sullivan, Jon B.	Utility Engineer Tech Sr	Retirement	Water Services	12/29/2023
Hendrith, Matthew Lance	Utility Maintenance Tech	Resignation	Water Services	01/19/2024
Ervin, Charles R.	Water Services Asst Manager	Retirement	Water Services	01/19/2024

MOTION: After some discussion, Commissioner Jones moved for approval of the Terminations/Pensions as listed. Vice-Chair Sanders seconded, and the Commissioners approved without objection.

CIVIL SERVICE COMMISSION
(C) ELIGIBILITY REGISTER REPORT

02/13/2024-9

CLASSIFICATION	DEPT	On List	Type	Date	Establish/Abolish
Office Support Specialist 2-TLC	NDOT	56	Open	01/02/2024	Established
Correctional Officer Trainee	Sheriff	31	Cont	01/02/2024	Established
Paramedic	Fire	25	Cont	01/02/2024	Established
Engineer 3	NDOT	2	Cont	01/02/2024	Established
Custodian	Library	76	Cont	01/02/2024	Established
Advanced Emergency Medical Technician	Fire	19	Cont	01/02/2024	Established
Equipment Servicer	General Services	3	Cont	01/03/2024	Established
Procurement Officer - Buyer	Finance	28	Open	01/03/2024	Established
Technical Specialist 2 - Interior Design Project Manager	General Services	12	Open	01/03/2024	Established
IS Applications Analyst 2 - GIS	ITS	1	Dept	01/03/2024	Established
Park Police Trainee	Parks	2	Cont	01/03/2024	Established
General Services Director	General Services	34	Open	01/04/2024	Established
Info Systems Communications Tech 2 - IT Support Center	Police	25	Open	01/04/2024	Established
IS Operations Analyst 2 - HMIS Comm Engagement & Training Coord	OHS	6	Open	01/04/2024	Established
Codes Administration Director	Codes	6	Open	01/04/2024	Established
Industrial Electrician 1	Water	3	Cont	01/04/2024	Established
Sanitation Worker	Water	16	Cont	01/04/2024	Established
Utility Equipment Operator-Dump Truck	Water	7	Cont	01/04/2024	Established
Utility Equipment Operator Senior-Backhoe/Trackhoe	Water	3	Cont	01/04/2024	Established
Industrial Electronics Technician 1-Operations	Water	11	Cont	01/04/2024	Established
Industrial Mechanic 1-Operations	Water	1	Cont	01/04/2024	Established
Utility Field Technician 1	Water	62	Cont	01/04/2024	Established
Compliance Inspector 2 - Enforcement	NDOT	26	Cont	01/05/2024	Established
Technical Specialist 1-Operations	NDOT	14	Dept	01/08/2024	Abolished
Police Officer Trainee	Police	19	Cont	01/08/2024	Established
Info Systems Media Tech 1 - Talking Library and Production Services	Library	39	Open	01/09/2024	Established
Maintenance & Repair Worker	NDOT	33	Cont	01/09/2024	Established
Equipment Operator Senior-Roads and Waste Maintenance & Repair Worker Senior-Grounds & Landscaping	NDOT	7	Cont	01/09/2024	Established
Police Officer 2-Lateral	Parks	14	Cont	01/09/2024	Established
Police Officer 2-Lateral	Police	8	Cont	01/09/2024	Established
Police Officer 2-Lateral	Police	1	Cont	01/09/2024	Established
Police Officer 2-Lateral SRO	Police	4	Cont	01/09/2024	Established
Water Services Assistant Manager- Billing & Collections	Water	2	Dept	01/10/2024	Established
Mechanical/Gas Inspector 1	Codes	5	Cont	01/10/2024	Established
Admin Services Officer 4-Public Art Project Coord	Arts Commission	51	Open	01/11/2024	Abolished
Admin Services Manager - Public Art Coordinator	Arts Commission	82	Open	01/11/2024	Established
Administrative Services Officer 2	Juvenile Court	42	Open	01/11/2024	Established
Water Services Assistant Manager- Call Center	Water	1	Dept	01/11/2024	Established
Warrant Officer 1	Juvenile Court	81	Cont	01/11/2024	Established
Info Systems Advisor 1-SQL Developer	Police	12	Open	01/12/2024	Established
Planner 3 - Sr. Land Planner (Greenways & Open Space)	Parks	7	Open	01/12/2024	Established

CIVIL SERVICE COMMISSION**02/13/2024-10**

Program Coordinator	Parks	45	Open	01/12/2024	Established
Emergency Telecommunication Officer 1	DEC	15	Cont	01/12/2024	Established
Engineer In Training	NDOT	14	Open	01/12/2024	Established
Admin Services Manager - Sustainable Practices & Communications	General Services	39	Open	01/17/2024	Established
Water Services Superintendent - Stormwater	Water	6	Dept	01/17/2024	Established
IS Operations Analyst 1 - HMIS User Support Specialist	OHS	21	Open	01/19/2024	Established
Admin Services Officer 2 - Coordinated Entry Assistant	OHS	24	Open	01/19/2024	Established
Info Systems Media Analyst 1 - ITS/MNN	ITS	2	Dept	01/19/2024	Established
Equipment Mechanic	General Services	10	Cont	01/19/2024	Established
Engineer 3-Stormwater Combined & Plans Review	Water	1	Dept	01/22/2024	Abolished
Customer Service Field Rep-Waste Management	Water	28	Cont	01/22/2024	Established
Nutrition Site Coordinator (Specialist/Nutrition Program)	Social Services	3	Open	01/23/2024	Abolished
Apprentice	Water	12	Open	01/23/2024	Abolished
Program Specialist 2 - Coordinated Entry Specialist	OHS	33	Open	01/23/2024	Established
Engineer 3 - Wastewater Operations	Water	2	Dept	01/23/2024	Established
Police Operations Coordinator 1	Police	44	Cont	01/23/2024	Established
Admin Services Officer 3 - Soil & Water Conservation Administrator	Water	25	Open	01/24/2024	Established
Golf Course Assistant Manager	Parks	3	Dept	01/25/2024	Abolished
Customer Service Supervisor-Billing	Water	1	Dept	01/25/2024	Abolished
Customer Service Supervisor-Call Center	Water	5	Dept	01/25/2024	Abolished
Info Systems Advisor 1 - 911 Telecomm. Specialist	DEC	3	Open	01/25/2024	Established
Public Information Coordinator	DEC	25	Open	01/25/2024	Established
Police Officer Trainee	Police	6	Open	01/25/2024	Established
Public Information Manager	Planning	1	Dept	01/29/2024	Established
Masonry Worker	Parks	3	Cont	01/30/2024	Established
Human Resources Analyst	Water	144	Cont	01/30/2024	Established
Social Worker	Social Services	8	Open	01/30/2024	Established

MOTION: After some discussion, Commissioner Jones moved for approval of the Eligibility Register as listed. Vice-Chair Sanders seconded, and the Commissioners approved without objection.

HUMAN RESOURCE ITEMS**Item #1: Public Comment Period**

A maximum of 10 persons who write their names on the sign-up sheet provided at the meeting will be allowed to comment on matters that are germane to items on the agenda. Comments are limited to a maximum of two (2) minutes per person. To provide comment, you must sign up prior to the end of Item C on the Agenda. The Public Comment period does not apply to disciplinary matters on the agenda.

ACTION: No one appeared before the Commission to provide comment.

Item #2: John C. Drake, Chief of Police, requests an Open Range salary increase for Brandon Bradford

Natasha Dowell, HR Rep, and Seth Waltenbaugh, MNPD Rep, were both present before the Commission to discuss the requested Open Range increase. Mr. Waltenbaugh requested to defer this item for one month.

ACTION: Deferred to next month's meeting.

Item #3: John C. Drake, Chief of Police, requests an Open Range salary increase for Sean Richmond

Natasha Dowell, HR Rep, Seth Waltenbaugh, MNPD Rep, were both present before the Commission to discuss the requested Open Range increase.

MOTION: After some discussion, Commissioner North moved to accept the Open Range Salary increase for Sean Richmond. Seconded by Vice-Chair Sanders and the Commissioners approved without objection.

Item #4: John C. Drake, Chief of Police, requests an Open Range salary increase for John Wheeler

Natasha Dowell, HR Rep, Seth Waltenbaugh, MNPD Rep, were both present before the Commission to discuss the requested Open Range increase.

MOTION: After some discussion, Commissioner North moved to accept the Open Range Salary increase for John Wheeler. Seconded by Commissioner Link and the Commissioners approved without objection.

Item #5: NDOT is requesting Civil Service Commission approval to revise the following job descriptions

- **Compliance Inspector 1**
- **Compliance Inspector 2**
- **Compliance Inspector 3**

Mike Taylor, HR Asst. Dir., Thedric Brackett, HR Rep, and Juanita Graham, NDOT Rep, were all present before the Commission to discuss the job description revisions.

MOTION: After some discussion, Commissioner Link moved to accept revisions to the Compliance Inspector 1, Compliance Inspector 2, and Compliance Inspector 3 job descriptions. Seconded by Vice-Chair Sanders and the Commissioners approved without objection.

Item #6: Metro Social Services is requesting Civil Service Commission approval to revise the following job descriptions

- **Social Services Assistant Director**

Monica Anderson, HR Rep, and Yuri Hancock, Social Services Director, were both present before the Commission to discuss the job description revisions.

MOTION: After some discussion, Commissioner Jones moved to accept revisions to the Social Services Assistant Director job description. Seconded by Commissioner North and the Commissioners approved without objection.

Item #7: Administrative Law Judge Hearing Calendar

The calendar refers to appeals submitted by Metro employees. As changes occur, updates are made each month in conjunction with the assigned Attorneys at Metro Legal. A copy is then forwarded to the State Administrative Procedures Division wherein the State provides a copy for each Judge to evaluate their case.

ACTION: Report Only

Item #8: Human Resource Updates

Director Hall reminded the Commissioners to pick a date for the upcoming April Special Called meeting. She also informed them of Commissioner Link's reappointment to the Commission for another 5 years.

ACTION: Report Only

With nothing further, the meeting adjourned at 8:49 am.

ATTEST:

APPROVED:

**Shannon B. Hall, Director
Secretary to the Commission**

**William H. Farmer, Chairman
Civil Service Commission**