

**Metro Action Commission
Executive Committee
800 2nd Avenue North, Nashville, TN 37201**

**MEETING MINUTES
November 7, 2023, 9:00am**

Committee members in attendance: LaVoneia Steele (Chair), Telisha Arguelles, Flo Kidd, and Joseph Mitchell.

Staff in attendance: Cynthia Croom, executive director

Committee Chair Dr. LaVoneia Steele called the meeting to order at 9:01 am

Dr. Croom shared that the NAMES ON JOB DESCRIPTIONS have been retitled to NEW NAMES, accordingly. However, the hiring of the NEW NAMES is pending the position title name being changed on the job description in order to be approved and processed by Metro Human Resources.

Motion to retitle OLD NAMES to NEW NAMES to match the organization restructure and position changes previously approved by the Board.

Made by: Flo Kidd. Second by Joseph Mitchell Passed unanimously.

Dr. Croom requested permission to hire a second Special Projects Coordinator for Transformation and Innovation.

Motion to add an additional Special Projects Coordinator for Transformation and Innovation.

Made by: Flo Kidd. Second by Joseph Mitchell Passed unanimously.

Dr. Steele adjourned the meeting at 9:35 am

Submitted:

LaVoneia C. Steele
Committee Chair