

Davidson County Election Commission

March 19, 2024 3:00 p.m.

The Davidson County Election Commission (DCEC) met at 3:00 p.m. in the Sonny West Conference Room at the Howard Office Building. Commissioners Jim DeLanis, Tricia Herzfeld, Dan Davis, Will Burns, and A. J. Starling were present.

DCEC staff members present included Administrator of Elections (AOE) Jeff Roberts, Will French, John Hite, Lisa Pierce, Rick Brown, Jeremy Greene, Elizabeth McPencow, Staci Howard, and Kelley Harrison. Also present was Nicki Eke of the Metropolitan Legal Department.

Chairman DeLanis convened the meeting.

Public Comment

None stated

Approve minutes from January 26, 2024 meeting

Motion stated: Commissioner Starling made a motion to approve the January 26, 2024 minutes as presented.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Certify March 5, 2024 Presidential Preference Primary, County Primary, Berry Hill Municipal Election

Motion stated: Commissioner Herzfeld made a motion to certify the Democratic primary results.

Seconded by: Commissioner Starling

Outcome of motion: Passed unanimously

Motion stated: Commissioner Burns made a motion to certify the Republican primary results.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Motion stated: Commissioner Herzfeld made a motion to certify the City of Berry Hill election results.

Seconded by: Commissioner Burns

Outcome of motion: Passed unanimously

Call City of Oak Hill Election for Thursday, August 1, 2024

Motion stated: Commissioner Herzfeld made a motion to call the City of Oak Hill Election for Thursday, August 1, 2024.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Discussion and approval of FY24-25 Budget

As the Commission reviewed both Operating and Administrative (Election) Budgets as presented, AOE Roberts reported the Operating Budget includes an additional \$35,300 for postage/printing of voter registration cards, resulting from the population growth in Davidson County.

Commissioner Herzfeld inquired about increasing the number of staff. AOE Roberts informed the Commission of vacant funded positions being evaluated to ensure the office is sufficiently staffed.

Commissioner Starling inquired about increasing the pay for Poll Officials. AOE Roberts informed the Commission there is a pay increase included in the budget for the fiscal year beginning in July.

Commissioner Herzfeld inquired about the move of the Election Commission main office now that the Genesco building has been demolished. AOE Roberts informed the Commission that he would reach out to the Administration and inquire about the planned move. He will report the response from the Administration to the Commission at a future meeting.

Motion stated: Commissioner Starling made a motion to approve the FY24-25 Budget as presented.

Seconded by: Commissioner Burns

Outcome of motion: Passed unanimously

Temporary waiver of accrued leave limits for Election Commission employees

AOE Roberts requested the Commission approve a temporary waiver of employee maximum leave limits. This waiver is needed to preserve employee leave during preparation for the two upcoming major elections.

Motion stated: Commissioner Herzfeld made a motion to approve the temporary waiver of maximum accrued leave limits.

Seconded by: Commissioner Burns

Outcome of motion: Passed unanimously

AOE Report

- 6% of Provisional voters were due to “no photo id”
- On Election Day the DCEC Helpline handled 625 calls
- State has approved a new Early Voting Application to Vote design. This design will allow for the use of thermal printers during Early Voting beginning in August.
- 1,098 Poll Officials worked March election
- Approximately 1,150 Poll Officials are needed to work August election
- Approximately 1,350 Poll Officials are needed to work November election

Complete annual Sexual and Workplace Harassment PowerPoint training required by State Election Commission, as passed on January 11, 2021

Agenda item completed

Schedule next meeting

Call of the Chair

Adjourn

With no further election business to discuss, Commissioner Herzfeld made a motion to adjourn.

Seconded by: Commissioner Davis

Outcome of motion: Passed unanimously

Tricia Herzfeld (Secretary)