



Notice of Intent to Award

Solicitation Number	368403	Award Date	4/23/2024 7:44 AM CDT
Solicitation Title	Digital Graphic Comics, Novels, and Manga for Nashville Public Libraries		
Buyer Name	Daniel Drumwright	Buyer Email	Daniel.Drumwright2@nashville.gov
BAO Rep	Christopher Wood	BAO Email	Christopher.Wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	LibraryPass, Inc	Company Contact	Ian Singer
Street Address	306 W. 7th Street Suite 500		
City	Fort Worth	State	TX
		Zipcode	37102

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

DR Supervisor (Initial)

Dennis Rowland
 Dennis Rowland
 Purchasing Agent & Chief Procurement Officer

**RFQ 368403 Digital Graphic Comics, Novels, and Manga for Nashville Public Libraries
Evaluation Team/Review Board Score Sheet**

Offeror	LibraryPass, Inc
Contract Acceptance	Yes
Experience and Qualifications (15 Points)	15.00
Project Approach, Process, and Capacity to Perform (45 Points)	45.00
Cost (40 Points)	40.00
Total Evaluation Scores	100.00

Evaluation Comments

LibraryPass, Inc
Strengths
<p>Provided a detailed overview of company, including the number of years in business providing digital materials, digital Graphic comics, novels, and manga as described in the Scope Details. Described firm's experience in providing Digital Comics, Graphic Novels and Manga to a client the size of Metro. All references of a similar size, scope, and complexity as Metro. Described in detail the software, platform, and application for the provision of Digital Graphic Comics, Novels, and Manga. Provided a detailed firm's capacity to provide Digital Comics, Graphic Novels, and Manga to library customers. Demonstrated in detail firm's ability to provide in-depth specialized content and to perform all work that meets the needs of a large metropolitan public library. Described in detail firm's ability to provide detailed database statistics including the number of users, titles viewed, and number of checkouts by specific time. Detailed the ability for library admins to create/access these reports. Detailed the ability for proposed platform to identify ages of users and separates digital material by audience level. Provided an account representative/point-of-contact assigned to the NPL account to address issues and needs.</p>
Weaknesses

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
RFQ 368403 Digital Graphic Comics, Novels, and Manga for Nashville Public Libraries			40	0	40
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
LibraryPass, Inc	\$72,904.58	\$0.00	40.00	0.00	40.00

* There was no SBE/SDV Programming assigned to this solicitation.