

Nashville Music, Film, and Entertainment Commission

MINUTES

December 19, 2023 5:30 p.m.
Howard Office Building
Sonny West Conference Center
700 President Ronald Reagan Way
Nashville, TN 37210

Commissioners Present: Max Butler (Chair), Jeffrey Gordon (Vice Chair), Marshall McClarnon (Secretary), Willie Sims, Dave Pomeroy, Peter Kurland, Stephanie Silverman

Commissioners Absent: Hazel Smith, Brian Sexton, Sarah Trahern, Shannon Sanders, Ken Levitan, Michael Montgomery, Meleisha Edwards

Staff: N/A

Guests: Derrick Smith (Metro Legal), Gordon Richard (Metro)

1. Call to Order:

Chair Max Butler called the meeting to order at 5:58 PM. He welcomed all in attendance.

2. Contacts and Disclosures:

Max Butler disclosed contact with Peter Kurland for outside work unrelated to Commission business.

3. Public Comment: N/A

There was no public in attendance.

4. Approval of Minutes:

Minutes for the 11/7/23 meeting were approved as submitted.

Motion to approve as submitted by Jeff Gordon. Seconded by Stephanie Silverman. Motion passes unanimously.

5. Reports

- a. Chair Max Butler thanked Vice Chair Jeff Gordon for running meetings in the Chair's absence.
- b. Gordon Richard introduced himself to the Commission. He summarized his experience with the Metro Government. The Commission thanked him for his help.
- c. Vacant seats - There are presently four Vacant Seats.

Two (2) Seats are to be appointed by the Mayor. Former Council Member Jeff Syracuse has been appointed by the Mayor to fill a seat. His approval vote is before the Metro Council 12/19/23.

One (1) Seat to be appointed by the Metro Council

One (1) Seat to be appointed by the Recording Academy.

d. Bylaws Committee update

A brief update was provided of progress from the Bylaws committee. A full preliminary draft of the Bylaws have been completed by the Bylaws committee, and the draft has been submitted to Metro Legal for preliminary review.

6. Unfinished Business

a. The Executive Director Job Description - There was a handout with Code guidelines provided from Metro HR

7. New Business:

a. Formation of the Budget Committee - Willie Sims nominated Max Butler for the chair of the Budget Committee. Seconded by Hazel Joyner-Smith. The vote was handled by Vice Chair Jeffrey Gordon

Stephanie Silverman, Jeffrey Gordon, and Peter Kurland volunteered and were appointed to the Budget Committee.

b. Possible Budget Items suggested by Commission members for the Budget Committee to take into consideration.

Entertainment Partners

Scholarships

Workshops

Film Festival Sponsorships

Association of Film Commissioners

Establishment of 501(c)3 for the Commission to raise money - Metro Legal provided clarification that the Commission was not empowered to establish a 501(c)3.

c. Three Standing Committees as outlined in the formation documents. Chair Max Butler asked if anyone was interested in the chair position? The Commission decided to push this agenda item until the vacant seats on the Commission are filled.

Music City Music Council -

Film and Television Advisory Council -

Diversity and Equity Council -

8. Agenda Items for Next Meeting:

TBD

9. Next Meeting:

TBD

10. Adjourn Meeting:

Chair Max Butler adjourned the at 6:50 PM. Motion to adjourn from Vice Chair Jeffrey Gordon
Seconded by Peter Kurland. Passed without objection.

APPROVED, this 16th day of February 2024.

Signature on File
Max A. Butler, Chair

Signature on File
Marshall McClarnon, Secretary