



**- MINUTES -**  
**METROPOLITAN TRAFFIC & PARKING COMMISSION**  
**Howard Office Building—Sonny West Conference Room**

**May 13, 2024**

Note: The monthly meetings of the Traffic and Parking Commission are documented via video and are available through Metro ITS Department (<http://www.nashville.gov/Information-Technology-Services.aspx>) and Metro Nashville's YouTube Channel (<https://www.youtube.com/watch?v=1K5mz2w3dIA>)

The regular monthly meeting of Howard Office Building Sonny West Conference Room. The following were present unless noted otherwise:

**ATTENDEES**

**COMMISSIONERS**

Brandon Mason (Chair), Saralee Woods (Vice Chair), Council Member Quin Evans-Segall, John Green, Santos Gonzales, Santi Tefel (absent), Neil Kornutick, Jama Mohamed, Lieutenant James Williams (MNPD)

**STAFF**

Diana Alarcon, Hal Balthrop, Derek Hagerty, Lindsay Taylor, Teresa Costonis, Erica Haber, Andrew Smith, Marcus Jackson, Emanuel Matyas, Korby Bowden, Darlene Thompson, Brandon Boatwain Laz Parking General Manager.

**OTHERS**

Karen Johnson with the Register of Deeds, and Attorney Jack Brown, Jake Varshall with PMC.

**1. CALL TO ORDER**

Chairman Brandon Mason called the meeting of May 13, 2024, to order at 3:02 p.m. Chairman Brandon Mason announced the appeals process, Metropolitan Code of Laws 2.68.030.

*"If you are not satisfied with a decision made by the Traffic & Parking Commission, you may appeal the decision by filing for a writ of certiorari with the Davidson County Chancery or Circuit Court. Your appeal must be filed within 60 days of the date of the entry of the Commission's decision. We advise that you seek your own independent legal advice to ensure that your appeal is filed in a timely manner and that all procedural requirements have been met."*

*"Per the Tennessee Open Meetings Act, Public Chapter No. 300, members of the public are invited to provide comment on matters germane to the items on the agenda."*

**2. APPROVAL OF AGENDA**

- Commissioner Green moved for approval of the agenda; it was seconded by Council Member Evans-Segall. The agenda was approved with no objections.

**3. APPROVAL OF MINUTES**

3.1 April 8, 2024, Meeting Minutes.

- Commissioner Green made a motion to approve; Commissioner Gonzales seconded the motion. The motion was approved with no objections.

**4A. PUBLIC COMMENTS**

Commissioner Woods offered thanks to Director Alarcon for an article in the Tennessean regarding Pedestrian Safety. Commissioner Woods is looking for a monthly update on pedestrian Fatalities, the report would cover accidents by intersection.



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**5. APPROVAL OF CONSENT AGENDA**

- 5.1 CD 17: Mandatory referral 2024M-003AB-001, a request to abandon a portion of unimproved Alley #1827 right-of-way from Montrose Ave to W Kirkwood Ave, requested by property owners.
- 5.2 CD 19: Mandatory referral 2024M-004AB-001, a request to abandon a portion of Alley #149 right-of-way from President Ronald Regan Way westward to dead end, then southeastward to Lea Ave, requested by Barge Design Solutions.
- 5.3 CD 5: Authorization for a new traffic signal at Ellington Pkwy & Douglas Ave, requested by NDOT.
- 5.4 CD 29: Authorization for a new all-way stop at Anderson Rd & Kinwood Dr, requested by NDOT.
- 5.5 CD 21: Authorization for a new all-way stop at Clay St & 9<sup>th</sup> Ave N, requested by NDOT.
- 5.6 CD 33: Authorization to reduce posted speed limit on Preston Rd from 40 mph to 35 mph between Pettus Rd and Cane Ridge Rd, requested by NDOT.
- 5.7 CD 19: Authorization to change 15-minute time limited parking to 30-minute time limited parking on the south side of Junior Gillam Way from 4<sup>th</sup> Ave N to 3<sup>rd</sup> Ave N, requested by Nashville Sounds.
- 5.8 CD 19: Authorization for removal of four unmetered parking spaces on the north side of Koreans Veterans Blvd at 4<sup>th</sup> Ave S for installation of ADA accessible WeGo bus platform requested by WeGo.
- Commissioner Green moved to approve the consent agenda; Commissioner Gonzales seconded the motion. The motion was approved with no objections.

**6. REGULAR AGENDA**

- 6.1 Vision Zero informational update.
- Marty Sewell with NDOT provided a Vision Zero update. Discussions were had surrounding safe routes to schools, Open Play Streets as well as enhanced crosswalks. Director Alarcon provided additional information and examples of where and how we are working with other agencies to make improvements around the city.
- 6.2 Mobile Food & Merchandise Truck vending legislative update.
- Lindsay Taylor and Derek Hagerty with NDOT provided an update to the commission and asked that they approve the proposed ordinance be submitted to council for review. Commissioner Woods recommended that this be sent to council for approval. Commissioner Green seconded the motion. The motion has been approved with no objections.
- 6.3 CD 19: Authorization for new 65-ft Loading Zone, effective 24/7, and revocation of existing Valet Lane on east side of Rep John Lewis way at Peabody St, requested by TRU Hilton Hotel.
- Andrew Smith with NDOT provided background surrounding the request and discussion was had regarding the request. Director Alarcon provided additional clarification. Commissioner Green moved to approve. Commissioner Santos seconded the motion. The motion was approved with no objections.
- 6.4 CD 17: Authorization for 2-hour limited parking for four parking spaces on the south side of South St, effective 24/7 east of 12<sup>th</sup> Ave S, requested by Kimley-Horn on behalf of the Rochelle Center.
- Andrew Smith with NDOT provided background and discussions were had surrounding this request. Director Alarcon provided additional clarification. Commissioner Green moved to approve. Commissioner Woods seconded the motion. The motion was approved with no objections.
- 6.5 CD 19: Removal of designated Register of Deeds Parking 30-minute time limit and replacement with new 24/7 Pay Parking for approximately 8 spaces on the east side of 6<sup>th</sup> Ave S between Broadway and McGavock St, requested by NDOT.
- Director Alarcon with NDOT, Karen Johnson with the Register of Deeds, and Attorney Jack Brown spoke to this request. With the Register of Deeds moving to a new location they are requesting parking for customers at the new location. Commissioner Woods moved to approve. Commissioner Green seconded the motion. The motion was approved with no objections.



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- 6.6 CD 19: Authorization for designated Register of Deeds Parking 30-minute time limit 8AM to 4:30PM Mon-Fri, with Pay Parking during all other times.
- On the north side of Deadrick St between 3<sup>rd</sup> Ave N and 4<sup>th</sup> Ave N, and
  - On the south side of Dr MLK Jr between 3<sup>rd</sup> Ave N approximately 100 ft west of 3<sup>rd</sup> Ave N, requested by NDOT.
  - Director Alarcon with NDOT, Karen Johnson with the Register of Deeds, and Attorney Jack Brown spoke to this request. With the Register of Deeds moving to a new location they no longer need these parking spaces they can become public parking. Discussion was had surrounding the request. Commissioner Green moved to approve. Council Member Evans-Segall seconded the motion. The motion was approved with no objections.
- 6.7 CD 19: Authorization for a new Pay Parking effective 24/7
- On east side of 9<sup>th</sup> Ave S from Division St to Gleaves St.,
  - On west side of 9<sup>th</sup> Ave S from Division St to Old Division St.,
  - On the south side of Gleaves St from 9<sup>th</sup> Ave S to Overton St. and
  - On the south side of Old Division St from 9<sup>th</sup> Ave S to 8<sup>th</sup> Ave S, requested by NDOT.
  - Emanuel Matyas and Marcus Jackson from NDOT provided background surrounding the request and discussions were had surrounding parking in this area. Commissioner Green moved to approve. Commissioner Gonzales seconded the motion. The motion was approved with no objections.

## **7. UNFINISHED BUSINESS**

### **7.1 Valet Fee Policy**

- Emanuel Matyas and Marcus Jackson from NDOT provided background surrounding the request. History of the request was provided; discussion was had surrounding this request. It was decided that additional clarification was needed surrounding the licensing process in the policy. It was suggested that we defer one month, so that we can clean up and correct the policy. The commission would like to see clarification to Attachment A, identify where the CBD is and isn't (re-name the map). The commission would also like the application parameters outlined for permitting and removal of Attachment B. Jake Marshall PMC would like to request that the policy is posted in advance of the meeting. Council Member Evans-Segall moved to defer one month. Commissioner Woods seconded the motion. The motion was deferred for one month with no objections.

### **7.2 CD 19: Authorization for 50-ft Valet Zone on the west side of 12<sup>th</sup> Ave N at Grundy St, effective 11AM to 2PM and 6PM to 12AM /7 days, requested by Parking Management.**

- Emanuel Matyas and Marcus Jackson from NDOT provided background surrounding the request. Jake Varshall with PNC spoke to request, and provided additional insight to the route and parking garage that is used. Discussions were had surrounding the request and how a new application could happen. Commissioner Green motioned to approve. Council Member Evans-Segall seconded the motion. The motion was approved with Neil Kornutick going on record as objecting.

## **8. NEW BUSINESS**

## **9. OTHER ITEMS**

9.1 Thank you to John Green for all his years of service.

## **10. ADJOURNMENT**

There being no further business, Lieutenant James Williams moved to adjourn. The meeting was adjourned at 5:18 PM.

Approved on the 10<sup>th</sup> day of June 2024.

**Traffic and Parking Commission Resolution No. 24-05**

I \_\_\_\_\_ with the Nashville Department of Transportation and Multimodal Infrastructure do certify the above items on today's agenda amending Chapter 12 of the Metropolitan Code were approved by the Traffic and Parking Commission on June 10, 2024.

**TENNESSEE NOTARY ACKNOWLEDGEMENT**

State of Tennessee

County of Davidson

On this 10<sup>th</sup> day of June 2024, before me personally appeared Andrew J. Smith, to me known to be the person (or persons) described in and who executed the foregoing instrument and acknowledged that such person (or persons) executed the same as such person (or person's) free act and deed.

Witness my hand, at office, this 10<sup>th</sup> day of June 2024.

\_\_\_\_\_  
Notary's Signature

Seal

My commission expires: \_\_\_\_\_

Traffic and Parking Commission Authority:

Chapter 9 of the Metropolitan Charter, Sec. 11.904. - Function of commission as to traffic regulation.

For the purpose of making the roads, streets and other public ways safe for pedestrians, motorists and others, and for the purpose of facilitating the flow of traffic thereon, the commission is hereby authorized to adopt and publish traffic regulations, including the erection of proper signs necessarily and properly connected with or incident to the following:

(a)The location and time when parking shall be limited.(b)Places where parking shall be prohibited entirely or only during certain hours.(c)The establishment of stop sign controls for through streets or isolated intersections.(d)The establishment of traffic signal controls.(e)The direction in which traffic may use any street or portion of a street.(f)Restrictions on the size of vehicles using certain streets.(g)The establishment of speed zones upon metropolitan streets and roads based upon the findings of the commission. When such zones are properly signposted, the speed indicated on the signs shall be the legal speed limit.

Such traffic regulations adopted by the commission shall take effect five (5) days after they have been published in a daily newspaper of general circulation within the area of the metropolitan government and after a certified copy thereof has been filed with the metropolitan clerk and the chief of police. Such regulations, when so adopted, shall have the force and effect of an ordinance, and shall be enforced by the metropolitan police. The metropolitan council shall provide by ordinance for the punishment of violators of such traffic regulations and shall fix proper and adequate fines and penalties.