



Notice of Intent to Award

Solicitation Number	370381	Award Date	6/10/2024 2:16 PM CDT
Solicitation Title	Architecture Social & Developmental History of Mid-20th Century AA Districts		
Buyer Name	Christina Alexander	Buyer Email	christina.alexander@nashville.gov
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Richard Grubb and Associates Inc	Company Contact	Robbie Jones
Street Address	37072204 Rivergate Parkway		
City	Goodlettsville	State	TN
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

DR Supervisor (Initial)

Dennis Rowland
 Dennis Rowland
 Purchasing Agent & Chief Procurement Officer



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____ Supervisor (Initial)

Dennis Rowland
Purchasing Agent & Chief Procurement Officer

RFQ 370381 Architecture Social & Developmental History of Mid-20th Century AA Districts**Evaluation Committee Score Sheet**

Evaluation Criteria/Offorer	AECOM Technical Services Inc	Richard Grubb and Associates Inc
Excepted Terms and Conditions	Yes w/exceptions	Yes
Qualifications and Experience (60 Points)	45.00	53.00
Methodology and Project Approach (40 Points)	37.00	36.00
Total Evaluation Scores	82.00	89.00

No BAO pramming applicable to this solicitation

Evaluation Comments**AECOM Technical Services Inc****Strengths**

Proposed staff members meet the Secretary of the Interior's Professional Qualification Standards; NR and survey experience; work with stakeholders and local, state, federal agencies (including NPS, grantor for this project). Locally based (Franklin), work throughout Southeast. Proposal demonstrated firm's expertise in architectural history, history, historic architecture, historical landscape architecture, interpretation, cultural landscape analysis and cultural landscape reports, preservation planning, geospatial analysis/GIS, and public and stakeholder outreach. Wide variety of CRM services. Equal focus on historic urban, rural, and suburban communities, AECOM routinely performs historic architectural surveys, effects assessments, and historic contexts. Partner historians and lead architectural historian have strong AA history and AA architecture backgrounds, will help place this project into a larger historical context. Lead project manager meets SOI. Established relationships with target communities. Presented schedule is reasonable for Metro. Provided a detailed timeline with individual tasks highlighted, to include public engagement, community advisory committees. Meeting schedules and agendas. Step by step research strategy. Noted survey approach suggested by Metro.

Weaknesses

Contract Exceptions - Resumes lack detail, unclear of how recent projects are (2007 for Rosenwold Schools project). Reference projects failed to demonstrate team collaborations. Proposal demonstrated tangential HP exp unrelated/relevant to this project or unclear how that exp will translate to this work (i.e. working with museums, craftspeople, individual sites/parks). Proposal demonstrates more experience in cultural resources or historic site management and compliance or HP planning, work completed through this project will be used by MHC for planning, documentation is the primary focus. Potere HABS/HAER/HALS appears more focused on individual properties/higher style, reference projects failed to demonstrate experience with MPDF/county-level contexts, AA districts. Proposal demonstrated limited experience working with local/county level entities, MPDFs, and documenting social/developmental histories, more focused on Section 106 mitigation within pre-defined APEs for linear transportation/infrastructure projects (lead project manager and deputy project manager), this scope of work focuses on developmental history of planned communities. Proposal failed to indicate which projects prime or subcontractor (as requested in solicitation) would handle. Proposal indicates project lead is not locally based, which means working from afar/not viewing districts in person or incurring travel costs.

Richard Grubb and Associates Inc**Strengths**

Proposal demonstrated firm's ability to complete MPDF-level contexts and historic district nominations. Proposed lead team member has training specific to African American sites and landscapes and specialized knowledge of civil rights history. Proposal demonstrated firm's extensive architectural expertise with Southeast Society of Architectural Historians and Archipedia. Reference projects completed in recent years, including recent MPDF for Nashville's Civil Rights Movement. Damita Chavis connections with North Nashville position her as an excellent liaison to help build public trust and assist with public outreach. CRM project means they are very familiar with existing property inventories, stakeholders, research sources that can be accessed and built upon with this project, reference projects highlighted have very similar scope of work. Proposed timely communications to stay abreast of project progress. Five lenses approach shows approach for comprehensive historical documentation project and a foundational understanding of key factors. References to NPS studies/existing framework will help ensure holistic documentation. Several specific research locations and sources noted. Provided a detailed approach for prep, kickoff meeting, etc. indicates pre-planning will help keep this project on schedule and be ready to hit the ground running. Proposed breakout of survey activities shows a clear understanding of the limited survey SOW as discussed at the pre-offer meeting. Firm proposed creation of database which will be very useful to MHC for GIS mapping and planning.

Weaknesses

RGAs role is unclear on the Meadowbrook Park project. Firm failed to provide resumes for team members. Damita's qualifications lacked detail. Proposed public engagement plan lacked detail. Proposed team collaborations are unclear. Proposal indicates heavy desk research.

Alexander, Christina (Finance - Purchasing)

From: Eller, Caroline (Historical Commission)
Sent: Monday, June 10, 2024 11:02 AM
To: Alexander, Christina (Finance - Purchasing)
Subject: Fwd: [EXTERNAL] RE: URC Grant P23AP00362

Christina,

We received the grantor approval below to hire RGA for the Underrepresented Communities grant project. Please let me know if you need anything further from me.

Thank you,

Caroline Eller
Metropolitan Historical Commission
Sunnyside in Sevier Park
3000 Granny White Pike
Nashville, TN 37204
(615) 862-7970 Ext. 79780
(615) 862-7974 FAX
www.nashville.gov/mhc
Find us on Facebook!

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From: Shell, Mary M <mary_shell@nps.gov>
Sent: Monday, June 10, 2024 7:59:31 AM
To: Eller, Caroline (Historical Commission) <Caroline.Eller@nashville.gov>
Subject: RE: [EXTERNAL] RE: URC Grant P23AP00362

Attention: This email originated from a source external to Metro Government. Please exercise caution when opening any attachments or links from external sources.

Good morning,
You have approval to hire Richard Grubb Associates for the grant project.
Thank you!

Mary

Mary M. Shell
Grants Management Specialist
National Park Service | State, Tribal, Local, Plans and Grants
202-819-4444 | www.nps.gov/stlpg
Remote from Alabama – Central Time Zone
GrantSolutions info: <https://www.grantsolutions.gov/support/granteeUsers.html>

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From: Eller, Caroline (Historical Commission) <Caroline.Eller@nashville.gov>
Sent: Friday, June 7, 2024 4:30 PM
To: Shell, Mary M <mary_shell@nps.gov>
Subject: RE: [EXTERNAL] RE: URC Grant P23AP00362

Mary,

We have selected a vendor for our grant: URC-Metropolitan Historical Commission- P23AP00362. We received two responses to this solicitation. Our evaluation committee met yesterday, reviewed and scored the proposals, and selected Richard Grubb Associates (RGA). You may recall that RGA is the firm that worked on our recently completed AACR grant so that is one of several projects from recent years that have a similar scope to our URC project that they have successfully completed.

Today, Metro Finance provided me with the attached Intent to Award which contains summaries of our evaluation committee's review comments and shows the point scores for each proposal. I have also attached RGA's proposal so you can see some of their relevant expertise.

Please advise on whether NPS approves us proceeding with selecting RGA as the vendor for this project. Let me know if you have any questions. Once I have your approval, I will let Metro Finance know that they can proceed with awarding the contract.

Thank you,

Caroline Eller

Metropolitan Historical Commission
Sunnyside in Sevier Park
3000 Granny White Pike
Nashville, TN 37204
(615) 862-7970 Ext. 79780
www.nashville.gov/mhc

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From: Shell, Mary M <mary_shell@nps.gov>
Sent: Wednesday, September 27, 2023 9:59 AM
To: Swope, Caroline T. <cswope@decatur-al.gov>
Cc: DeCort, Amanda J <amanda_decort@nps.gov>; Eller, Caroline (Historical Commission) <Caroline.Eller@nashville.gov>
Subject: RE: [EXTERNAL] RE: URC Grant P23AP00362

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Thank you Caroline Eller 😊

Mary

Mary M. Shell


Certificate Of Completion

Envelope Id: FB09D24E48DB465D8BC4222795D8796E	Status: Completed
Subject: Intent to Award - RFQ 370381 for Architecture Social & Developmental History of Mid-20th Century	
Source Envelope:	
Document Pages: 5	Signatures: 1
Certificate Pages: 2	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Christina Alexander
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	christina.alexander@nashville.gov
	IP Address: 170.190.198.185


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Status: Original	Holder: Christina Alexander	Location: DocuSign
6/10/2024 11:25:35 AM	christina.alexander@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Dennis Rowland		Sent: 6/10/2024 11:34:29 AM
dennis.rowland@nashville.gov		Viewed: 6/10/2024 2:01:03 PM
Purchasing Agent & Chief Procurement Officer		Signed: 6/10/2024 2:15:50 PM
Security Level: Email, Account Authentication (None)		Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185

Electronic Record and Signature Disclosure:
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Dennis Rowland		Sent: 6/10/2024 2:15:50 PM
Dennis.Rowland@nashville.gov		Viewed: 6/10/2024 2:16:20 PM
Purchasing Agent & Chief Procurement Officer		Signed: 6/10/2024 2:16:32 PM
Security Level: Email, Account Authentication (None)		Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/10/2024 11:34:29 AM
Certified Delivered	Security Checked	6/10/2024 2:16:20 PM
Signing Complete	Security Checked	6/10/2024 2:16:32 PM
Completed	Security Checked	6/10/2024 2:16:32 PM

Payment Events	Status	Timestamps
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