

**Nashville Public Library Board of Trustees**

**Agenda**

**May 21, 2024**

**Main Library**

**615 Church Street**

**Nashville, TN 37219**

**12:00 PM**

- I. Call to Order / Roll Call
- II. Metro Ordinance required to be announced at all Board Meetings – *Chair, Joyce Searcy*
  - a. “Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Nashville Public Library Board may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. Any appeal must be filed within sixty days after entry of a final decision by the Board. Any person or other entity considering an appeal should consult with an attorney to ensure that time and procedural requirements are met.”
- III. Public Comments
  - a. “Pursuant to T. C. A. § 8-44-12, time is reserved at the beginning of Library Board meetings for which there is an actionable item on the agenda for public comment germane to items on the agenda. Up to five people will be allowed up to three minutes each to speak. Speakers must register within one half hour prior to the beginning of the meeting by signing their name on a physical sign-up sheet available at the entrance, and identifying any agenda item on which they intend to comment.
- IV. Board Chair Comments, *Joyce Searcy*
- V. Approval of Minutes: April 16, 2024
- VI. Interim Library Director Report, *Terri Luke*
- VII. Foundation Report, *Shawn Bakker*
- VIII. New Business
  - a. Special Collections Book Donation Form, *Kyle Barber*  
Resolution 2024 – 02
- IX. Staff Reports
  - a. Facilities Update, *Susan Drye*
  - b. Courtyard Update, *Susan Drye*

c. Sustainability Committee Video, *Lee Boulie*

X. Adjournment

**Next Scheduled Board of Trustees Meeting**

**June 18, 2024**

**Pruitt Branch Library**

**117 Charles Davis Blvd**

**Nashville, TN 37210**

**12:00 PM**

**Nashville Public Library Board of Trustees**  
**Meeting Minutes**  
**May 21, 2024**  
**Main Library**  
**615 Church Street**  
**Nashville, TN 37219**  
**12:00 PM**

**Members Present:** Joyce Searcy, Keith Simmons, Charvis Rand, Kate Ezell, Nadine De La Rosa, Rosalyn Carpenter

**Library Staff:** Terri Luke, Lee Boulie, Linda Harrison, Cameron McCasland, Jena Schmid, Kyle Barber, Susan Drye, James Staub, Kyle Cook, Shawn Bakker, Andrea Fanta, Kate Wingate, Sherry Adams, Miryam Rose

**Others:** Macy Amos, Assistant Metropolitan Attorney at Metropolitan Government of Nashville and Davidson County; Tessa Ortiz-Marsh, Assistant Metropolitan Attorney at Metropolitan Government of Nashville and Davidson County; Willie Sims Jr., NECAT Board

I. Call to Order / Roll Call

- a. The meeting was called to order at 12:01 PM.

II. Metro Ordinance required to be announced at all Board Meetings – *Chair, Joyce Searcy*

- a. “Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Nashville Public Library Board may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. Any appeal must be filed within sixty days after entry of a final decision by the Board. Any person or other entity considering an appeal should consult with an attorney to ensure that time and procedural requirements are met.”

III. Public Comments

- a. “Pursuant to T. C. A. § 8-44-12, time is reserved at the beginning of Library Board meetings for which there is an actionable item on the agenda for public comment germane to items on the agenda. Up to five people will be allowed up to three minutes each to speak. Speakers must register within one half hour prior to the beginning of the meeting by signing their name on a physical sign-up sheet available at the entrance, and identifying any agenda item on which they intend to comment.

IV. Board Chair Comments, *Joyce Searcy*

- a. Ms. Joyce Searcy asked Ms. Terri Luke to introduce Ms. Macy Amos and Ms. Tessa Ortiz-Marsh as the new Metro Legal counsel to the library. Ms. Luke also introduced Ms. Miryam Rose as the new administrative specialist.
- b. Ms. Searcy asked The Library Board to attend the budget hearing with Metro Council on Thursday, May 23<sup>rd</sup>, at 4:00 PM. Ms. Searcy asked for all attendees to wear red to show support.
- c. Ms. Searcy asked The Library Board to complete Ms. Luke's evaluation form by June 1<sup>st</sup>.

V. Approval of Minutes: April 16, 2024

- a. Ms. Kate Ezell made a motion to approve the April 16<sup>th</sup> board meeting minutes. Mr. Charvis Rand seconded. The motion passed unanimously.

VI. Staff Reports

- a. The *Facilities Update* and *Courtyard Update* reports were moved up on the agenda due to time constraints.
- b. Facilities Update, *Susan Drye*
  - i. Ms. Susan Drye reported that NPL has been awarded over \$30 million towards maintenance needs since 2022. Ms. Drye continued that there was almost \$30 million in maintenance needs across the library system.
  - ii. Ms. Drye informed The Library Board of various maintenance needs in the branches that had either been met, were scheduled to be met, or were identified as needing attention soon (see below):

Main Library Needs	Estimated Costs	Notes	"C" Denotes Complete
Administrative Area Renovation	\$230,400	Administrative hallway carpet replacement to LVT floor similar to what is on the 3rd floor and paint non-public areas - <b>IN PROCESS</b>	
Civil Rights Room Renovation	\$115,100	To renovate the Civil Rights Room, change carpet to LVT, repair the counter, upgrade the equipment, and create a front entrance area like the VFW room - <b>SCHEDULED</b>	
Upgrade lighting control system	\$245,400	Main Library lighting controls were obsolete. Upgrading all lighting controls so programming can be done.	<b>C</b>
Courtyard leaks / Courtyard Renovation	\$5,000,000	Leaks in the courtyard. The decking/planters is allowing water to drain into the Library garage causing potential degradation of the concrete structure. The trees in the courtyard are thought to have penetrated the water barriers	

		causing the garage leaking. Long term repairs/renovation is needed so this is no longer an issue in the future.	
Fire Alarm system updated / Fire pump rebuild / Fire Pump Controller Replacement	\$108,000	The system is beyond end of life and no longer up to CODE. The last fire inspection, this system barely passed. Getting quotes to replace and upgrade controller.	
Grind and polish marble lobby floors/staircase and landings	\$100,000	The lobby, staircase, and landing marble floors have not be ground and polished since we moved into the building in 2001.	
Johnson Control Metasys control upgrades	\$572,600	To upgrade all the JCI Control modules in the Main Library - <b>IN PROCESS</b>	
Main Boiler - feed water system/replace boiler ignition system	\$48,700	Replace feed water system for boiler in penthouse of Main Library. Install new boiler ignition controls and float assembly. - <b>IN PROCESS</b>	
Main Library AHU 1 & 2 Coil Replacement	\$252,700	Replacing the coils in AHUs 1 & 2. They have been cleaned to the point that the copper is sliver thin and starting to have leaks. - <b>IN PROCESS</b>	
Main Library Elevator Cab Upgrades	\$752,800	All six elevator cabs, 3 staff, 3 public, are obsolete. NPL is in the process of upgrading all Main Library elevators. Each cab will take approx. 4-6 to rebuild. All public and staff elevators will also be upgraded to include devices so our Deaf & Hard of Hearing Community can communicate in the event the elevator stops. We will be first institution in Tennessee to equip our cabs with these devices. - <b>IN PROCESS</b>	
Main Library Roof	\$1,000,000	Estimated based on square footage and type for materials: standard asphalt cap sheet single ply.	
New Bottle Fill Water Fountains	\$36,500	Needed on 1st & 3rd floors - one already in Children's. Can no longer find parts to repair old water fountains - <b>1st floor replaced</b>	
New Heat Exchanger and pumps	\$449,500	Install a new heat exchanger and pumps to close the DES loop and help keep our system water clean and from clogging the AHU coils and VAV boxes. - <b>IN PROCESS</b>	
Paint all ornamental iron on building, doors, etc.	\$500,000	Paint all ornamental iron on windows, etc. where paint is starting to peel and iron is rusting.	

Popular Materials/1st floor lobby Renovation	\$3,174,100	To renovate the Popular Materials space. Lobby: Heat and cold penetration into the lobby area makes the areas unbearable in extreme temperatures (below 50 and above 78) outside. Changes are needed to lessen the influx of outside air into the lobby	
Pressure wash and seal outside walls	\$180,000	To pressure wash all outside walls and seal	
Replace flooring in Non-Fiction seating area	\$44,700	Replace old carpet that is delaminating in Adult Non-Fiction Seating area w/ LVT - almost complete as of today	
Replace flooring in Popular Materials	\$136,500	Replace old carpet that is delaminating in Pop Mat area w/ LVT - <b>SCHEDULED</b>	
Replace steam condensate return unit	\$28,400	Replace the failed steam condensate return unit.	
Rework ornamental iron cages on windows	\$300,000	Cut and weld iron cages on windows so windows can be cleaned and painted	
VAV Box replacement - Entire building	\$347,000	The Main Library has 232 VAV boxes that help control air flow, etc. in the HVAC system. These boxes are like small computers, and most are at end of life. NPL has had to replace piece meal with available funds when they fail. This would be a proactive step for on-going maintenance. JCI Contract now in place, moving forward with these replacements - <b>IN PROCESS</b>	
HVAC Reserve	\$895,200	To keep in reserve if other HVAC issues arise after completion of current issues. Possibly changing out light fixtures with LED.	
	<b>\$14,517,600</b>		

Branch	Branch-Needs	Estimated Costs	Notes	"C" Denotes Complete
Bordeaux	Repair front entrance	\$5,600	Repair around front entrance where water damage has occurred.	
Bordeaux	Air Handler Replacement - 9 Units	\$173,800	Replace 9 AHU's that are rusted out and leaking	<b>C</b>
Bordeaux	Bullet Resistant Window Tint/Armor Core	\$30,000	Adding bullet resistant tint to inside windows where there is but 1 exit in the event of an emergency. Additionally, adding Armor Core Bullet Resistant panels to 3 doors and to windows.	<b>C</b>

Bordeaux	Add Emergency Exit Door	\$25,900	Working w/ MNPD Risk Assessments, we determined we needed to add an additional emergency exit door in the adult area.	<b>C</b>
Bordeaux	Interior Refresh	\$335,900	Patch and paint walls, replace furniture, if necessary, etc.	
Branch System Wide	Water Fountain Replacement	\$52,500	Replace 15 water fountains at various branches where we can no longer get parts to repair the fountains.	
Branch System Wide	Adding Armor Core and Bullet Resistant Tint	\$200,000	In the process of identifying other branches for which we can appropriately apply the Armor Core and Bullet Resistant Tint to areas where staff and the public would go in the event of an emergency situation - Have added at Bordeaux to date	
Donelson	Replace all light fixtures	\$20,000	All fixtures are being replaced. The building still has T12 fluorescent bulbs that are now obsolete and can no longer be found as well as the ballast for the fluorescent fixtures	
Donelson	HVAC unit replacement	\$167,000	AC Units were beyond end of life. We repaired as much as possible. We had to replace since the new building will not be open until Summer 2024	<b>C</b>
Donelson	Renovate Branch	\$600,000	Renovate branch in the event the branch is reallocated for other purposes other than NECAT Studios	
East	All windows sealed	\$358,000	All windows need to be replaced; however, The Historic Commission is only giving us permission to replace 6 of the windows. These windows are 105 years old, and the frames are rotting causing water infiltration inside the building. Because this is a historic building, we are working with the Historic Commission to ensure we're in compliance.	

East	Elevator Upgrades	\$158,900	Elevator mechanics are obsolete. Cabs and mechanics will be rebuilt and upgraded.	
East	Interior Repairs after leaks are fixed	\$614,000	Repair plaster walls, window seals, etc. paint interior. Add security cameras to outside and replace HVAC unit	
Edgehill	Sewer line Repair	\$38,500	Excavate and repair sewer line	<b>C</b>
Edgehill	Interior Refresh	\$124,700	Repair and paint walls, replace furniture if needed, etc.	<b>C</b>
Edmondson Pike	Roof repairs	\$371,000	Roof and gutters replaced	<b>C</b>
Edmondson Pike	Sidewalks	\$36,600	ADA sidewalk installed to connect where it stops in parking lot to existing ADA ramp /repairs made to existing sidewalk	<b>C</b>
Edmondson Pike	Interior Refresh	\$297,000	Repair and paint walls, replace furniture if needed, etc.	<b>C</b>
Goodlettsville	Waterproofing store windows in back children's area	\$82,900	Water runs under the door in the back by the Children's area. Perform water intrusion testing to determine appropriate steps to stop the leaks. The storefront needs to be sealed or replaced. Floor needs to be fixed. Other areas have cracking. Floor needs to be repaired and flooring replaced. Currently has a type of linoleum. If there must be extensive repairs to floor, this number would be much higher.	
Goodlettsville	Floor repair	\$120,000		
Goodlettsville	Fire meter installation	\$56,400	Per MSUD, NPL must install a Fire Meter Line per their District's Fire Line Metering Policy that went into effect April 6, 2023. We have until February 2024 to start the process.	<b>C</b>
Goodlettsville	Interior Refresh	\$208,900	Repair and paint walls, replace furniture if needed, etc.	
Green Hills	HVAC chiller replacement / AHU-1 Coil Replacement	\$213,000	Chiller was beyond end of life. We had repaired to replace during renovation but have not had funds for renovation. We had to replacing chiller. Due to cold in Jan 24, must replace AHU1 coil, add temporary	<b>C</b>



			portable coolers until the coil can be replaced	
Green Hills	Roof Repair/Replacement	\$350,000	Significant water damage in front portion of building. Needs to either be fully replaced and repairs made where water damage is or major repair of roof in the front of the building. Number is for replacement. Will need this funding if not enough funding within the renovation budget.	
Green Hills	Entire building Renovation	\$4,341,800	To renovate the GH branch. Upgrade spaces, potentially add to the public space by reallocating staff spaces for better workflow and site lines.	
Green Hills	Outside in park, replace benches that are deteriorating	\$22,800	To replace the metal and wooden benches located in the Sally Beaman Park at Green Hills with all metal.	
Hermitage	Entire building Renovation	\$4,306,100	To renovate the GH branch. Upgrade spaces, potentially add to the public space by reallocating staff spaces for better workflow and site lines.	
Hermitage	Wall repair	\$10,000	Wall needs to be repaired around front entrance above roof line. There is a failure between the brick and wall above the roof line causing water to leak inside the building.	<b>C</b>
Hermitage	Parking Lot repairs	\$24,000	Patching, Milling, Paving, Striping, Crack fill and Sealcoat	
Hermitage	Gutter replacement	\$30,000	Gutters are rusting out, need to be replaced	
Hermitage	Replace parking lot lots	\$4,800	Replace broken parking lot lights that no longer come on	<b>C</b>
Hermitage	Carpet Replacement	\$81,000	Replaced delaminating carpet with LVT. We have been trying to wait until we do the major renovation, but the carpet is in bad shape	<b>C</b>

Inglewood	Façade / trim needs repairs and painting	\$15,100	Carpenter Bees have burrowed into the façade. Paint was peeling in areas. The entire outside façade was painted.	<b>C</b>
Lakewood Maintenance Bldg.	HVAC replacement estimate	\$40,000	Replace 2 AC units	
Lakewood Maintenance Bldg.	Parking Lot repairs	\$124,000	Excavation, base, paving, striping and sealcoat	<b>C</b>
Madison	Fire meter installation	\$68,100	Per MSUD, NPL must install a Fire Meter Line per their District's Fire Line Metering Policy that went into effect April 6, 2023. We have until February 2024 to start the process.	<b>C</b>
Madison	Roof replacement	\$121,500	Roof replacement / gutter repair	<b>C</b>
Madison	Replace front doors	\$18,900	Replace the two front doors that are closing early on patrons as they come in. There have been a couple of older patrons caught in the doors because of mobility issues.	
North	Extend parking area	\$19,000	Excavation, base, paving, striping and sealcoat to add parking area where the old oak tree stood. This would give North 5 additional and needed parking spaces.	<b>C</b>
Pruitt	Roof Replacement	\$758,000	Pruitt has been on the list for a new roof since 2014 but we did not have enough funding to provide the repairs. In the meantime, we have other envelope repairs that need to be made. We will do masonry repairs to the entire building and from grade to roof tops and walls above the roofs. The roof at the gale end of the Engine 12 Building is Category 2 asbestos that will need to be abated and this area of roof can only be reached by a swing stage, lift or scaffolding.	

Pruitt	Elevator Upgrades	\$153,200	Elevator mechanics are obsolete. Cabs and mechanics will be rebuilt and upgraded.	
Old Hickory	Front column replacement	\$10,000	The two columns on the front entrance are rotten. We are replacing.	<b>C</b>
Old Hickory	Interior Refresh	\$149,600	Replace worn carpet where delaminating. Repair and paint walls, replace furniture if needed, etc.	
Old Hickory	Add Security Cameras	\$8,300	Old Hickory was the only branch without security cameras. Installed 8 cameras that cover both inside floors.	<b>C</b>
Richland Park	Parking Lot repairs	\$6,000	Crack fill, striping, sealcoat, replacing speed bumps in library area. This is Parks parking lot, but we would do in front of the library with our 25 designated spaces. I have talked with parks and it's on their list, but not a priority currently due to their lack of funding.	
Richland Park	Carpet Replacement	\$45,000	Carpet is old and worn. Needs replacement with new carpet or LVT.	
Thompson Lane	Sidewalks	\$75,400	To replace concrete sidewalks to make them ADA compliant and to repair unlevel sidewalks.	<b>C</b>
		<b>\$15,073,200</b>		

- iii. Mr. Rand asked if there were any issues with the Southeast and Hadley Park branches. Ms. Drye answered that the Southeast branch was a General Services building so NPL does not maintain that building.
- iv. Mr. Rand asked what the plans were for the current Donelson branch. Ms. Drye stated that the building would be utilized in some form depending on what Metro chooses. Ms. Drye mentioned that the building had been proposed as a possible site for NECAT, but that decision had not been made yet.
- v. Ms. Rosalyn Carpenter asked what NECAT was. Ms. Lee Boulie answered that NECAT stood for Nashville's Education Community Arts Television, a public access TV station where anyone can learn to create and air film and television programs.

- vi. Mr. Keith Simmons asked if there was currently enough money to fix all the repairs that Ms. Drye detailed in her report. Ms. Drye confirmed this and stated that there was a small surplus of funds after calculating all the needs listed in the report.
  - vii. Ms. Nadine De La Rosa asked what the other areas were being considered for maintenance in the future. Ms. Drye mentioned plans for redeveloping and redesigning the new Hadley Park and Richland Park branches, as well as remodeling the Green Hills and Hermitage branches. Ms. Drye also expressed a desire to do more preventative maintenance in the future.
  - viii. Ms. Carpenter asked if any thought had gone into supplying diversity opportunities for women, ethnic minorities, veterans, and/ or small businesses. Ms. Drye stated that Metro Procurement guidelines and policy must be followed in any purchase made in Metro. Ms. Carpenter clarified her question and asked to what extent does NPL report back to The Library Board as they follow Metro Procurement guidelines, specifically concerning whether certain projects have hit percentage targets to meet diversity needs. Ms. Drye stated that Metro Procurement reports to the Metro Standards Board, and in response, the Metro Standards Board reported those numbers, but NPL had not historically reported those numbers. Ms. Carpenter requested that moving forward NPL be mindful of the policies and report back to The Library Board on the ways in which NPL is being compliant. Ms. Searcy added that one of the Metro councilmembers had expressed the intent to study the current procurement process and look at ways it could be improved in the future.
  - ix. Ms. Ezell asked what other uses the current Donelson branch could be used for. Ms. Luke stated that it was difficult to tell until a decision is made regarding the location for NECAT. The building could potentially be used for other library departments that needed more space. Ms. Luke stated that she had spoken with Ms. Kristin Wilson about extending the two-year lease with Nashville State and NECAT at the JPEG Studio. Ms. Luke stated that in case the contract did not go through or took longer than expected, she asked that the current Donelson branch be used as a backup for housing NECAT until a better alternative could be considered.
- c. Courtyard Update, *Susan Drye*
- i. Ms. Drye informed The Library Board that \$5 million had been set aside for the courtyard to be renovated.
  - ii. Ms. Drye stated that NPL hired GHP (Gobbell Hays Partners) and presented the renovations plan to the Robinson Family and the courtyard's stakeholders.

- iii. Ms. Drye explained that a number of architectural mistakes were made during the construction of the courtyard 23 years ago. Ms. Drye stated that the original tile from the Church Street Center that stood where the Main branch is currently was never removed. Ms. Drye also stated that the space under the plaza deck was never waterproofed, and the drainage systems for the pavers, the decking, and the planter beds were all inaccessible due to where they were located under the decking. Ms. Drye added that the planter beds were clogged, so heavy rain caused leakage into the garage, on top of the damage created by overgrown tree roots.
- iv. Ms. Drye informed The Library Board that GHP had created a drainage plan to try and alleviate the issue and gain access to the pipes that were unreachable.
- v. Ms. Drye stated that the Robinson Family agreed that the trees would have to come out of the courtyard, except for one Japanese Maple that they asked to have preserved. There were 41 trees planted in the courtyard in total, 40 of which would have to be disposed of. Ms. Drye stated that they hoped to make the courtyard as grand and special as it was before with better architecture and more sustainable “tree” structures. The Robinson Family gave their blessing to remove the trees, and Ms. Margaret Anne Robinson’s son-in-law sent suggestions for potential structures that could replace the trees.
- vi. Ms. Carpenter asked if there was a contract with GHP and the length of the contract. Ms. Drye confirmed there was a contract in place for design services and GHP was a Metro vendor, so procurement guidelines were being met. Ms. Drye stated that she was not aware of the length of the contract. Ms. Carpenter reiterated the need for intentionality regarding inclusion of diverse contractors.

## VII. New Business

- a. The *Special Collections Book Donation Form Resolution 2024 – 02* item was moved up in the agenda due to time constraints.
- b. Special Collections Book Donation Form; Resolution 2024 – 02, *Kyle Barber*
  - i. Mr. Kyle Barber asked The Library Board to turn to page 53 of the library packet. Mr. Barber shared that the resolution was to re-examine the Special Collections Book Donations form. Mr. Barber stated that currently the form required any book donated to the Special Collections division must first be donated to The Library Board and have The Library Board’s approval of the acceptance of the donation on behalf of the Special Collections division.

- ii. Mr. Barber explained that the Special Collections division proposed removing The Library Board from that decision because the Special Collections team had a strong understanding of the scope of items they collect for their division, and had more awareness of their space restrictions, if any. Mr. Barber added that this change would hopefully create less work for The Library Board as well.
- iii. Mr. Rand made a motion to approve the resolution to remove the Library Board from the responsibility of reviewing and approving donations for the Special Collections division. Ms. Carpenter seconded. Ms. Searcy called for discussion.
- iv. Mr. Simmons asked for more examples of when collections had come before The Library Board in the past. Mr. Barber stated that there have not been any instances in recent years where collections required submission before The Library Board.
- v. Mr. Simmons added that there may need to be some involvement from the Library Board depending on what kind of collections were donated. Ms. Searcy asked how often donations were submitted to Special Collections. Mr. Barber stated he was not sure how many donations were typically received, but he added that not every collection was “special” or significant like those made to the Votes for Women Room. Ms. Ezell asked what made a collection “special.” Mr. Barber answered that Special Collections consisted of books and materials that dealt with Nashville and Middle TN history, as well as the Civil Rights and Votes for Women Rooms, which documented information on those movements specifically in Nashville.
- vi. Ms. Ezell asked why the resolution was being presented now if it was not a frequent occurrence. Mr. Barber stated that Mr. Chinedu Amaefula, the manager of Special Collections, was doing his due diligence when reviewing old policies that had not been updated in several years. Mr. Barber continued that this form was brought to Mr. Barber’s attention by Mr. Amaefula, and Mr. Barber brought this information to The Library Board on behalf of Mr. Amaefula and the Special Collections staff.
- vii. Ms. Searcy recommended that there be more research on the issue. Ms. Carpenter added that more information on the frequency of donations and the criteria required by Special Collections be clarified with The Library Board as well. Ms. De La Rosa asked to have more information on the current process for donations, as well as examples of previous donations.
- viii. Mr. Rand withdrew the motion. Mr. Barber agreed to re-introduce the resolution with more clarification on the asks at a future meeting.

VIII. Sustainability Committee Video, *Lee Boulie*

- i. The *Sustainability Committee Video* item (under Staff Reports) was moved up in the agenda.
- ii. Ms. Boulie presented the trailer for the NPL Sustainability Documentary, which was created and produced by library staff in partnership with Urban Green Lab.
- iii. Ms. Boulie acknowledged Ms. Kate Wingate, Ms. Sam Burns, Mr. Eric Lowy, and Mr. Cameron McCasland for their work on the documentary, as well as NECAT Board Members Mr. Jerome Moore and Mr. Willie Sims Jr. for their participation in the documentary. Ms. Boulie also acknowledged and thanked the following Sustainability Committee members for their contributions to the documentary and the library as a whole: Ms. Lily Carolyn Burke, Mr. Chris Verhaagen, Ms. Emily Kriebel, Ms. Bailey Battilla, Ms. Tina Reid, Mr. Bassam Habib, Mr. A.J. Price, Ms. Wingate, Ms. Sade Johnson, Mr. Ben Hagans, Ms. Megan Sheridan, Ms. Selva Ibrahim, Ms. Maria West, Ms. Emily Talbot, Ms. Cheryl Hadley, and Ms. Nikki Glassley.
  - i. Ms. Boulie invited The Library Board to the VIP viewing, which would premiere later this summer in collaboration with Urban Green Lab.

IX. Interim Library Director Report, *Terri Luke*

- a. Ms. Luke stated that she met with Kristin Wilson on May 17<sup>th</sup> to discuss the 4% allocation budgets for NPL materials and maintenance. Ms. Luke stated NPL was awarded \$1.5 million for maintenance in the first allocation, and Metro Council agreed to award an additional \$1 million, also towards maintenance in the second allocation. Ms. Luke stated that there would also be \$2 million allocated towards collections in the second allocation.

X. Foundation Report, *Shawn Bakker*

- a. Ms. Shawn Bakker updated The Library Board on Begin Bright and distributed an overview booklet to The Library Board. Ms. Bakker explained that the fundraising goal was a total of \$20 million, with \$7 million for the first 4 years, and \$13 million for endowing the program. Ms. Bakker stated that fundraising efforts had already begun, and \$7 million had already been secured from several generous donors. Ms. Bakker asked The Library Board to feel free to share information with any community members or organizations that would be interested in helping NPLF reach their goal for this initiative.

- b. Ms. Bakker stated that the NPLF Picnic at the Library yielded over \$116,000 in proceeds and over 650 people were in attendance. Ms. Bakker stated that this was the largest picnic turnout.
- c. Ms. Bakker asked The Library Board to Save the Date on November 8<sup>th</sup> and 9<sup>th</sup> for NPLF Literary Award Weekend. Ms. Bakker shared that author James McBride was chosen as the spotlight author for 2024.
- d. Ms. Bakker informed The Library Board that The James Stephen Turner Family Foundation pledged a \$750,000 gift to endow the NPLF Literary Award Gala sponsor in Ms. Judy Turner's and Ms. Laura Anne Turner's names. Ms. Bakker stated that this gift would allow NPLF to cover the annual \$35,000 sponsor gift level in perpetuity. Ms. Bakker clarified that NPLF would still need to fundraise for the Gala as a whole, but this endowment would be used up to 5% each year to cover sponsorship costs.

XI. Adjournment

- a. The meeting was adjourned at 1:25 PM.

**Next Scheduled Board of Trustees Meeting**

**June 18, 2024**

**Pruitt Branch Library**

**117 Charles Davis Blvd**

**Nashville, TN 37210**

**12:00 PM**

***Respectfully submitted by Lana Boleyjack.***