

Restrictive Covenant Filing Instructions

1. Complete the attached restrictive covenant and have it notarized. THE PROPERTY OWNER MUST BE THE ONE TO SIGN THE COVENANT AND HAVE IT NOTORIZED.
2. Take the notarized restricted covenant to the Metro Register of Deeds to have it recorded

**300 Deaderick Street
Nashville, TN 37201
Phone (615) 862-6790**

<https://www.nashville.gov/departments/register-deeds>

The covenant must be notarized prior to going to the Metro Register of Deeds. There is a \$12 recording fee payable to the Metro Register of Deeds at the time of submittal.

3. Send the restrictive covenant to permitissuance@nashville.gov or you can bring the form to our office at 800 President Ronald Reagan Way, Nashville TN, 37210

Once the recorded restrictive covenant is received at the Codes Department, your trade permit will be considered for issuance, or your building permit can be issued if you have all other department approvals.