



**- MINUTES -**  
**METROPOLITAN TRAFFIC & PARKING COMMISSION**  
**Howard Office Building—Sonny West Conference Room**

**April 8, 2024**

Note: The monthly meetings of the Traffic and Parking Commission are documented via video and are available through Metro ITS Department (<http://www.nashville.gov/Information-Technology-Services.aspx>) and Metro Nashville's YouTube Channel (<https://www.youtube.com/watch?v=1K5mz2w3dIA>)

The regular monthly meeting of Howard Office Building Sonny West Conference Room. The following were present unless noted otherwise:

**ATTENDEES**

**COMMISSIONERS**

Brandon Mason (Chair), Saralee Woods (Vice Chair) (absent), Council Member Quin Evans-Segall, John Green, Santos Gonzales, Santi Tefel (absent), Neil Kornutick, Jama Mohamed, Captain Jones (MNPD)

**STAFF**

Diana Alarcon, Hal Balthrop, Derek Hagerty, Teresa Costonis, Andrew Smith, Marcus Jackson, Emanuel Matyas, Korby Bowden, Darlene Thompson, Brandon Boatswain Laz Parking General Manager.

**OTHERS**

Max Kalaskie, Philip Percy of Catalyst Design Group, Benton McDonough Director of Nashville Beer Board and Night Life. Kevin Ganaway & Tom White with SCDG, Greg Averbuch Managing Partner for the Moxy, Jason Rogers of Belmont University.

**1. CALL TO ORDER**

Chairman Brandon Mason called the meeting of April 8, 2024, to order at 3:02 p.m. Chairman Brandon Mason announced the appeals process, Metropolitan Code of Laws 2.68.030.

*"If you are not satisfied with a decision made by the Traffic & Parking Commission, you may appeal the decision by filing for a writ of certiorari with the Davidson County Chancery or Circuit Court. Your appeal must be filed within 60 days of the date of the entry of the Commission's decision. We advise that you seek your own independent legal advice to ensure that your appeal is filed in a timely manner and that all procedural requirements have been met."*

*"Per the Tennessee Open Meetings Act, Public Chapter No. 300, members of the public are invited to provide comment on matters germane to the items on the agenda."*

**2. APPROVAL OF AGENDA**

- Commissioner Green moved for approval of the agenda; it was seconded by Council Member Evans-Segal. The agenda was approved with no objections.

**3. APPROVAL OF MINUTES**

3.1 February 12, 2024, Meeting Minutes.

- Commissioner Green made a motion to approve; Council Member Evans-Segal seconded the motion. The motion was approved with no objections.

3.2 March 11, 2024, Meeting Minutes.

- Commissioner Green made a motion to approve; Council Member Evans-Segal seconded the motion. The motion was approved with no objections.

**4A. PUBLIC COMMENTS**

None.



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**5. APPROVAL OF CONSENT AGENDA**

5.1 CD 13: Authorization to replace existing Yield sign with new Stop sign on Misty Ct at Norwalk Dr, requested by NDOT.

5.2 CD 30: Authorization to replace existing Yield sign with new Stop sign on Dawn Dr at Scotwood Dr.

5.3 CD11: Authorization to replace existing 3 way stop with all-way stop control at Donelson Ave and Hadley Ave, requested by Kimley-Horn on behalf of Metro Parks Dept.

5.4 CD 21: Mandatory Referral 2024M-001AB-001, a request to abandon ROW on Alley #896 between Reidhurst Ave and 24<sup>th</sup> Ave N and on Alley #924 from Alley #896 to the northeast point of Parcel 09215006800, requested by Catalyst Design Group.

5.5 CD 20: Mandatory Referral 2024M-0024AB-001, a request to abandon ROW ON Alley #1519 from Midland Ave to the western dead end, requested by property owners.

- Commissioner Kornutick requested to move item number 5.3 to the regular agenda. Commissioner Green seconded the motion. The motion was approved with no objections. Commissioner Green moved to approve the modified consent agenda; Commissioner Gonzales seconded the motion. The motion was approved with no objections.

**6. REGULAR AGENDA**

5.3 CD11: Authorization to replace existing 3 way stop with all-way stop control at Donelson Ave and Hadley Ave, requested by Kimley-Horn on behalf of Metro Parks Dept.

- Andrew Smith provided background surrounding the intersection and the request. Discussion was had surrounding the intersection. Commissioner Kornutick moved to approve. Commissioner Green seconded the motion. The motion was approved with no objections.

6.1 CD 19: Revocation of parking time restriction, 2-hour maximum from 6AM – 6PM, on the north side of Herman St. between 14<sup>th</sup> Ave N and 16<sup>th</sup> Ave N, requested by NDOT.

- Emanuel Matyas and Marcus Jackson from NDOT provided background surrounding the request. This item was recently approved and as a result we are revisiting this, looking for a better solution for the community. Max Caskie speaking on behalf of CM Kupin. CM Kupin is asking that we revoke the previous decision Commission Green made a motion to approve. Philip Percy with Catalyst Design made the original request and would like to work with the neighbor to find a solution. Discussion was had surrounding the request, Ms. Costonis clarified Roberts Rules and how they applied to the current request. Commissioner Green made a motion to rescind the previous motion with the expectation that this is brought back to the commission in 120 days with a new proposal. Commissioner Gonzales seconded the motion. The motion was deferred with no objections.

6.2 cd 19: Authorization for 50ft Valet Zone on the west side of 12<sup>th</sup> Ave N at Grundy St, effective 11AM – 2 PM and 6PM – 12AM/ 7days, requested by Parking Management Company.

- Emanuel Matyas and Marcus Jackson from NDOT provided background surrounding the request. Discussion was had surrounding the request. Andrew Smith provided additional clarification. Commissioner Green made a motion to defer one month. Council Member Evans-Segall seconded the motion. The motion was deferred for one month with no objections.

6.3 CD 18: Removal of existing Valet Zone and authorization for a new 75-ft Passenger Loading Zone, 24/7 on the east side of 20<sup>th</sup> Ave S at Belcourt Ave, requested by Moxy Nashville Vanderbilt.

- Emanuel Matyas and Marcus Jackson from NDOT provided background surrounding the request. Kevin Gangaware and Tom White with SCDG Engineering provided background to the request and the UDO that was created at the time the development was built. The UDO included the two loading zones that were approved as part of the site plan. The intent was for the one loading/valet zone to be used as a loading zone. Greg Averbuch Managing Partner for the Moxy spoke to the agreement with the city, Ms. Costonis clarified that this commission is the only authority that can grant a loading zone. Diana Alarcon spoke to the valet and safety issues at hand. Discussion was had surround the leading zones designated to the Moxy. Council Member Evans moved to adjust the valet lane to 45 feet 24/7 and reassign as a passenger loading zone to be reevaluated in five months and NDOT to provide a plan for the east side of Hillsboro Village. Commissioner Green seconded the motion. The motion was approved with no objection.



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6.4 CD 17: Approval for Residential Permit Parking for 807 18<sup>th</sup> Ave S, 24/7 requested by residents.

- Emanuel Matyas and Marcus Jackson from NDOT provided background surrounding the request. Discussions were had surrounding the criteria Brandon Boatswain provided additional clarification. Chair Mason would like the number of spaces outlined. Commissioner Green made a motion to defer for 30 days. Council Member Evans-Segall seconded the motion. The motion was approved with no objections.

6.5 CD 19: Authorization for removal No Parking restrictions on the north side of Middleton St from Ewing to 7<sup>th</sup> Ave S, requested by CM Kupin and NDOT.

- Max Caskie spoke on behalf of Jacob Kupin, Andrew Smith added some context to the request. Commissioner Green made a motion to approve. Council Member Evans-Segall seconded the motion. The motion was approved with no objections.

6.6 CD 19: Authorization to close a portion of 2<sup>nd</sup> Ave N between Broadway and Union St to non-emergency vehicular traffic and designate this portion of 2<sup>nd</sup> Ave N as a Tourism Improvement Zone, requested by NDOT.

- Commissioner Neil Kornutick disclosed that he was an AT&T employee. Benton McDonough director of the Metro Beer Board and Director of Night Life is requesting approval of the tourism improvement zone. Diana Alarcon provided some construction background. This improvement zone will happen over a 22-month period. Captain Jones requested that we do provide a good healthy security presence once things get up in running. Additional discussions were had. Commissioner Green made a motion to approve. Council Member Evans-Segall seconded the motion. The motion was approved with no objections.

6.7 CD 19: Authorization for a new Valet Zone, 24/7, on the south side of Chet Atkins Place east of Music Sq West, requested by Metropolis.

- Emanuel Matyas and Marcus Jackson from NDOT provided background surrounding the request. Commissioner Green moved to approve. Commissioner Kornutick seconded the motion. The motion was approved with no objections.

## **7. UNFINISHED BUSINESS**

7.1 CD19: Review of and reauthorization for the existing Valet Zone at 160 2<sup>nd</sup> Ave S.

- Emanuel Matyas and Marcus Jackson from NDOT provided background surrounding the request. Commissioner Green moved to approve. Council Member Evans-Segall seconded the motion. The motion was approved with no objections.

7.2 CD 18: Authorization for a 420 ft bus only Loading Zone, 24/7 with a four-hour time limit and no overnight bus parking, on the south side of Compton Ave between Belmont Ave and 15<sup>th</sup> Ave S., requested by Belmont University.

- Emanuel Matyas and Marcus Jackson from NDOT provided background surrounding the request. Commissioner Green motioned to approve. Council Member Evans-Segall seconded the motion. The motion was approved with no objections.

7.3 Valet fee policy approval.

- Andrew Smith of NDOT requested that we defer for 30 days. Council Member Evans-Segall moved to defer. Commissioner Kornutick seconded the motion. The motion was deferred for one month with no objections.

## **8. NEW BUSINESS**

## **9. OTHER ITEMS**

## **10. ADJOURNMENT**

There being no further business, Captain Jones moved to adjourn. The meeting was adjourned at 5:17 PM.

Approved on the 13<sup>th</sup> day of May 2024.

**Traffic and Parking Commission Resolution No. 24-04**

- 5.1 CD 13: Authorization to replace existing Yield sign with new Stop sign on Misty Ct at Norwalk Dr, requested by NDOT.
- 5.2 CD 30: Authorization to replace existing Yield sign with new Stop sign on Dawn Dr at Scotwood Dr.
- 5.3 CD11: Authorization to replace existing 3 way stop with all-way stop control at Donelson Ave and Hadley Ave, requested by Kimley-Horn on behalf of Metro Parks Dept.
- 5.4 CD 21: Mandatory Referral 2024M-001AB-001, a request to abandon ROW on Alley #896 between Reidhurst Ave and 24<sup>th</sup> Ave N and on Alley #924 from Alley #896 to the northeast point of Parcel 09215006800, requested by Catalyst Design Group.
- 5.5 CD 20: Mandatory Referral 2024M-0024AB-001, a request to abandon ROW ON Alley #1519 from Midland Ave to the western dead end, requested by property owners.
- 6.3 CD 18: Removal of existing Valet Zone and authorization for a new 75-ft Passenger Loading Zone, 24/7 on the east side of 20<sup>th</sup> Ave S at Belcourt Ave, requested by Moxy Nashville Vanderbilt.
- 6.5 CD 19: Authorization for removal No Parking restrictions on the north side of Middleton St from Ewing to 7<sup>th</sup> Ave S, requested by CM Kupin and NDOT.
- 6.6 CD 19: Authorization to close a portion of 2<sup>nd</sup> Ave N between Broadway and Union St to non-emergency vehicular traffic and designate this portion of 2<sup>nd</sup> Ave N as a Tourism Improvement Zone, requested by NDOT.
- 6.7 CD 19: Authorization for a new Valet Zone, 24/7, on the south side of Chet Atkins Place east of Music Sq West, requested by Metropolis.
- 7.1 CD19: Review of and reauthorization for the existing Valet Zone at 160 2<sup>nd</sup> Ave S.
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I \_\_\_\_\_ with the Nashville Department of Transportation and Multimodal Infrastructure do certify the above items on today’s agenda amending Chapter 12 of the Metropolitan Code were approved by the Traffic and Parking Commission on May 13, 2024.

**TENNESSEE NOTARY ACKNOWLEDGEMENT**

State of Tennessee

County of Davidson

On this 8<sup>th</sup> day of April 2024, before me personally appeared Andrew J. Smith, to me known to be the person (or persons) described in and who executed the foregoing instrument and acknowledged that such person (or persons) executed the same as such person (or person’s) free act and deed.

Witness my hand, at office, this 13<sup>th</sup> day of May 2024.

\_\_\_\_\_  
Notary’s Signature

Seal

My commission expires: \_\_\_\_\_

Traffic and Parking Commission Authority:

Chapter 9 of the Metropolitan Charter, Sec. 11.904. - Function of commission as to traffic regulation.

For the purpose of making the roads, streets and other public ways safe for pedestrians, motorists and others, and for the purpose of facilitating the flow of traffic thereon, the commission is hereby authorized to adopt and publish traffic regulations, including the erection of proper signs necessarily and properly connected with or incident to the following:

- (a)The location and time when parking shall be limited.
- (b)Places where parking shall be prohibited entirely or only during certain hours.
- (c)The establishment of stop sign controls for through streets or isolated intersections.
- (d)The establishment of traffic signal controls.
- (e)The direction in which traffic may use any street or portion of a street.
- (f)Restrictions on the size of vehicles using certain streets.
- (g)The establishment of speed zones upon metropolitan streets and roads based upon the findings of the commission. When such zones are properly signposted, the speed indicated on the signs shall be the legal speed limit.

Such traffic regulations adopted by the commission shall take effect five (5) days after they have been published in a daily newspaper of general circulation within the area of the metropolitan government and after a certified copy thereof has been filed with the metropolitan clerk and the chief of police. Such regulations, when so adopted, shall have the force and effect of an ordinance, and shall be enforced by the metropolitan police. The metropolitan council shall provide by ordinance for the punishment of violators of such traffic regulations and shall fix proper and adequate fines and penalties.