

Metropolitan Government of Nashville
and Davidson County

Freddie O’Connell, Mayor
Darrell Lane, Executive Director



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**Nashville Farmers’ Market
Board of Commissioner’s
Meeting Minutes
May 21, 2024**

The May meeting of the Farmers’ Market Board of Commissioners was held on May 21, 2024, at the Nashville Farmers’ Market Conference Room.

The attendees included the following:

Name	Organization	Name	Organization
William Radford	NFM Board Chair	Darrell Lane	NFM Executive Director
Angela Crane – Jones	NFM Board Vice-Chair	David Griffin	NFM Finance Manager
Dr. Brenda Butka	NFM Board Secretary	Heather Hoch	NFM Programs Manager
Scott Moskovitz	NFM Board Member	Charles Kizer	NFM Facility Manager
Alex Lorenz	NFM Board Member	Yolanda Manning	NFM Programs Manager
Erica Haber	Metro Legal	Courtney Cotton	NFM Marketing Manager
Theresa Costonis	Metro Legal	Ronald Credas	Succulent Vegan
Takeshi Kelson	Lustful Bath	Daryl Davis	Lustful Bath

Opening Announcement

The opening public announcements were administered by board Vice - Chair Angela Crane-Jones. Board Chair Mr. William Radford presided over the meeting that started at 9:32 a.m.

Public Comments

There were no public comments.

Approval of meeting minutes

A motion to approve the April 16, 2024 meeting minutes was made by Dr. Brenda Butka and Seconded by Mr. Scott Moskovitz. All members voted in favor of the motion.

New Market House Tenant Recommendation and Presentation

- Takeshi Kelson and Daryl Davis presented their business to the Board of Commissioner’s.
- A motion was made by Ms. Angela Crane-Jones to approve Lustful Bath for a sublease agreement of the current vacancy in the market house. The motion was seconded by Dr. Brenda Butka and all members voted in favor of the motion.

Executive Director's Report

- Executive Director Darrell Lane presented the information on the selection process of Lustful Bath and included the criteria that market management used in determining a potential tenant.
- Board Vice - Chair Ms. Angela Crane - Jones asked if the selection criteria could be made available during the online application process to assist in streamlining the selection for both the applicant and market management.
- Executive Director Darrell Lane presented information about market operations since the April 16, 2024 meeting and included updates on the following: Three Market House temporary space leases were added; Market House lease capacity is currently over 100%; Far Better Spirits Farm Truck Stage Rollout; Old Town Trolley Stop location change; Natchez Hills account close out; Metro Council ordinance BL2024-334 for sponsorships of the Nashville Farmers' Market; Metro Nashville Internal Audit of the department is completed and will be presented at the June 21, 2024 board meeting; A & M Marketplace beer license and squirrel damage claim.

Market Staff Reports

- Program Manager Yolanda Manning presented the 2024 farm shed season statistics that included information on vendor type; temporary license agreements; special events; memberships; revenue projections; Vanderbilt market; and the SNAP program.
- Marketing Manager Courtney Cotton presented marketing statistics related to the April market house marketing efforts of each business and explained to the board about the market's Instagram account in relation to tagging posts and stories. A discussion occurred about the marketing requirements of each business that is communicated via the Nashville Farmers' Market market house handbook.
- Facilities Manager Charles Kizer presented information about the tree replacement project; a new public address system for the complex; the relocation of the Backflow system in the market house; HVAC system maintenance for the summer season; and Gardens of Babylon deduct meters and water bill.
- Finance Manager David Griffin presented information to the board about the current FY24 financial projections; Metro Council resolution 2024-451 appropriating additional four percent funding; Metro Council resolution 2024-452 appropriating additional funding for the department's subsidy account; the department's miscellaneous fund balances for special projects; and the FY25 budget that is pending Metro Council approval on June 18.
- Finance Manager David Griffin presented information to the board about lease administration updates on current market house renewals; Natchez Hills account close out; market house tenant past due account balances; and market house lease amendment execution status.

Final Comments and Adjournment

There were no final comments, and a motion of adjournment was made by Mr. Scott Moskowitz and seconded by Dr. Brenda Butka. The meeting adjourned at 11:05 a.m.