



Notice of Intent to Award

Solicitation Number	362258	Award Date	7/16/2024 7:19 AM CDT	
Solicitation Title	Nissan Vehicle Parts and Repair Services			
Buyer Name	Von L Bell	Buyer Email	von.bell@nashville.gov	
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov	

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	TT of Metro Center Inc dba Downtown Nashville Nissan	Company Contact	Mary Hernandez		
Street Address	22 Vantage Way				
City	Nashville	State	TN	Zipcode	37228

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

 Supervisor (Initial)

Dennis Rowland
 Dennis Rowland
 Purchasing Agent & Chief Procurement Officer

RFQ #362259			
Evaluation Committee Score Sheet			
Evaluation Criteria/Offeror	TT of Metro Center Inc dba Downtown Nashville Nissan		
Cost (60 points)	60.00		
Qualifications and Experience (40 points)	40.00		
Total Evaluation Scores	100.00		
Evaluation Comments			
TT of Metro Center Inc dba Downtown Nashville Nissan			
Strengths			
<p>Offer greatly exceeds standards and demonstrates superior understanding of solicitation goals & objectives. Award justification notes several major strengths. The proposal included the firm's knowledge, years of experience, shop capacity, detailed warranty information, technician and management qualifications with certification documentation and competency to perform services outlined in the solicitation.</p>			
Weaknesses			
no weaknesses.			

Enter Solicitation Title & Number Below			
Nissan Vehicle Parts and Repair Services RFQ 362258			
		Lowest Bid	
		\$221,025.25	60
Offeror's Name	Bids	Evaluation Amount	RFP Cost Points
TT of Metro Center Inc dba Downtown Nashville Nissan	\$221,025.25	\$ 589,718.98	60.00
No EBO goals or SBE/SDV			

Certificate Of Completion

Envelope Id: FFA3F00C5F8F43F480EA602A5BE4C48C	Status: Completed
Subject: Intent to Award - RFQ # [362258] for [Nissan Vehicle Parts and Repair Services]	
Source Envelope:	
Document Pages: 3	Signatures: 1
Certificate Pages: 2	Initials: 1
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Von Bell
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	von.bell@nashville.gov
	IP Address: 170.190.198.185


Record Tracking

Status: Original 7/12/2024 7:44:55 AM	Holder: Von Bell von.bell@nashville.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Gary Clay gary.clay@nashville.gov Asst. Purchasing Agent Security Level: Email, Account Authentication (None)	 Signature Adoption: Uploaded Signature Image Using IP Address: 170.190.198.185	Sent: 7/12/2024 7:47:58 AM Viewed: 7/15/2024 8:09:23 AM Signed: 7/15/2024 8:10:03 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Dennis Rowland Dennis.Rowland@nashville.gov Purchasing Agent & Chief Procurement Officer Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	Sent: 7/15/2024 8:10:04 AM Viewed: 7/16/2024 7:18:53 AM Signed: 7/16/2024 7:19:03 AM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/12/2024 7:47:58 AM
Certified Delivered	Security Checked	7/16/2024 7:18:53 AM
Signing Complete	Security Checked	7/16/2024 7:19:03 AM
Completed	Security Checked	7/16/2024 7:19:03 AM

Payment Events	Status	Timestamps
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