



Notice of Intent to Award

Solicitation Number	372383	Award Date	7/29/2024 9:41 AM CDT
Solicitation Title	Comp TIA A+Training & Certification		
Buyer Name	Christina Alexander	Buyer Email	christina.alexander@nashville.gov
BAO Rep	Angie Martin	BAO Email	angie.martin@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	EJO Ventures LLC	Company Contact	Edward Odom	
Street Address	612 Hangar Lane, Ste. 100			
City	Nashville	State	TN	Zipcode 37217

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

AR Assistant Purchasing Agent (Initial)

Dennis Rowland
 Dennis Rowland
 Purchasing Agent & Chief Procurement Officer

RFQ 372383 Comp TIA A+ Training & Certification Evaluation Committee Score Sheet			
Evaluation Criteria/Offeror	EJO Ventures LLC	New Horizons Learning LLC dba New Horizon	Pivot Technology School
Accepts contract terms and conditions	Yes	Yes	Yes
Cost (25 Points)	25.00	5.52	4.91
Levels of Services (25 Points)	23.00	20.00	19.00
Firm Qualifications and Technical Capabilities (25 Points)	24.00	23.00	17.00
Project Approach (25 Points)	24.00	22.00	19.00
Total Evaluation Scores	96.00	70.52	59.91

Evaluation Comments

EJO Ventures LLC
Strengths
Proposal demonstrated experience with working with Metro. Proposal demonstrated firm's collaborations related to levels of service. Firm proposed pre-test, and assessments. Firm instructors are Comp TIA certified. Proposal included instructor resumes. Proposed in-person teaching. Proposed internship program for participants.
Weaknesses
Proposal failed to address kick-off meeting. Submitted format was correct - all information was submitted under levels of services.

New Horizons Learning LLC dba New Horizon

Strengths

Proposed on-site delivery, course objectives and learner analytics. Firm has a certified testing site. Proposal demonstrated firm's years of service in the industry. Proposal demonstrated experience working with Metro. Proposal demonstrated firm offers a variety of services. Proposal demonstrated firm's available resources, and assessment tool.

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Proposal lacked detail. Information provided was not scope related and it addressed another State and Military site. Resume provided, noted that it was a sample. Proposed project approach lacked detail. Proposal noted four assessments, however only listed three that lacked detail. Proposal failed to address pollution being served.

Pivot Technology School

Strengths

Proposal demonstrated firm's staff is certified to provide training. Proposal demonstrated firm's years of service in industry. Proposal demonstrated firm's available resources, and experience working with SNAP program. Firm's proposed outline for student curriculum, reporting and analytics.

Weaknesses

Firm's proposed levels of services lacked detail. Proposal failed to address population served. Firm recommendation of virtual delivery - not acceptable to Metro. Proposal lacked detail for instruction information. Firm's qualifications lacked detail, failed to demonstrate firm's qualifications for scope of work. Firm collaboration information lacked detail. Proposed project approach lacked detail.

Enter Solicitation Title & Number Below		Lowest Bid	
Comp TIA A+ Training & Certification; RFQ 372383			
		\$308,826.70	25
Offeror's Name	Bids		RFP Cost Points
EJO Ventures LLC	\$308,826.70		25.00
New Horizons Learning LLC dba New Horizons	\$1,399,375.00		5.52
Pivot Technology School	\$1,572,042.09		4.91
Cost Incentive			

BAO Small Business Assessment Sheet

BAO Specialist: Angie Martin
Contract Specialist: Christina Alexander
Date: 7/25/24

Department Name: MAC
RFP/ITB Number: 372383

Project Name: Comp TIA A+ Training & Certification					
Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
EJO Ventures	\$308,827.00	\$308,827.00	NA	100%	Prime IS a Metro approved SBE, no subcontractor utilization is proposed.

Certificate Of Completion

Envelope Id: EBDAEDF5051F46A49EB167D01795C391	Status: Completed
Subject: Intent to Award - RFQ # 372383 for Comp TIA A+ Training & Certification	
Source Envelope:	
Document Pages: 5	Signatures: 1
Certificate Pages: 2	Initials: 1
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Christina Alexander
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	christina.alexander@nashville.gov
	IP Address: 170.190.198.185


Record Tracking

Status: Original 7/26/2024 9:27:50 AM	Holder: Christina Alexander christina.alexander@nashville.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Gary Clay gary.clay@nashville.gov Asst. Purchasing Agent Security Level: Email, Account Authentication (None)	 Signature Adoption: Uploaded Signature Image Using IP Address: 170.190.198.185	Sent: 7/26/2024 9:30:00 AM Viewed: 7/29/2024 8:23:16 AM Signed: 7/29/2024 8:24:13 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Dennis Rowland Dennis.Rowland@nashville.gov Purchasing Agent & Chief Procurement Officer Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	Sent: 7/29/2024 8:24:14 AM Viewed: 7/29/2024 9:41:32 AM Signed: 7/29/2024 9:41:53 AM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/26/2024 9:30:00 AM
Certified Delivered	Security Checked	7/29/2024 9:41:32 AM
Signing Complete	Security Checked	7/29/2024 9:41:53 AM
Completed	Security Checked	7/29/2024 9:41:53 AM

Payment Events	Status	Timestamps
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