



## **MINUTES**

### **METROPOLITAN BOARD OF EQUALIZATION**

**Monday June 3, 2024**

**9:00 AM**

**Property Assessor's Office, Howard Office Building, 2<sup>nd</sup> Floor,  
700 President Ronald Reagan Way, Suite 210**

I. Call To Order

II. Roll Call

Members present included: Ms. Deb Dawson, Mr. Carnell Scruggs, Ms. Melba Jackson, Ms. Lori Caste, Ms. Sharon Emerson, Mr. Roger Farmer, Ms. Alexa Coulton, Mr. Michael Milliner, Ms. Mia Parker, Mr. John Green, and Mr. Charley Hankla. Also present were Herman Ruben and Gabe Martin with the Office of the Property Assessor and Ms. Lexie Ward with Metro Legal.

Public Comment Period: Pursuant to T.C.A. 8-44-101, time is reserved for the public to comment on matters that are germane to items on the agenda for the meeting. A sign-up sheet will be provided 30 minutes before the meeting is called to order. A maximum of 10 persons who write their names on the sign-up sheet provided, before the meeting is called to order, will be allowed to share their comments for a maximum of 2 minutes per person, and this comment period will be held at the commencement of the meeting.

III. Review and Approval of Minutes: Approval of Minutes from the MBOE meeting on February 29, 2024, by Sharon Emerson, second by Charley Hankla, unanimously approved.

IV. New Business:

Prior to the meeting beginning, all the MBOE members and alternates present at today's meeting were sworn in by the Honorable Judge Amanda McClendon.

- A) Review and Consideration for approval Policies and Procedures of the MBOE, Motion by Carnell Scruggs, second by Deb Dawson, unanimously approved.
- B) Scheduling of the 2024 MBOE Appeals were discussed.
- C) Election of Chair and Vice Chair Nomination of Deb Dawson as Chair, Motion by Carnell Scruggs, second by Lori Caste, unanimously approved; Nomination of Roger Farmer as Vice Chair, Motion by Alexa Coulton, second by Charley Hankla, unanimously approved.
- D) 2024 Summary of Assessments: Reviewed and Discussed
- E) Metro Legal-Power Point Presentation provided by Lexie Ward

V. Adjournment of the Meeting

Motion to adjourn by John Green, second by Sharon Emerson, unanimously approved.

Meeting adjourned 10:44 AM.

**ATTEST:**

**APPROVED:**

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