



METROPOLITAN CIVIL SERVICE COMMISSION

MINUTES

Date: July 9, 2024

Time: 8:30 a.m.

Place: Howard Office Building
Sonny West Room
700 2nd Avenue South
Nashville, Tennessee 37210

MEMBERS: William H. Farmer, D. Billye Sanders, Alysia Jones, and Ethan Link

OTHER MEMBERS: Shannon B. Hall, Human Resources Director; Courtney Mohan, Metro Legal Department Attorney

Chairman Farmer called the meeting to order. He asked if there were any corrections or additions to the minutes of the last Regular meeting on **June 11, 2024**. Vice-Chair Sanders moved to accept the minutes for the **June 11, 2024**, meeting. Seconded by Commissioner Jones, and the Commissioners approved without objection. Chairman Farmer asked if there were any union representatives in attendance. IAFF and SEIU representatives were present. Courtney Mohan read the Announcement of Appeals Process. Chairman Farmer asked the Commissioners if they had received any Communiqués from the public

- (A) Approval of Appointments
- (B) Approval of Terminations/Pensions
- (C) Approval of Eligibility Register Report

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CIVIL SERVICE COMMISSION**07/09/2024-2****(A) APPOINTMENTS**

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Date</u>
<u>Community Review Board</u>			
Welch, Kevin J.	Admin Svcs Officer 4	New Hire	06/24/2024
Potter, Ansley Dutcher	Research Analyst 2	New Hire	06/24/2024
<u>Emergency Communications</u>			
Lainez, Kevin G.	Emer Telecommunications Off 1	New Hire	05/20/2024
Magee, John T.	Emer Telecommunications Off 1	New Hire	05/20/2024
<u>Fire</u>			
Harrison, Trey Anthony	Advanced Emergency Med Tech	New Hire	06/16/2024
Lanotte, Francesco	Advanced Emergency Med Tech	New Hire	06/16/2024
Lovell, Mason Charles	Advanced Emergency Med Tech	New Hire	06/16/2024
Bryant, William Avery Lyric	Paramedic	New Hire	06/16/2024
<u>General Services</u>			
Wichert, Grace	Admin Svcs Officer 4	Promotion	06/10/2024
*Stovall, Dana	Application Tech 1	Dept transfer/Vol Reduction in Grade	06/24/2024
Mirro, Peter J.	Automotive Mechanic	New Hire	06/10/2024
Adams, Brandon J.	Equip Servicer	Re-hire	06/01/2024
*Department transfer from Water (Apprentice, TG10) to General Services (Application Tech 1, ST7)			
<u>Human Resources</u>			
Woods, Kabriea D.	Human Resources Analyst	New Hire	06/17/2024
*Gomez, Christina	Human Resources Analyst Sr	Department transfer/Transfer to CS	06/24/2024
*Transfer to Civil Service from MAC (Learning and Development Coord) to Human Resources (HR Analyst Senior)			
<u>Information Technology Services</u>			
Blady, Christopher M.	Info Systems Div Mgr	New Hire	06/01/2024
Agyeman, Eric	Information Systems Advisor 2	New Hire	06/08/2024
<u>Juvenile Court</u>			
*Hudson, Shelley P.	Admin Svcs Mgr	Reclassification	06/10/2024
Lee, Sharonda M	Admin Svcs Officer 2	New Hire	05/28/2024
*Reclassification from Probation Officer 3, OR05 to Admin Svc Mgr, OR07 as a result of a position audit			
<u>Nashville Department of Transportation (NDOT)</u>			
White, Robert T.	Admin Svcs Division Manager	New Hire	05/27/2024
Morgan, Aven	Admin Svcs Mgr	New Hire	06/10/2024
Thomas, Dorian L.	Compliance Inspector 2	New Hire	06/10/2024
Mitchell, Bradley S.	Compliance Inspector 2	Re-hire	06/10/2024
Day, Brenden P.	Engineer In Training	New Hire	06/10/2024
Elliott, John F.	Equipment Operator	New Hire	05/27/2024
Bailey, Ziderius A.	Maintenance & Repair Worker	New Hire	06/10/2024
Carroll, Tyler D.	Maintenance & Repair Worker	New Hire	06/10/2024
Ferguson, Ty E.	Maintenance & Repair Worker	New Hire	06/10/2024
Gonzalez Santos, Juan R.	Maintenance & Repair Worker	New Hire	05/27/2024
Gower, James R. Jr	Maintenance & Repair Worker	New Hire	06/10/2024
Hicks, Collin D.	Maintenance & Repair Worker	New Hire	05/27/2024

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Mangrum, Jayce W.	Maintenance & Repair Worker	New Hire	05/27/2024
Morrell, Austin D.	Maintenance & Repair Worker	New Hire	06/10/2024
Morris, Kenneth N.	Maintenance & Repair Worker	New Hire	06/10/2024
Cushing, Matthew K.	Planner 2	New Hire	06/10/2024
*Martinez, Valeria	Planner 2	Transfer To Civil Service	06/10/2024
Stone, Cortnye A.	Special Projects Mgr	Promotion	06/10/2024

Transfer to CS from FT Non-CS status*Parks**

*Owen, Justin M.	Equipment Operator Senior	Class Change	06/08/2024
Herrera Alvarez, Luis A.	Maintenance & Repair Leader	New Hire	06/11/2024
**Townsend, Jack M.	Maintenance & Repair Leader	Transfer To Civil Service	05/25/2024
Hawkins, Charlie	Maintenance & Repair Worker Se	New Hire	06/01/2024
Cheatham, Charles D.	Maintenance & Repair Worker Se	Re-hire	06/17/2024
Mitchell, Rana A.	Public Info Rep	New Hire	06/10/2024
^Alexander, Raynesha L.	Recreation Leader	Transfer To Civil Service	05/18/2024
^Armstrong, Janay D.	Recreation Leader	Transfer To Civil Service	06/08/2024
^Green, Christian	Recreation Leader	Transfer To Civil Service	05/25/2024
^Helms, Dorrae L.	Recreation Leader	Transfer To Civil Service	05/18/2024
^Molden, Joshua S.	Recreation Leader	Transfer To Civil Service	05/18/2024
^Owens, Angela R.	Recreation Leader	Transfer To Civil Service	05/18/2024
**Romero, Victoria	Recreation Leader	Transfer To Civil Service	05/25/2024

Class change from Maintenance & Repair Worker Senior (TG09) to Equipment Operator Senior (TG12)***Transfer to Civil Service from seasonal status****^Transfer to CS from PT status****Planning**

Semrick, Randi	Human Resources Manager	Promotion	06/18/2024
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Police

Plowman, Randall S.	Admin Spec	Promotion	06/01/2024
Scott, Ashleigh Nicole	Admin Spec	Promotion	06/01/2024
Watson, Heather L.	Admin Svcs Division Manager	Promotion	06/16/2024
Schmier, Tyler Loren	Admin Svcs Officer 3	New Hire	06/16/2024
*Mendez, David	Admin Svcs Officer 3	Department Transfer	06/16/2024
Kemp, Marshall	Admin Svcs Officer 4	Promotion	06/16/2024
Shelepak, Elena Sophia	Crime Lab Forensic Scientist 1	Promotion	05/16/2024
Kiss, Sierra A.	Crime Scene Investigator 1	Re-hire	06/01/2024
Gaebler, Steven P.	Info Sys Comm Analyst 3	Promotion	06/01/2024
Nehring, Kaitlynn Marie	Police Officer 2	New Hire	06/16/2024
Parker, Emily Patrice	Police Officer 2	New Hire	06/01/2024
Young, Jacob Garland	Police Officer 2	New Hire	06/01/2024
**Powell, Devon B.	Police Operations Coord 1	Voluntary Reduction in Grade	06/01/2024
Demetres, Michelle Ashley	Police Operations Coord 2	Promotion	06/01/2024
Tisdale, Jasmine Marche	Police Operations Coord 2	Promotion	06/01/2024
Yentes, Mickey Joe	Police Sergeant	Re-hire	06/16/2024
^Brown, Donald Eugene III	Police Support Technician	Transfer To Civil Service	06/01/2024
Province, Karli Lynn	Professional Spec	New Hire	06/16/2024
Wessels, Frank J.	Professional Spec	New Hire	06/01/2024

CIVIL SERVICE COMMISSION

07/09/2024-4

Department Transfer from General Services (ASO 3, OR03) to Police (ASO 3, OR03)***Voluntary Reduction in Salary Grade from Police Oper Coord 2 (ST08) to Police Oper Coord 1 (ST07)****^Transfer to CS from an Emergency status****Public Library**

Plummer, Jasmine J.	Circulation Assistant	New Hire	06/10/2024
Redman, Sara I.	Circulation Assistant	New Hire	06/10/2024
Littleton, Arlene M.	Circulation Assistant	Re-hire	06/10/2024
Johnstone, Matthew A.	Program Spec 2	New Hire	06/10/2024
Lowy, Eric R.	Technical Specialist 1	Promotion	06/24/2024

Water

*Thomas, Lillian E.	Admin Svcs Officer 2	Class Change	06/08/2024
Groves, Ryder Forest	CAD/GIS Analyst 1	New Hire	06/10/2024
Armstrong, Azariah D.	Equipment Operator Senior	Promotion	05/25/2024
Green, Charles L.	Indust Electrician 1	New Hire	06/10/2024
Manuel, Roderick Lydell Jr	Treatment Plant Tech 1	Re-hire	05/28/2024
**Lodwig, Kenneth L.	Treatment Plant Tech 1	Voluntary Reduction in Grade	05/25/2024
^Comer, Michael W.	Utility Compliance Insp 1	Class Change-Lateral	06/08/2024
Stevanus, Donald W.	Utility Engineer Technician	Re-hire	06/10/2024
Lawrence, Jalon Lawrence	Utility Maintenance Tech	New Hire	06/10/2024
Trotter, Cecil	Water Services Asst Manager	Promotion	05/25/2024

Class change from Off Support Spec 2 (ST08) to Admin Svcs Officer 2 (OR01)***Voluntary Reduction in Salary Grade from Utility Maintenance Spec 2 (TL11) to Treatment Plant Tech 1 (TG11)****^Class change from Utility Maint Tech Sr (TG09) to Utility Compliance Insp 1 (ST08)**

MOTION: After some discussion, Commissioner Link moved for approval of the Appointments as listed. Commissioner Jones seconded, and the Commissioners approved without objection.

CIVIL SERVICE COMMISSION
(B) TERMINATIONS/PENSIONS

07/09/2024-5

Name	Classification	Type	Department	Date
<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Denton, Horace Wayne Jr	Admin Svcs Mgr	Retirement	Codes Administration	06/17/24
Johnson, Anthony	Admin Svcs Division Manager	Resignation	Community Review Board	06/17/24
Williams, April L.	Admin Svcs Officer 4	Resignation	Community Review Board	06/07/24
Fisher, Wendy L.	Emer Telecom Off 1	Dismissal	DEC	05/29/24
Gluba, Kristen M.	Emer Telecom Off 2	Resignation	DEC	05/27/24
Johnson, Charles E.	Emer Telecom Off 2	Dismissal	DEC	04/16/24
Miller, James A.	Emer Telecom Off 2	Resignation	DEC	06/02/24
Huffstuttlar, Laura Nicole	Adv Emergency Med Tech	Deceased	Fire	06/06/24
Santana, Charles Joseph	Adv Emergency Med Tech	Resignation	Fire	06/20/24
Anderson, Theodore M. Jr	Fire Captain	Retirement	Fire	06/22/24
Butts, David Garrett	Fire Engineer	Retirement	Fire	06/28/24
Morton, Josiah Steven	Paramedic	Resignation	Fire	06/09/24
Ries, Jonathan T.	Admin Svcs Officer 3	Resignation	General Services	06/07/24
Dunlap, Cayden T.	Equip Servicer	Resignation	General Services	06/04/24
Pratt, Larry G.	Technical Specialist 1	Retirement	General Services	06/14/24
Hadley, Wanda C.	Human Resources Mgr	Retirement	Human Resources	06/27/24
Pirtle, Dola K.	Office Support Rep	Retirement	Juvenile Court Clerk	04/19/24
Bennett, Timothy L.	Compliance Inspector 2	Resignation	NDOT	06/18/24
Durant, Tammie B.	Compliance Inspector 2	Resignation	NDOT	05/29/24
Thomas, Dorian L.	Compliance Inspector 2	Resignation	NDOT	06/18/24
Bailey, Ziderius A.	Maintenance & Repair	Dismissal	NDOT	06/11/24
Carroll, Tyler D.	Maintenance & Repair	Dismissal	NDOT	06/11/24
Hicks, Collin D.	Maintenance & Repair	Resignation	NDOT	06/10/24
McWhorter, Jaymichael R.	Maintenance & Repair	Resignation	NDOT	06/18/24
Springer, Brien W.	Maintenance & Repair	Resignation	NDOT	06/07/24
Daniels, Jesse C.	Equipment Operator Senior	Resignation	Parks	06/12/24
Ivey, Tanner G.	Equipment Operator Senior	Resignation	Parks	06/05/24
Butler, David J.	Maintenance & Repair Sr	Retirement	Parks	06/07/24
Henderson, Ja Mari X.	Maintenance & Repair Sr	Dismissal	Parks	06/07/24
Mckie, Jacquelyn	Recreation Leader	Retirement	Parks	06/20/24
Mcmurray, Kevin D.	Recreation Leader	Dismissal	Parks	05/30/24
Chick, Joshua E.	Police Officer 2	Resignation	Police	06/14/24
Hurley, Taylor Savannah	Police Officer 2	Resignation	Police	06/20/24
Medrano, Winnie	Police Officer 2	Resignation	Police	06/27/24
Young, Jacob Garland	Police Officer 2	Resignation	Police	06/21/24
Lee, Bailey H.	Police Security Guard 1	Resignation	Police	06/14/24
Clingan, Thomas Ryan	Police Sergeant	Resignation	Police	06/23/24
Donegan, Jordan B.	Police Sergeant	Resignation	Police	06/21/24
Feeney, Colin K.	Police Sergeant	Retirement	Police	06/26/24
Brown, Donald Eugene III	Police Support Technician	Resignation	Police	06/20/24
Torres Fuentes, David E.	Library Performing Artist	Resignation	Public Library	05/23/24
Bucio, Daniel	Correctional Officer 1	Dismissal	Sheriff	06/04/24
Combs, Jimmy Lee	Correctional Officer 1	Resignation	Sheriff	05/25/24
Douglas, Sharonda Eileen	Correctional Officer 1	Resignation	Sheriff	06/10/24
Green, Shaquise Chanutele	Correctional Officer 1	Resignation	Sheriff	05/31/24
Hinkson, Edmund Jay III	Correctional Officer 1	Dismissal	Sheriff	06/05/24
Baxter, Maurice D.	Correctional Officer 2	Resignation	Sheriff	06/11/24
Knight, Decorrus Trevail	Correctional Officer 2	Resignation	Sheriff	05/31/24
Padilla, Gabriel M.	Correctional Officer 2	Resignation	Sheriff	06/21/24

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Sheppard, Sarah Elizabeth	Correctional Officer 2	Resignation	Sheriff	05/27/24
Young, Tomisha C.	Social Worker	Resignation	Social Services	06/21/24
Key, Clarise L.	Social Worker Senior	Resignation	Social Services	06/07/24
Tucker, Quince Duane	Equipment Operator Senior	Resignation	Water Services	06/10/24
Flynn, Michael J.	Indust Electrician 1	Retirement	Water Services	05/15/24
Lawrence, Ricky L.	Indust Tech Master	Retirement	Water Services	06/07/24
Miller, Cynthia S.	Info Systems App Analyst 3	Retirement	Water Services	06/14/24
Norris, Joshua Stephen	Technical Specialist 2	Resignation	Water Services	05/31/24
Fuller, Troy A.	Treatment Plant Tech 1	Resignation	Water Services	06/07/24
Decker, Darryll W. Jr	Treatment Plant Tech 2	Retirement	Water Services	05/23/24
Musfeldt, Kevin J.	Utility Compliance Insp 1	Retirement	Water Services	06/21/24
Jackson, Ajuuah Desha	Utility Envir Comp Officer 2	Resignation	Water Services	06/21/24
Crutcher, Robert B.	Utility Equipment Operator	Resignation	Water Services	06/21/24
Binkley, Zachary	Utility Maintenance Tech	Resignation	Water Services	06/20/24
Gregory, DeAveon Z.	Utility Maintenance Tech	Resignation	Water Services	06/04/24

MOTION: After some discussion, Commissioner Link moved for approval of the Terminations/Pensions as listed. Commissioner Jones seconded, and the Commissioners approved without objection.

(C) ELIGIBILITY REGISTER REPORT

Administrative Services Manager - Transportation Planning/Bikeways/Walkways	NDOT	4	Open	06/03/2024	Abolish
Administrative Services Manager - Transportation Demand Management Administrator	NDOT	9	Open	06/03/2024	Abolish
Administrative Services Manager - GIS Administrator	NDOT	5	Open	06/03/2024	Abolish
Info Sys Communications Analyst 3 - Video Evidence	Police	39	Cont	06/03/2024	Establish
Administrative Services Officer 4 - Fleet Purchaser	General Services	41	Open	06/03/2024	Establish
Human Resources Analyst	Parks	155	Open	06/03/2024	Establish
Correctional Officer Trainee	Sheriff	30	Cont	06/03/2024	Establish
Police Officer 2 - Lateral	Police Officer 2-Lateral	2	Cont	06/03/2024	Establish
Police Officer 2-Lateral SRO	Police	6	Cont	06/03/2024	Establish
Research Analyst 2	Community Review Board	12	Open	06/04/2024	Establish
Administrative Services Officer 4 - Media Content Manager	Community Review Board	36	Open	06/04/2024	Establish
Custodian	Parks	29	Cont	06/04/2024	Establish
Administrative Service Officer 2 - Zero Waste Specialist	Water	48	Open	06/05/2024	Establish
Administrative Services Division Manager - Forensic Services Division	Police	2	Dept	06/05/2024	Establish
Administrative Services Officer 4 - Forensic Services Planner 2 - Vision Zero Coordinator	Police	4	Dept	06/05/2024	Establish
Special Projects Manager - Director of Strategic Communications, Policy and Legislation	NDOT	12	Open	06/05/2024	Establish
Maintenance & Repair Worker	NDOT	1	Dept	06/05/2024	Establish
Engineer In Training	NDOT	43	Cont	06/05/2024	Establish
Automotive Mechanic Leader	NDOT	33	Cont	06/05/2024	Establish
Paralegal	General Services	4	Open	06/06/2024	Establish
Automotive Mechanic	Codes	4	Open	06/06/2024	Establish
Equipment Mechanic	General Services	13	Cont	06/06/2024	Establish
Paramedic	General Services	8	Cont	06/06/2024	Establish
Equipment Operator Sr - Fleet Roadside Assistance	Fire	13	Cont	06/06/2024	Establish
	General Services	18	Cont	06/06/2024	Establish

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Equipment Operator Sr. - Grounds/Landscaping	Parks	15	Cont	06/06/2024	Establish
Equipment Servicer	General Services	7	Cont	06/06/2024	Establish
Advanced Emergency Medical Technician	Fire	17	Cont	06/06/2024	Establish
Utility Equipment Operator Sr.	Water	1	Cont	06/07/2024	Establish
Utility Field Technician 1	Water	76	Cont	06/07/2024	Establish
Police Operations Coordinator 2 - Case Preparation	Police	24	Open	06/10/2024	Abolish
Treatment Plant Shift Supervisor	Water	9	Open	06/10/2024	Abolish
Office Support Specialist 2	Water	62	Open	06/10/2024	Abolish
Police Officer Trainee	Police	97	Cont	06/10/2024	Establish
Customer Service Field Rep- Waste Management	Water	25	Cont	06/10/2024	Establish
Masonry Worker	Parks	1	Cont	06/13/2024	Establish
Park Police Trainee	Parks	2	Cont	06/13/2024	Establish
Technical Specialist 1 - NECAT	Public Library	11	Open	06/14/2024	Establish
Fire Inspector 1	Fire	70	Open	06/17/2024	Establish
Engineer In Training	Water	11	Cont	06/17/2024	Establish
Fire Recruit	Fire	326	Cont	06/17/2024	Establish
Equipment Operator Senior-Roads and Waste	NDOT	11	Cont	06/17/2024	Establish
Signal Technician 1 - Traffic Operations	NDOT	54	Cont	06/17/2024	Establish
Human Resources Manager - Planning Commission	Planning Commission	1	Dept	06/18/2024	Establish
Application Technician 1	General Services	23	Cont	06/21/2024	Establish
Emergency Telecommunications Supervisor	DEC	17	Dept	06/21/2024	Abolish
Emergency Telecommunications Officer 1	DEC	15	Cont	06/21/2024	Establish
Building Inspector 1	Codes	10	Cont	06/21/2024	Establish
Administrative Services Manager - Asset Manager	Planning	10	Open	06/24/2024	Establish
Librarian 1 - Traveling Children's	Library	4	Open	06/26/2024	Abolish
Naturalist 2	Parks	24	Open	06/27/2024	Establish
Crime Scene Investigator 3	Police	1	Dept	06/27/2024	Establish
Professional Specialist - Compliance Manager	Human Relations	25	Open	06/28/2024	Establish
Utility Customer Care Agent 1-Call Center	Water	98	Open	06/28/2024	Establish
Administrative Services Manager- Housing Trust Fund Manager	Planning	11	Open	06/28/2024	Establish

MOTION: After some discussion, Commissioner Link moved for approval of the Eligibility Register as listed. Commissioner Jones seconded, and the Commissioners approved without objection.

HUMAN RESOURCE ITEMS**Item #1: Public Comment Period**

Alexandria Danner, with SEIU, addressed the Commission about agenda item #5. She advised that SEIU was in support of the job description revisions.

Item #2: General Services request to hire above base for General Services Assistant Director – Real Estate Services.

Theodic Brackett, HR Rep, Jennifer Johnson, General Services HR Rep and Gerald Smith, General Services Dir., were present before the Commission to discuss the hire above base request.

MOTION: After some discussion, Commissioner Link moved to accept the hire above base request for the General Services Assistant Director position . Seconded by Commissioner Jones and the Commissioners approved without objection

Item #3: Metro Nashville Fire Department employee Christopher Horton is requesting to extend his Injury on Duty (IOD) time in accordance with Civil Service Rule 4.8 D Period of Compensation

Keven Palmissano, HR Rep, and Jamie Summers, Fire HR Rep, were all present before the Commission to discuss the requested IOD extension.

MOTION: After some discussion, Vice-Chair Sanders moved to extend the IOD leave until January 5, 2025. Seconded by Commissioner Jones and the Commissioners approved without objection.

Item #4: Metro Nashville Fire Department employee Jeffrey Wright, II is requesting to extend his Injury on Duty (IOD) time in accordance with Civil Service Rule 4.8 D Period of Compensation

Keven Palmissano, HR Rep, Jamie Summers, Fire HR Rep, and Mr. Wright were all present before the Commission to discuss the requested IOD extension.

MOTION: After some discussion, Commissioner Jones moved to extend the IOD leave until December 1, 2024. Seconded by Vice Chair Sanders and the Commissioners approved without objection.

Item #5: Metro Water Services (MWS) job description revisions

- Utility Field Technician 1-3
- Customer Services Supervisor

Natasha Dowell, HR Rep, and Juanita Davis, MWS Rep, were present before the Commission to discuss job description revisions.

MOTION: After some discussion, Vice-Chair Sanders moved to accept the revisions to the Utility Field Technician 1-3 and the Customer Services Supervisor job descriptions. Seconded by Commissioner Jones and the Commissioners approved without objection.

Item #6: Administrative Law Judge Hearing Calendar

The calendar refers to appeals submitted by Metro employees. As changes occur, updates are made each month in conjunction with the assigned Attorneys at Metro Legal. A copy is then forwarded to the State Administrative Procedures Division wherein the State provides a copy for each Judge to evaluate their case.

ACTION: Report Only

Item #7: Human Resource Updates

Director Hall introduced new HR employees Christina Gomez and KaBriea Woods to the Commission

ACTION: Report Only

With nothing further, the meeting adjourned at 8:49 a.m.

ATTEST:

APPROVED:

Shannon B. Hall, Director
Secretary to the Commission

William H. Farmer, Chairman
Civil Service Commission