



- MINUTES -
BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
Sonny West Conference Center

June 3, 2024

ATTENDEES

COMMITTEE

Katherine McDonell, Hal Martin, and Carey Rogers

STAFF

Val Martinez, Anna Dearman, Hal Balthrop, Logan Elliot, and Dahlia Grub

MEMBERS NOT PRESENT

KJ Garner, Matt Hertz, Nate McDowell, Liz Riggs, Ashleigh Wilson, Anas Saba, and Courtney Ross

1. **Call to Order**
 - The June 3, 2024, meeting of the Bicycle and Pedestrian Advisory Commission was called to order at 5:10 PM by Val Martinez.
2. **Roll Call**
 - Present: Katherine McDonell, Hal Martin, and Carey Rogers
 - Absent: KJ Garner, Matt Hertz, Nate McDowell, Liz Riggs, Ashleigh Wilson, Anas Saba, and Courtney Ross
3. **Approval of Minutes**
 - This was an unofficial meeting of BPAC, therefore minutes were not approved from the May meeting.
4. **Public Comment**
 - There was no public comment at this time.
5. **Introduction of New Members and Staff**
 - Each present member introduced themselves to the commission and staff did as well.
 - "New member" Hal Martin
6. **BPAC Position Discussion**
 - **Chair, Vice-Chair, Secretary**
 - Mayor O'Connell has appointed Katherine McDonell as the Chair
 - Suggestion by the commission to have KJ as Vice-Chair
 - Ms. Martinez will provide the commission with role descriptions of the Vice-Chair and Secretary positions to review before electing roles
7. **Bike Friendly Community Status and Application**
 - Ms. Martinez provided an overview of the League of American Bicyclists and gave a presentation on what a Bike Friendly Community is as well as the qualifications for becoming one.
 - There are currently 480 Bike Friendly Communities active in the U.S.
 - The online application is currently open and closes on 6/25/2024.
 - NDOT Staff will fill out the application and send out to the Commission for review; must have comments and concerns prepared by next BPAC meeting on 6/17/2024 in order to apply by deadline.
 - Mr. Rogers suggests looking at the previous Bike Friendly Community application.
 - Ms. McDonell suggests that feedback from the League of American Bicyclists will help Nashville gauge where they are at compared to peer cities, ultimately helping them grow.
 - All Commission members have access to a blank copy of the application in the BPAC Folder on SharePoint.
 - Ms. Martinez will provide some type of access to the Bike Friendly Community Application to the Commission.
8. **Bylaws, Procedures, and Schedule Discussion**
 - Commission members are to review Bylaws and come back to the next meeting (6/17/2024) with comments.
 - 2nd, 3rd, and 4th Monday of the month are potential meeting dates (2nd Monday preferred)
 - Meeting schedule and location will be finalized next meeting.
9. **Next meeting Agenda Items**
 - Mr. Rogers would like to discuss
 - Bikeshare RFP
 - Demonbreun Street Project
 - East-Bank update in the near future
 - Chair McDonell would like to discuss
 - Finalize member's roles of the Commission
10. **Adjournment**
 - The Bicycle and Pedestrian Advisory Commission meeting of June 3rd, 2024 was adjourned at 5:57 PM.