



**METROPOLITAN GOVERNMENT
OF NASHVILLE AND DAVIDSON COUNTY**

Planning Department
Metro Office Building
800 Second Avenue South
Nashville, Tennessee 37201

Date: September 9, 2024

To: Metro Clerk

From: Lucy Kempf, Executive Director

Re: Planning Department Annual Report per BL2008-248

In accordance with Council Bill No BL2008-248, this annual report is submitted to the Metropolitan Council describing actions taken by the Planning Department to reduce paper consumption and postage expenses. The following steps have been taken to reduce consumption and cost as well as to improve efficiency and enhance services.

- Interactive online viewers have been created to provide access to information about:
 - Property and street maps
 - Zoning information
 - Development activity
 - Capital improvements budget
 - Major and collector street plan
 - Emergency management and response
 - Flood data and FEMA floodplain maps
 - Parks and green space
- Notices and publications are available online
- Planning Commission agendas, staff reports, and minutes are available online
 - Use of electronic plans review system to file and review documents
- Use of document imaging and storage systems when possible
- Plans and documents are exchanged electronically when possible
- Correspondence is transmitted electronically when possible
- Double-sided printing is used when possible
- Newsletters and other internal communications are transmitted electronically
- Online application submittal and online payments

Should you have any further questions about our efforts to reduce paper consumption and postage expense please feel free to contact the Planning Department for further information.