

# Community Review Board

## MEETING MINUTES

Monday, April 22, 2024 at 5:00 pm

Howard School Building, Sonny West Room

700 2<sup>nd</sup> Ave, S., Nashville, TN 37210

### Attendees:

- **Board Members in Attendance:** Joe Brown (Vice Chair), Mary Beard, Drew Goddard, Walter Holloway, Shawn Whitsell, and Mark Wynn. Absent: Alisha Haddock (Chair).
- **CRB Staff in Attendance:** Jill Fitchard (Executive Director), Keturah Barnett (Administrative Services Manager), Demica Cash (Community Engagement and Outreach Specialist).
- Nicki Eke (Metro Legal Attorney), Commander Carlos Lara (Metro Nashville Police Department), and members of the public.

### 1. Call to Order:

Vice Chair Brown called the meeting to order.

### 2. Reading of the Appeals Statement:

Vice Chair Brown read the appeal statement pursuant to Section 2.68.030 of the Metropolitan Code.

### 3. Establish Quorum:

Board Member Goddard, as Secretary, confirmed the presence of a quorum.

### 4. Nashville & Davidson County Mayor Freddie O'Connell Remarks:

Mayor Freddie O'Connell noted his support for the Community Review Board (CRB). Vice Chair Brown thanked Mayor O'Connell for his attendance and noted his concerns to the Mayor regarding the CRB not having a Memorandum of Understanding (MOU) with the Metro Nashville Police Department (MNPD). Mayor O'Connell noted his support for a MOU between the CRB and MNPD.

### 5. Approval of Minutes:

Board Member Whitsell moved, and Board Member Goddard seconded, approval of the minutes of the March 25, 2024, Board meeting. The motion was approved unanimously.

**6. Chair Remarks:**

- Vice Chair Brown highlighted notes from Chair Haddock in her absence.
- Vice Chair Brown noted the discussions of CRB vacancies, the MOU, and OPA.

**7. Public Comment:**

- There was one public comment.

**8. Executive Director's Report:**

- Executive Director (ED) Fitchard updated the Board on the following:
  - CRB Hiring: ED Fitchard will be hiring to fill 3 vacancies in the department: Senior Research Analyst, Research Analyst 1, and Media Content Manager.
  - CRB's Office Relocation: ED Fitchard noted language in the draft lease agreement that needed to be changed and has since been corrected. ED Fitchard also noted the approval of the move must go through three readings with the Metro Council to be finalized. ED Fitchard noted the current office lease will be extended until the move is approved and the new office is renovated to accommodate the CRB staff.
  - LPR Panel: ED Fitchard informed the board that the CRB received an invitation from Mayor O'Connell to participate in a License Plate Reader (LPR) discussion panel in the community. The panel will include representatives from the Mayor's office, MNP, community members, and CRB staff Assistant Director Anthony Johnson and Policy Analyst Dylan DePriest. The panel discussion dates are scheduled for Monday, April 22, 2024, from 5:30 p.m. to 7:30 p.m. at Coleman Recreation Center, Tuesday, April 23, 2024, at Southeast Community, and Thursday, April 25, 2024, at IT Creswell Middle School.
  - Community Engagements: CRB staff is going into the community to engage with and educate community members on CRB services and resources, take complaints, intake, and accommodations on Tuesday, April 23, 2024, and Thursday, April 25, 2024, from 10 am-1:00 pm at the following locations: Madison Library, Pruitt Library, McCabe Recreation Center, and Southeast Community Center. Additional dates for May are Tuesday, May 7, 2024, and Thursday, May 9, 2024, Monday, May 13, 2024, and Wednesday, May 15, 2024, from 10:00 am- 1:00 pm at the following locations: Bellevue, Southeast Community Center, Pruitt Library and McCabe Recreation Center.

**9. Board Discussion:**

- Update on Policy Advisory Report: MNP Sexual Misconduct & Trauma Informed Victim Services Report: ED Fitchard provided an update on the Sexual Misconduct and Trauma-informed report.

- Upcoming Board and Committee Meetings: ED Fitchard noted that next month's board meeting will be on Monday, May 20, 2024. On Wednesday, April 24, 2024, the CRB's Rules and Bylaws Committee will meet in the Metro Office building at 5:00 p.m. and advised the board the scheduled MOU meeting for Monday, April 27, 2024, is canceled. ED Fitchard noted she will send another meeting invitation to the MOU Committee after she contacts the CRB's legal advisor for the MOU, attorney Frank Brazil from Brazil Clark, regarding dates he is available to meet with the MOU Committee.
- Mayor and Chief Meeting Update: ED Fitchard discussed sending a letter to Mayor O'Connell's office to schedule a meeting with Mayor O'Connell, Chief Drake, Chair Haddock, and herself with proposed dates in May with regards to discuss an MOU with the CRB and MNPD.
- Memorandum of Understanding: Board Member Goddard provided updates on the MOU process and current draft. He noted he hopes as matters are agreed upon during the negotiations with MNPD they can be implemented even before the MOU is signed. He wants to begin the process of getting completed case files from OPA to CRB staff quickly.
- Citizens' Complaints:
  - ED Fitchard noted the CRB has received a total of 48 complaints, 3 of which are closed, and has received back from OPA for CRB review 10 out of these 48 complaints.
  - ED Fitchard noted concerns the CRB has when requesting records from OPA to review their complaint summaries. ED Fitchard noted requests for records are treated as a public records request, which extends the length of time until they are produced.

#### **10. New Business/Announcements:**

- ED Fitchard noted she sent an invitation to Board members for Board Member Wynn's documentary: *This Is Where I Learned Not To Sleep*, which will be showing at the Belcourt Theatre on May 6, 2024, at 6:00 p.m. Board Member Wynn noted all proceeds will go to the Mary Parrish Center.

#### **11. Adjourn:**

The meeting adjourned at 6:45 p.m.