

Exit Destinations /Current Living Situation Guide

This guide will be helpful to assist in determining what option to select when updating your Clients Current Living Situation and their Destination at Project Exit.

HOMELESS SITUATIONS

If you are selecting any of these options when exiting someone from Coordinated Entry – STOP. They do not need to be exited if they are still homeless and in need of services. People should only be exited from Coordinated Entry if they are housed or inactive in which case you would select “no exit interview completed.”

Place not Meant for Human Habitation: This is anywhere a person is “not supposed to” be living. Some examples include their car, an encampment, on the streets, abandoned buildings etc.

Emergency Shelter: This is any of our emergency shelters like the Rescue Mission or extreme weather shelter along with a hotel IF paid for by a nonprofit. If someone is paying for themselves to be in a hotel, this is not the correct selection, see “hotel or motel” in the temporary housing situations list below. This is also what you are selecting when someone is staying at a Mobile Housing Navigation Center!

Safe Haven: This is NOT Safe Haven Family shelter! A Safe Haven in these terms is a very specific type of shelter bed, we do not have many of these beds in our community currently so you will not be selecting this generally.

INSTITUTIONAL SITUATIONS

These feel self-explanatory, if you ever have questions about which ones to select please contact the help desk. If you are exiting someone to somewhere like A&D treatment or jail and they are expected to stay for 90 days or more, you will exit them from your projects. However, if they end up leaving after a very short period of time and return to your project, please email the HMIS help desk and we can delete the exit.

Foster care home or foster care group home

Hospital or other residential non-psychiatric medical facility

Jail, prison, or juvenile detention facility

Long-term care facility or nursing home

Psychiatric hospital or other psychiatric facility

Substance abuse treatment facility or detox center

TEMPORARY HOUSING SITUATIONS

Transitional Housing for Homeless Persons: Most transitional housing in our community is not this, this means there are dedicated beds for people experiencing homelessness. A good example of this would be a GPD program.

Residential project or halfway house: You would select this if your client moved into a rooming home type of situation with no lease.

Hotel or Motel paid for without ES voucher: Your client is paying for their own hotel or a friend/family is. These means they are not considered homeless by the HUD definition. If your agency or another non profit is paying for their hotel stay, you should be selecting the hotel option under Homeless Situations category.

Host Home (non crisis): This is not a model being widely used in our community so this would not be applicable for most clients.

Staying or living with family, temporary tenure: You would rarely ever be selecting the temporary tenure here, that means you should not be exiting people from projects like Coordinated Entry if the situation is temporary. If it is a permanent solution as far as your client and their family know you will select that in the permanent housing situations list.

Staying or living with friends, temporary tenure: You would rarely ever be selecting the temporary tenure here, that means you should not be exiting people from projects like Coordinated Entry if the situation is temporary. If it is a permanent solution as far as your client and their friend know you will select that in the permanent housing situations list.

Moved from one HOPWA funded project to HOPWA TH: This is a very unlikely choice, the only HOPWA project in our community is through UHS.

PERMANENT HOUSING SITUATIONS

Staying or living with family, permanent tenure: An example of this would be if your client was to reunite with family and move out of state to move in with them **permanently**.

Staying or living with friends, permanent tenure: The same example as above, except they are moving in with friends **permanently**.

Moved from one HOPWA funded project: You will likely not be selecting this, we only have one HOPWA project in our community through UHS.

Rental by client, no ongoing subsidy: This means they are paying 100% of their own rent with no assistance.

Rental by client, with ongoing housing subsidy*: This is for anyone who signs a lease and is utilizing a subsidy! This will be the most common selection you make if you are exiting your client as housed. Selecting this option will populate another drop down box called “Rental Subsidy Type” where you can specify what subsidy. You can find guidance on these below.

Owned by client, with ongoing housing subsidy: You will select this option when you client buys a home with some sort of ongoing assistance. There is a program for veterans where this may be appropriate to select.

Owned by client, no ongoing housing subsidy: This selection can be made if your client buys a home with no assistance or subsidy. This feels very unlikely for our community so double check with clients before selecting this.

****RENTAL SUBSIDY TYPE****

This drop down will populate when you select “Rental by client with ongoing subsidy” so you can record exactly what type of subsidy your client utilized.

CPD TIP: This is not currently a resource in our community, you would not be selecting this.

VASH: You are selecting this if you housed a Veteran with a VASH Voucher

RRH: This will be a very common selection for our community. This is also what you select if your client is at Rodeway Inn.

HCV (tenant or project based): You will select this if your client was housed with a Section 8 Housing Choice Voucher, Section 8 Mainstream, Set Aside Section 8 Voucher or EHV. You will also select this if your client was housed at Mercury or Fisk Court.

Public housing unit: You would select this if your client was housed at an MDHA property or Senior living Tower.

Rental by client with other ongoing housing subsidy: You will select this only if none of the other subsidies apply for your clients! Please double check before answering this!

Housing Stability Voucher: This is not something we have in our community, do not select this!

Family Unification Program Voucher (FUP): You will know if this is applicable to your client, you will have worked with DCS in order to have a FUP voucher.

Foster Youth to Independence Voucher (FYI): We do not have any of these vouchers, you will not be selecting this!

Permanent Supportive Housing: An example of this would be UHS Supportive housing programs, also Shelter Plus Care and Park Center has a PSH program.

Other permanent housing dedicated for formerly homeless persons: You will select this for HOPWA or non MDHA Towers, or private programs.

ADDITIONAL TIPS AND INFO

*Our Mobile Housing Navigation Centers are considered Emergency Shelters, even though we use them most often like Transitional Housing. When your clients move into the MHNC you will record these as Emergency Shelters and they are still considered to be homeless.

*The Rodeway Inn is a Rapid Rehousing Project and should be recorded as “Rental by client with ongoing subsidy” and then RRH should be selected. This is often mistaken for Transitional Housing.

* For residential projects that expect a client to move out upon exit (Emergency Shelter, Transitional Housing, project-based Permanent Supportive Housing), record where the client is expected to move immediately after leaving. For projects where a client is not expected to relocate upon exit (Homelessness Prevention, Rapid Re-Housing, or Supportive Services projects), record where the client is expected to stay after they complete or stop participation in project activities. This may be the same place that they were staying during their project enrollment or prior to starting in the project.

* If a client moves into the housing of family or friends, select the response that includes the expected tenure of the destination (permanent or temporary). There is no specific timeframe used to differentiate between 'permanent' or 'temporary'. Rather, the determination should be made based on whether the situation reflects family reunification or whether the family member or friend has placed any limitation that indicates the stay is intended to be temporary .