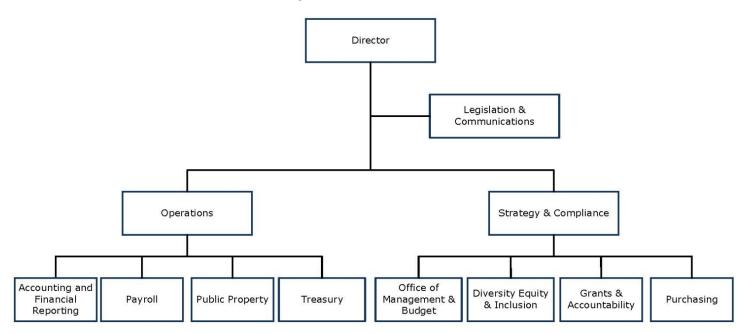
15 Finance - At A Glance

Mission To be a reliable and trusted partner that effectively and efficiently administers, preserves and provides financial leadership, advisory services, and innovative and equitable solutions for the benefit of Nashville and Davidson County.

Budget S	ummary	2022-23	2023-24	2024-25			
	Expenditures and Transfers:	2022-25	2023-24	2024-25			
	GSD General Fund	\$14,348,200	\$15,817,300	\$16,653,400			
	Internal Service Fund	1,243,500	1,333,700	1,670,700			
	Special Purpose Fund	3,700	1,555,700	1,327,600			
	Total Expenditures and Transfers	\$15,595,400	\$17,151,000	\$19,651,700			
	Revenue and Transfers:						
	Program Revenue						
	Charges, Commissions, and Fees	\$1,243,500	\$1,333,700	\$1,670,700			
	Other Governments and Agencies	0	0	1,327,600			
	Other Program Revenue	0	0	0			
	Total Program Revenue	\$1,243,500	\$1,333,700	\$2,998,300			
	Non-Program Revenue	\$0	\$0	\$0			
	Transfers from Other Funds and Units	0	0	0			
	Total Revenue and Transfers	\$1,243,500	\$1,333,700	\$2,998,300			
	Expenditures per Capita	\$22.05	\$24.08	\$27.36			
Position	Total Budgeted Positions	133	138	147			
Contacts	Director: Kevin Crumbo Finance Manager: Loan Huynh		email: kevin.crumbo email: loan.huynh@				
	106 Metro Courthouse 37201		Phone: 615-862-6151				

15 Finance – At A Glance

Organizational Structure



15 Finance - At a Glance Budget Changes and Impact Highlights

Recommendation			Impact
Contractual Increases Software Licenses	GSD	\$28,700	Increase in software licenses for DocuSign and B2GNow.
Treasury Cash Operations Staffing			
Position Costs	ISF	272,000 2.00 FTEs	Funding provided for restructuring and better alignment of the Cash Operations team within the Treasury Fund to improve financial transparency.
Special Purpose Funds			
Pension Asset Management	SPF	1,327,600 7.00 FTEs	Expenses related to Pension Management Program.
Non-allocated Financial Transactions			
Insurance Billings	ISF	(2,800)	Represents direct charges to department for insurance costs.
Internal Service Charges*	GSD ISF	29,500 6,100	Delivery of centrally provided services including information systems, fleet management, radio, and surplus property.
Pay Plan Allocation	GSD ISF	951,300 61,700	Supports the hiring and retention of a qualified workforce.
Non-recurring	GSD	50,000	One Time Funding for Finance Director recruitment firm
Budget Adjustment Savings	GSD	(223,400)	Agency's share of 1.41% Budget Adjustment Savings.
General Services District Total		\$836,100	
Special Purpose Funds Total		\$1,327,600	
		7.00 FTEs	
Internal Service Funds Total		\$337,000	
		2.00 FTEs	
	TOTAL	\$2,500,700	
		9.00 FTEs	

GSD - General Services District

SPF - Special Purpose Funds

ISF - Internal Service Funds

* See Internal Service Charges section for details

GSD General Fund

	FY2023 Budget	FY2023 Actual	FY2024 Budget	FY2025 Budget	FY24-FY25 Difference	FY24-FY25 % Change
OPERATING EXPENSE:						
PERSONNEL SERVICES	12,500,800	11,654,893	14,095,000	14,949,200	854,200	6.06%
OTHER SERVICES:						
Utilities	1,400	776	1,400	500	(900)	-64.29%
Professional & Purchased Services	700,500	675,434	483,400	529,200	45,800	9.47%
Travel Tuition and Dues	216,700	203,278	224,100	232,800	8,700	3.88%
Communications	138,100	121,427	151,800	167,000	15,200	10.01%
Repairs and Maintenance Services	1,300	6,671	1,300	1,300	0	0.00%
Internal Service Fees	418,500	418,500	458,900	488,400	29,500	6.43%
Other Expense	370,900	295,723	401,400	285,000	(116,400)	-29.00%
TOTAL OTHER SERVICES	1,847,400	1,721,809	1,722,300	1,704,200	(18,100)	-1.05%
TOTAL OPERATING EXPENSES	14,348,200	13,376,702	15,817,300	16,653,400	836,100	5.29%
TRANSFERS TO OTHER FUNDS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	14,348,200	13,376,702	15,817,300	16,653,400	836,100	5.29%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	0	0	0	0	0.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses & Permits	0	0	0	0	0	0.00%
Fines, Forfeits & Penalties	0	0	0	0	0	0.00%
Compensation from Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	0	0	0	0	0.00%
Expenditures Per Capita	\$20.28	\$18.91	\$22.20	\$23.18	\$0.98	4.41%

Internal Service Fund

	FY2023 Budget	FY2023 Actual	FY2024 Budget	FY2025 Budget	FY24-FY25 Difference	FY24-FY25 % Change
OPERATING EXPENSE:						
PERSONNEL SERVICES	1,076,200	1,034,278	1,163,100	1,490,400	327,300	28.14%
OTHER SERVICES:						
Utilities	500	30	500	500	0	0.00%
Professional & Purchased Services	90,200	0	90,200	90,300	100	0.11%
Travel Tuition and Dues	10,300	12,129	16,100	21,300	5,200	32.30%
Communications	12,300	6,913	12,800	12,400	(400)	-3.13%
Repairs and Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	36,800	28,617	39,400	45,500	6,100	15.48%
Other Expense	17,200	8,146	11,600	10,300	(1,300)	-11.21%
TOTAL OTHER SERVICES	167,300	55,836	170,600	180,300	9,700	5.69%
TOTAL OPERATING EXPENSES	1,243,500	1,090,114	1,333,700	1,670,700	337,000	25.27%
TRANSFERS TO OTHER FUNDS	0	0	0	o	0	0.00%
TOTAL EXPENSES & TRANSFERS	1,243,500	1,090,114	1,333,700	1,670,700	337,000	25.27%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	1,243,500	1,110,961	1,333,700	1,670,700	337,000	25.27%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	1,243,500	1,110,961	1,333,700	1,670,700	337,000	25.27%
NON-PROGRAM REVENUE:	0	0	0	0	0	0.00%
Property Taxes Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses & Permits	0	0	0	0	0	0.00%
Fines, Forfeits & Penalties	0	0	0	0	0	0.00%
Compensation from Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	0	0	0	0.00%
TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0.00%
TOTAL REVENUE & TRANSFERS	1,243,500	1,110,961	1,333,700	1,670,700	337,000	25.27%
Expenditures Per Capita	\$1.76	\$1.54	\$1.87	\$2.33	\$0.46	24.60%

Special Purpose Fund

	FY2023 Budget	FY2023 Actual	FY2024 Budget	FY2025 Budget	FY24-FY25 Difference	FY24-FY25 % Change
OPERATING EXPENSE:						
PERSONNEL SERVICES	0	0	0	1,110,100	1,110,100	100%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	1,500	0	0	0	0.00%
Travel Tuition and Dues	0	2,203	0	0	0	0.00%
Communications	0	0	0	0	0	0.00%
Repairs and Maintenance Services	0	0	0	0	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expense	3,700	0	0	217,500	217,500	100%
TOTAL OTHER SERVICES	3,700	3,703	0	217,500	217,500	100%
TOTAL OPERATING EXPENSES	3,700	3,703	o	1,327,600	1,327,600	0.00%
TRANSFERS TO OTHER FUNDS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	3,700	3,703	0	1,327,600	1,327,600	100%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	0	0	0	0	0	0.00%
Federal (Direct & Pass Through)	0	0	0	0	0	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	1,327,600	1,327,600	100%
Other Program Revenue	0	80	0	0	0	0.00%
TOTAL PROGRAM REVENUE	0	80	<u>0</u>	1,327,600	1,327,600	100%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses & Permits	0	0	0	0	0	0.00%
Fines, Forfeits & Penalties	0	0	0	0	0	0.00%
Compensation from Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0	<u>0</u>	0	0	0.00%
TRANSFERS FROM OTHER FUNDS	0	0	o	0	0	0.00%
TOTAL REVENUE & TRANSFERS	0	80	0	1,327,600	1,327,600	100%
Expenditures Per Capita	\$0.01	\$0.01	\$0.00	\$1.85	\$1.85	0.00%

GSD General 10101 Accountant OR04 11170 15 15.00 8 8.00 8 8.00 0 0.00 Accountant Senior OR05 11171 7 7.00 5 5.00 5 5.00 0 0.00 0.00 Accounts Payable Specialist 1 OR03 11240 0 0.00 3 3.00 3 0.00 0 0.00 3 3.00 0 0.00 3 3.00 0 0.00 3 3.00 0 0.00 3 3.00 0 0.00 3 3.00 0 0.00 3 3.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 <t< th=""><th></th><th colspan="2"></th><th>FY2</th><th colspan="2">FY2023</th><th colspan="2">FY2024</th><th colspan="2">FY2025</th><th></th></t<>				FY2	FY2023		FY2024		FY2025		
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Accounts Senior OR66 11124 7		OR04	11170	15	15.00	8	8.00	8	8.00	0	0.00
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Accounts Payable Specialist 2 0R03 11250 0 0.00 3 3.00 3 3.00 0 0.00 Administrative Services Manager 0R07 07242 1 1.00 1 1.00 1 0.00 0 0.00 Administrative Services Officer 3 0R03 07244 2 2.00 2 2.00 2 0.00 0 0.00 0.00 Administrative Services Officer 3 0R03 07244 2 2.00 0 0 0.00	Accountant Senior	OR06	11171	7	7.00	5	5.00	5	5.00	0	0.00
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Administrative Services Officer 2 OR07 07.242 1 1 1 1 1 1 1 1 0	Accounts Payable Specialist 2	OR03	11250	0	0.00	3	3.00	3	3.00	0	0.00
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Application Technician 3 ST09 10103 3 3.00 0 0.00 0.00 0.00 Assistant Accountant Chief OR11 10943 1 1.00 1 1.00 1 1.00 1 1.00 0.00 Assistant Purchasing Agent OR11 10944 1 1.00 1 1.00 1 1.00 1 1.00 0 0.00 Assistant Purchasing Agent OR11 10946 1 1.00 1 1.00 1 1.00 1 1.00 1 1.00 1 1.00 1 1.00 1 1.00 1 1.00 1 1.00 0 0.00 </td <td>Administrative Services Officer 4</td> <td>OR05</td> <td>07245</td> <td>3</td> <td>3.00</td> <td>1</td> <td>1.00</td> <td></td> <td>1.00</td> <td>0</td> <td>0.00</td>	Administrative Services Officer 4	OR05	07245	3	3.00	1	1.00		1.00	0	0.00
Assistant Accountant Chief OR11 10943 1 1.00 1 1.00 1 1.00 1 1.00 1 1.00 0.00 Assistant Murpolitan Treasurer OR11 10942 1 1.00 1 1.00 1 1.00 1 1.00 0 0.00 Assistant Public Property Officer OR11 10945 1 1.00 1 1.00 1 1.00 0 0.00 Assistant Public Property Officer OR13 00800 1 1.00 1 1.00 1 1.00 1 1.00 1 1.00 0 0.00 Chied Diversity Equity & Enulty Standury OR06 11257 0 0.00 1 1.00 1 1.00 0 0.00 Compliance Monitor OR04 1175 2 2.00 2 2.00 0 0.00 Compliance Monitor Senior OR07 1176 2 2.00 2 2.00 0 0.00 0.000 Finance Assistant Divertor </td <td>Application Technician 2</td> <td>ST08</td> <td>10102</td> <td>5</td> <td></td> <td>0</td> <td>0.00</td> <td>0</td> <td>0.00</td> <td>0</td> <td>0.00</td>	Application Technician 2	ST08	10102	5		0	0.00	0	0.00	0	0.00
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Assistant Public Property Officer OR11 10945 1 1.00 1 1.00 1 1.00 1 1.00 1 1.00 1 0.00 0.00 Assistant Purchasing Agent OR11 10946 1 1.00 1 1.00 1 1.00 1 1.00 0 0.00 Business Development Officer OR07 06699 1 1.00 1 1.00 1 1.00 1 0 0 0.00 Collections Specialist 4 OR06 11257 0 0.00 1 1.00 1 1.00 0 0.00 Compliance Monitor OR07 11175 2 2.00 2 2.00 2 2.00 0 0 0.00 Finance Abritor OR13 06108 12 2.10 1 1.00 1 1.00 1 1.00 0 0.00 0 0.00 0 0.00 0 0 0.00 0 0.00	Assistant Budget Officer	OR11	10942	1	1.00		1.00	1	1.00	0	0.00
Assistant Purchasing Agent OR11 10946 1 1.00 1 1.00 1 1.00 1 1.00 1 0.00 0.00 Budget Officer OR07 06699 1 1.00 1 1.00 1 1.00 1 1.00 0 0.00 Chief Diversity Equity & Inclusion Officer OR13 11144 1 1.00 1 1.00 1 1.00 1 1.00 0 0.00 Collections Specialist 1 OR06 11257 0 0.00 1 1.00 1 1.00 0 0.00 Compliance Monitor Senior OR07 11175 2 2.00 2 2.00 2 2.00 0 0 0.00 Finance Administrator OR08 11175 2 2.00 12 12.00 12 12.00 10 0 0.00 0 0 0.00 0 0 0.00 0 0 0 0.00 0 0	Assistant Metropolitan Treasurer	OR11		1	1.00	1	1.00	1	1.00	0	0.00
Budget Officer OR13 00800 1 1.00 1 1.00 1 1.00 1 1.00 1 1.00 0 0.00 Business Development Officer OR13 11104 1 0.00 1 1.00 1 1.00 0 0.00 Collections Specialist 1 OR04 11257 0 0.00 1 1.00 1 1.00 0 0.00 Collections Specialist 4 OR04 11175 2 2.00 2 2.00 2 2.00 0 0.00 Compliance Monitor Senior OR07 11175 2 2.00 2 2.00 2 2.00 0 0.00 Finance Administrator OR14 0774 3 2.25 3 3.00 3 3.00 0 0.00 Finance Director DP02 01570 1 1.00 1 1.00 1 1.00 0 0.00 0 0 0.00 0 0	Assistant Public Property Officer	OR11		1	1.00		1.00		1.00	0	0.00
Business Development Officer OR07 O6699 1 1.00 1 1.00 1 1.00 1 1.00 1 1.00 0 0.00 Chief Diversity Equity 8 Inclusion Officer OR13 11104 1 1.00 1 1.00 1 1.00 1 1.00 0 0.00 Collections Specialist 4 OR06 11257 0 0.00 1 1.00 1 1.00 0 0.00 Compliance Monitor OR07 11176 2 2.00 2 2.00 0 0 0.00 Finance Administrator OR08 10108 12 21.00 12 12.00 12 22.00 0 0.00 Finance Administrator OR13 0618 3 2.25 2 2.00 2 2.00 0 0.00 Finance Officer OR10 06232 13 1.00 1 1.00 1 1.00 0 0.00 0.00 Fin										-	0.00
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Assistant Metropolitan Treasurer OR11 10944 0 0.00 0 0.00 1 1.00 1 1.00 Finance Manager OR10 06232 3 3.00 3 3.00 3 3.00 0 0.00	10101 Total Positions & FTEs			125	120.50	130	125.00	130	125.00	0	0.00
Assistant Metropolitan Treasurer OR11 10944 0 0.00 0 0.00 1 1.00 1 1.00 Finance Manager OR10 06232 3 3.00 3 3.00 3 3.00 0 0.00	Treasury Management 51180										
	Assistant Metropolitan Treasurer	OR11	10944	0	0.00	0	0.00	1	1.00	1	1.00
Info Sys Advisor 1 OR08 07234 1 1.00 1 1.00 0 0.00	-	OR10	06232	3	3.00	3	3.00	3	3.00	0	0.00
	Info Sys Advisor 1	OR08	07234	1	1.00	1	1.00	1	1.00	0	0.00

			FY2	023	FY2	FY2024		FY2025		
			Budg	Budgeted		Budgeted		geted	Variance	
Title	Grade	Class	Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
Metropolitan Treasurer	OR13	03160	1	1.00	1	1.00	1	1.00	0	0.00
Treasury Analyst	OR04	11200	2	2.00	2	2.00	3	3.00	1	1.00
Treasury Analyst Senior	OR06	11201	1	1.00	1	1.00	1	1.00	0	0.00
51180 Total Positions & FTEs			8	8.00	8	8.00	10	10.00	2	2.00
Finance Pension Asset Manage	ement 30267									
Accountant Senior	OR06	11171	0	0.00	0	0.00	1	1.00	1	1.00
Special Projects Manager	OR11	07762	0	0.00	0	0.00	4	4.00	4	4.00
Treasury Analyst Senior	OR06	11201	0	0.00	0	0.00	2	2.00	2	2.00
30267 Total Positions & FTEs			0	0.00	0	0.00	7	7.00	7	7.00
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Department Totals	133	128.50	138	133.00	147	142.00	9	9.00
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15 Finance Program Purpose Statements

Executive Leadership Line of Business

Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this department so it can deliver results for customers.

Diversity Equity and Inclusion

The purpose of the Office of Diversity, Equity, and Inclusion Program is dedicated to advocating for and guiding Metro Nashville towards an intentionally diverse, equitable, and inclusive experience throughout Metro Government and the City of Nashville.

Strategic Resource Allocation and Management Line of Business

Budget Planning and Management Program

The purpose of the Budget Planning and Management Program is to provide budgetary assistance and information to the Mayor, Council, and Metro departments and agencies so they can make timely, well-informed budgetary decisions and to assist departments in effectively developing and managing their budgets and performance results.

Grants and Cost Management

The purpose of the Grants and Cost Management Program is to provide grants, gifts and donations information, grants planning, assessment and technical products to Metro departments, agencies and decision-makers so they can be sure that grants, gifts and donations received by Metro Government are managed efficiently and effectively.

Investment Committee Support Program

The purpose of the Investment Committee Support Program aims to provide administrative and operational support to the Investment Committee to allow the Investment Committee to fulfill the mandates of the Metropolitan Charter of overseeing the Metropolitan Employee Benefit System trust.

Debt Management Program

The purpose of the Debt Management Program is guided by responsibility and transparency, our Debt Management Program ensures prudent financial management and long-term capital sustainability. We commit to minimizing costs, maximizing value, and safeguarding Metro's fiscal health through clear policy objectives and adherence to legal standards.

Pension Management Program

The purpose of the Pension Management Program aims to ensure the fulfillment of retirement obligations for the Metropolitan Employee Benefit System through prudent asset allocation, risk management, and strategic planning for the Trust.

Business Support and Solutions Line of Business

Accounts Payable Program

The purpose of the Accounts Payable Program is to provide vendor payment products to Metro departments and agencies so they can have the goods and services they need to achieve their results.

Business Assistance Office Program

The purpose of the Business Assistance Office Program is to provide contract monitoring and business development/outreach products so that Metro can purchase products, services, and construction to ensure economic inclusion of small, minority-owned and woman-owned businesses and service-disabled veteran-owned.

Cash Operations Program

15 Finance Program Purpose Statements

The purpose of the Cash Operations Program is guided by risk management and fiduciary responsibilities, our Cash Operations Program ensures optimal liquidity to meet financial obligations of the Metropolitan Government while maximizing returns on surplus funds.

Financial Accounting and Reporting Program

The purpose of the Financial Accounting and Reporting Program is to provide financial policy, support, general accounting, audited financial statements, and other financial reporting products to policymakers and Metro departments and agencies and investors so they can make timely, well-informed decisions and have confidence in the integrity of the financial condition of the Metropolitan Government.

Payroll Operations Program

The purpose of the Payroll Operations Program is to provide payroll disbursement products to employees and pensioners so they can be assured of accurate and timely compensation.

Purchasing Program

The purpose of the Purchasing Program is to provide centralized contracting products so that Metro can purchase products, services, and construction in a cost-effective manner.

Real Estate Management Program

The purpose of the Real Estate Management Program is to provide real estate acquisition and disposal products to Metro departments and agencies so they can acquire/dispose of real estate that meets their pre-determined real estate requirements.

Tourism Tax Program

The purpose of the Tourism Tax Program is to collect taxes and fees related to Davidson County's tourism industry so funding obligations supported by these taxes and fees can be met.

Business Integrity and Accountability Line of Business

Compliance Monitoring and Accountability Program

The purpose of the Compliance Monitoring and Accountability Program is to provide financial and programmatic monitoring reports, special reviews reports, consultations, and training products to Metro departments, agencies and policymakers so they can be assured of the integrity of Metro Government's programs and compliance with applicable federal, state and local regulations.