

Metropolitan Government of Nashville
and Davidson County

Freddie O’Connell, Mayor
Darrell Lane, Executive Director



Nashville Farmers' Market
900 Rosa L. Parks Blvd.
Nashville, TN 37208
615-880-2001
farmersmarket@nashville.gov

**Nashville Farmers’ Market
Board of Commissioner’s
Meeting Minutes
September 17, 2024**

The May meeting of the Farmers’ Market Board of Commissioners was held on September 17, 2024, at the Nashville Farmers’ Market Conference Room.

The attendees included the following:

Name	Organization	Name	Organization
William Radford	NFM Board Chair	Darrell Lane	NFM Executive Director
Angela Crane-Jones	NFM Board Vice- Chair	David Griffin	NFM Finance Manager
Scott Moskovitz	NFM Board Member	Charles Kizer	NFM Facility Manager
Patricia Tarquino	NFM Board Member	Courtney Cotton	NFM Marketing Manager
Erica Haber	Metro Legal	Cameron Hunt	Fluffed Up
Phylinda Ramsey	Metro Legal		

Opening Announcement

- The opening public announcements were administered by Angela Crane-Jones, and the meeting started at 9:34 a.m.

Public Comments

- No Public Comments

Approval of meeting minutes

- A motion to approve the July 16, 2024, meeting minutes was made by Scott Moskovitz and seconded by Patricia Tarquino. All members voted in favor of the motion.

Root Nashville Tree Replacement Project

- Executive Director Darrell Lane discussed the proposal of Root Nashville to replace and provide the market around 55 trees at no cost to the market. The Board of Commissioners agreed that the project should move forward. Director Lane will coordinate completion of the project with Root Nashville.

Executive Director's Report

- Director Darrell Lane discussed the Nashville Community Fridge project and that the market will be a location of the community fridge. Programs Manager Yolanda Manning has been working with the group on the procedures and developing the program.
- Director Lane provided updates on the markets scheduled special events that take place in September. The market will host the Latin Party, Taste of Nashville event sponsored by the Phoenix Club.
- The market is looking at updating the directional signage inside the market house to provide enhanced directions to businesses within each wing.
- Lease update – There are currently two tenants who are past due in rent. One tenant owes \$2,500 and the other tenant owes over \$18,000. Both tenants have been spoken to by Director Lane and are working on bringing their accounts current.
 - Board Vice-Chair Crane-Jones asked how many months the tenants are behind. Director Lane explained they are two months behind as of September 5th. Director Lane explained that the tenant was given a repayment plan by taking the past due amount and adding 9 additional payments to the existing rent payment to bring the account current by the end of the lease term (June 30, 2025).
 - Board Member Moskovitz asked if the tenant indicated that they would be able to handle the additional payments to catch up. Director Lane explained that they indicated they would be able to take on the additional payments.
 - Board Member Moskovitz asked what the Legal steps are according to the lease. Metro Legal Attorney Erica Haber explained that a notice of default would need to be sent to the tenant outlining the steps in the lease and include the presented re-payment plan.
 - Board Member Crane-Jones asked if the market has reviewed the businesses monthly Profit and Loss Statement to see if they have the additional cash flow to handle the catch-up payments. Director Lane stated that at this time he has not reviewed any of the business' financial statements.
 - Board Member Moskovitz asked if the tenant has had any issue before with payments. Director Lane explained that the tenant has been late before had has been charged late fees, but they have not gone past thirty days. Director Lane said that he is trying to work out the catch-up payments with the tenant.
 - Board Member Moskovitz explained that the tenant should lose the re-payment arrangement if they cannot handle the re-payment plan. Vice-Chair Crane-Jones wants the plan arrangement in writing and a review of a profit and loss statement to verify that the business can handle the re-payment plan.
 - Director Lane explained that the re-payment plan is not in the lease but that he wants to attempt to work out a re-payment plan with the business so that they can catch up.
 - The Board of Commissioners position is that the lease should be followed and that notice of default be given to the tenant.
- Natchez Hills lease notice of cure payment should take place between the first of October and the next scheduled board meeting.
- Marketing Manager Courtney Cotton and Director Lane are working on an enhanced marketing campaign to increase the business use of the commissary kitchen.
- Metro HR is working on remote work guidelines that will roll out Metro wide soon. Most of the NFM staff works a Hybrid schedule.
- The market is looking at repairing the split boards on the picnic tables. The replacement pieces are currently being sourced.

- The City Juicery will be opening in the vacant temporary space near Lustful Bath at the end of September.

Fiscal Year 2024 Year End Financial Report

- Finance Manager David Griffin presented to the board a report detailing the FY24 financial results. Included in the reporting was a comparison between FY23 and FY24 and a FY24 budget comparison.

Final Comments and Adjournment

- There were no final comments and the meeting adjourned at 10:48 a.m.