

**Metropolitan Board of Health of Nashville and Davidson County
September 12, 2024, Regular Meeting Minutes**

The regular meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Chair Tené Franklin at 4:00 p.m. in the Lentz Public Health Center Board Room, 2500 Charlotte Avenue, Nashville, TN 37209.

Present

Tené H. Franklin MS, Chair
Marie Griffin MD, Vice-Chair
Calvin M. Smith III MD, Member
Lloyda Williamson MD, Member
Carol Ziegler APRN, Member
Joanna Shaw-KaiKai MD, Interim Director of Health and Chief Medical Officer, and Medical Services Director
Melva Black EdD, Deputy Director
Jim Diamond MBA, Finance and Administration Bureau Director
John Finke PE, Environmental Health Bureau Director
Aaron Shelton MBA, Human Resources Manager
Derrick Smith JD, Metropolitan Department of Law

BOARD OF HEALTH

Due to the threat of inclement weather, Chair Franklin announced that the agenda item “Update: People and Culture Bureau” would be deferred to a future meeting.

Public Comment Period

There were no requests to comment.

Declarations of Conflicts/Recusals or Communiques from the Public on Agenda Items

Chair Franklin asked that Board members who may have declarations of conflict or recusal, or who had had communiques from the public on agenda items, to state such.

Dr. Griffin stated that she and Chair Franklin had attended and conversed at the Annual Conference of the National Association of Local Boards of Health (NALBOH) in August.

Approval of August 8, 2024, Meeting Minutes

Dr. Smith made a motion to approve the August 8, 2024, meeting minutes as distributed. Dr. Griffin seconded the motion, which passed unanimously.

Update on Electronic Health Records

Dr. Shaw-KaiKai advised the board that the contract with the vendor had been finalized and is continuing through the procurement system.

Employee Recognition

Dr. Shaw-KaiKai recognized Dr. Harris, who had received the Clifton Meador Community Leadership Award as reported in the Director’s Update (Attachment I).

Dr. Ziegler announced that she had attended a dinner event recently and Mayor O’Connell had recognized Nashville Strong Babies program as one of the main pride points of Metro.

Approval of Grant Applications

Mr. Diamond presented one grant application, which Mr. Smith advised should be approved conditionally due to pending corrections:

Foundational Grant Application – Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems

Term: October 1, 2024-September 30, 2026

Amount: \$843,396

Dr. Ziegler made a motion to approve conditionally the grant application. Dr. Smith seconded the motion, which passed unanimously.

Approval of Grants and Contracts

Mr. Diamond presented 12 items and requested approval of 11.

Mr. Smith recommended deferring item 11 to the Board’s next meeting.

1. **Grant Amendment #5 from the Environmental Protection Agency – Air Pollution 103**
Term: April 1, 2020-March 31, 2025
Amount: \$136,614 (new total \$656,614)
2. **Grant Amendment #A from the Environmental Protection Agency – Air Pollution 105**
Term: October 1, 2019-September 30, 2024
Amount: \$324,324 (new total \$3,959,899)
3. **Grant Amendment #5 from the Health Resources & Services Administration – Ryan White Part A**
Term: March 1, 2023-February 29, 2024
Amount: -\$648,174 (new total \$4,622,865)
4. **Grant Amendments #2 and #3 from the Health Resources & Services Administration – Ryan White Part A**
Term: March 1, 2024-February 28, 2025
Amount: \$648,174 (new total \$5,306,240)
5. **Affiliate Contract with Tennessee State University**
Term: January 1, 2024-December 31, 2028
Amount: NA
6. **Affiliate Contract with Trevecca Nazarene University**
Term: October 1, 2024-September 30, 2029
Amount: NA
7. **Grant from the Tennessee Department of Health – Women Infant Children**
Term: October 1, 2024-September 30, 2027
Amount: \$16,430,700
8. **Grant from the Tennessee Opioid Abatement Fund – Opioid Abatement**
Term: July 1, 2024-June 30, 2027
Amount: \$6,353,570 Grant to the Pet Community Center
9. **Direct Appropriation Grant to the Pet Community Center**
Term: July 1, 2024-June 30, 2025
Amount: \$20,000
10. **Contract with Neighborhood Health – Unhoused Healthcare**
Term: July 1, 2024-June 30, 2025
Amount: \$355,200
11. **Grant from CityMatCH, through University of Nebraska – CityMatCH conference attendance and additional monies**
Term: September 30, 2023-September 29, 2024
Amount: \$160,743
12. **Grant Amendment #1 from NACCHO – Violence Prevention Action Team**
Term: January 1, 2024-October 31, 2024
Amount: \$20,000 (new total \$50,000)

Dr. Smith made a motion to approve items 1-10, and 12. Dr. Williamson seconded the motion, which passed unanimously.

Report of the Interim Director

Dr. Shaw-KaiKai referred to the update provided in the Board packet (Attachment I) and highlighted several items therein.

Dr. Shaw-KaiKai shared that Mayor O’Connell had issued a proclamation recognizing Suicide Prevention Month (Attachment II) and she anticipated that he would recognize the “Hope is Available” events also.

Dr. Griffin requested the denominator data in the “Breastfeeding Rates WIC Davidson County” graph in the Director’s Update.

Report of the Chair

Chair Franklin provided an update on the director recruitment process and stated that she would provide weekly updates from Metro Human Resources to Mr. Shelton, who would share with the Board.

Chair Franklin announced Dr. Morgan McDonald is expected to be confirmed by Metro Council on Sept. 17, as a Board of health member.

Chair Franklin noted that September is Suicide Prevention Month and lauded the work of the Behavioral Health and Wellness staff.

Chair Franklin advised that an update on the NALBOH conference would be shared at the next meeting.

Public Comment Period (Community Voices)

There were no requests to comment.

New Business / Review of Board Requests

- Update on NALBOH Annual Conference on the October agenda
- Provide denominator data in the “Breastfeeding Rates WIC Davidson County” graph
- Regular updates on the proposed new Woodbine Clinic
- Report to Board any MACC staff interactions with public where safety is concerned
- Department is challenged to make a request of the Board at next Board meeting

Adjournment

Dr. Smith made a motion to adjourn the regular meeting. Dr. Williamson seconded the motion, which passed unanimously.

CIVIL SERVICE BOARD

Personnel Changes

Mr. Shelton referred to the August 2024, Personnel Changes.

Adjournment

Chair Franklin adjourned the Civil Service Board meeting at 4:31 p.m.

Next Meeting

The next meeting of the Board of Health will be held Thursday, November 14, 2024, at the Lentz Public Health Center Board Room, 2500 Charlotte Avenue, Nashville, TN 37209. [Recorder’s Note: the October 10, 2024, meeting was canceled.]

Tené H. Franklin
Chair