



Notice of Intent to Award

Solicitation Number	379374	Award Date	10/31/2024 12:14 PM CDT
Solicitation Title	Provide Pool Chemicals, Accessories and Services		
Buyer Name	Marissa Conklin	Buyer Email	Marissa.Conklin@nashville.gov
BAO Rep	Christopher Wood	BAO Email	Christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Madison Swimming Pools LLC	Company Contact	Kevin Taylor
Street Address	1416 S Dickerson Rd		
City	Goodlettsville	State	TN
		Zipcode	37072

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

RC Assistant Purchasing Agent (Initial)

Dennis Rowland
 Dennis Rowland
 Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
Provide Pool Chemicals, Accessories and Services; RFQ# 379374	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	0.00%	\$58,740.72	\$0.00	\$58,740.72
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Madison Swimming Pools LLC	\$ 58,740.72	\$0.00	\$0	\$0.00	\$58,740.72	Awarded

From: [Rowland, Dennis \(Finance\)](#)
To: [Conklin, Marissa \(Finance-Procurement\)](#)
Subject: RE: Approval of Single Offer for RFQ# 379374 Provide Pool Chemicals, Accessories and Services
Date: Thursday, October 31, 2024 9:01:06 AM

Approved

From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Sent: Thursday, October 31, 2024 8:59 AM
To: Rowland, Dennis (Finance) <Dennis.Rowland@nashville.gov>
Subject: FW: Approval of Single Offer for RFQ# 379374 Provide Pool Chemicals, Accessories and Services

Dennis,

RFQ# 379374 closed with a single bidder, Madison Swimming Pools LLC . The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to Madison Swimming Pools LLC. This ITB was solicited to registered vendors under the commodity code 49240000, 12000000 and 49220000. An adequate pool of offerors had an opportunity to submit a response to the solicitation. Please review this single offer for approval.

Do you approve?

Thank You.

Marissa Conklin, NIGP-CPP
Procurement Officer II
Department of Finance
Procurement Division
Metropolitan Government of Nashville and Davidson County
615-880-3130

From: Campeotto, Michael (Parks) <Michael.Campeotto@nashville.gov>
Sent: Thursday, October 24, 2024 10:15 AM
To: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Cc: Adfield, Misty (Parks) <Misty.Adfield@nashville.gov>
Subject: RE: Single Offer Review for RFQ# 379374 Provide Pool Chemicals, Accessories and Services

Hello Marissa,

Sorry for the delay, I just heard back yesterday afternoon and the pricing looks good compared to previous contract pricing and market pricing. We would like to move forward with awarding the bid. Please let me know if you need anything else.

Thank you,
Michael Campeotto

From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Sent: Thursday, October 24, 2024 9:23 AM
To: Campeotto, Michael (Parks) <Michael.Campeotto@nashville.gov>
Cc: Adfield, Misty (Parks) <Misty.Adfield@nashville.gov>
Subject: RE: Single Offer Review for RFQ# 379374 Provide Pool Chemicals, Accessories and Services

Good morning Michael,

Just wanted to see if there was an update on this.

Thanks

Marissa Conklin, NIGP-CPP
Procurement Officer II
Department of Finance
Procurement Division
Metropolitan Government of Nashville and Davidson County
615-880-3130

From: Campeotto, Michael (Parks) <Michael.Campeotto@nashville.gov>
Sent: Wednesday, October 16, 2024 10:06 AM
To: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Cc: Adfield, Misty (Parks) <Misty.Adfield@nashville.gov>
Subject: RE: Single Offer Review for RFQ# 379374 Provide Pool Chemicals, Accessories and Services

I am reaching out to the other two aquatic managers to make sure they think the prices are reasonable. One is out on FMLA until Saturday but will let you know as soon as we have a response. Thank you so much for all your help!

From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Sent: Wednesday, October 16, 2024 8:48 AM
To: Campeotto, Michael (Parks) <Michael.Campeotto@nashville.gov>
Cc: Adfield, Misty (Parks) <Misty.Adfield@nashville.gov>
Subject: RE: Single Offer Review for RFQ# 379374 Provide Pool Chemicals, Accessories and Services

The vendor stated the pricing on the bid form is per pound.

Do you want to move forward with an award?

Marissa Conklin, NIGP-CPP
Procurement Officer II
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615-880-3130

From: Campeotto, Michael (Parks) <Michael.Campeotto@nashville.gov>
Sent: Monday, October 14, 2024 1:21 PM
To: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Cc: Adfield, Misty (Parks) <Misty.Adfield@nashville.gov>
Subject: RE: Single Offer Review for RFQ# 379374 Provide Pool Chemicals, Accessories and Services

Hey Marissa,

We cannot move forward with awarding the bid if it is that low of a dollar amount. We will have to bid for the appropriate quantity as the current contract would only cover about one order of chemicals. Please let me know what you need from me.

Thank you,
Michael Campeotto

From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Sent: Monday, October 14, 2024 9:24 AM
To: Campeotto, Michael (Parks) <Michael.Campeotto@nashville.gov>
Subject: RE: Single Offer Review for RFQ# 379374 Provide Pool Chemicals, Accessories and Services

The quantity you gave on the bid form is only 1. That is an estimated quantity, therefore the total is not an accurate number it is always estimated.

Do you want to move forward with an award?

Marissa Conklin, NIGP-CPP
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From: Campeotto, Michael (Parks) <Michael.Campeotto@nashville.gov>
Sent: Monday, October 14, 2024 9:20 AM
To: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Subject: RE: Single Offer Review for RFQ# 379374 Provide Pool Chemicals, Accessories and Services

Hey Marissa,

The I am confused on the breakdown of prices. It says that the estimated total contract is \$58,740.72, but based on past purchasing of pool chemicals we were looking at the possibility of it being a multimillion-dollar contract. For instance, one bucket of chlorine pucks is 55lbs which would be \$194.15. We typically order 40 buckets every two months for just one of our 14 pools. The individual prices of products looks good, but if I need to do anything to help clarify the contract price please let me know.

Thank you,
Michael Campeotto

From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Sent: Wednesday, October 9, 2024 9:25 AM
To: Campeotto, Michael (Parks) <Michael.Campeotto@nashville.gov>
Subject: Single Offer Review for RFQ# 379374 Provide Pool Chemicals, Accessories and Services

Michael,

The above solicitation closed with a single offer. Please review the attached bid form and let me know if you find this offer fair and reasonable and want to move forward with an award.

Thanks.

Marissa Conklin, NIGP-CPP
Procurement Officer II
Department of Finance
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