



Notice of Intent to Award

Solicitation Number	388370	Award Date	11/18/2024 11:26 AM CST
Solicitation Title	Animal Control Management Services		
Buyer Name	Daniel Drumwright	Buyer Email	Daniel.Drumwright2@nashville.gov
BAO Rep	Trevor Hilton	BAO Email	Trevor.Hilton@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	, Complete Animal Removal Inc	Company Contact	Dianne Swan	
Street Address	725 Cool Springs Boulevard Suite 600			
City	Franklin	State	TN	Zipcode 37067

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

DR Supervisor (Initial)

Dennis Rowland
 Dennis Rowland
 Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
RFQ 388370 Animal Control Management Services	Min. SBE/SDV Requirement	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	100.00%	\$602,294	-	\$602,293.81
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Complete Animal Removal Inc	\$602,293.81	\$0.00	\$0	\$0	\$602,294	Awarded



Statement of M/WBE Utilization

Proposer's/Firm's Name: Complete Animal Removal Inc	Proposer's Phone #: 615-691-1888
Solicitation Title: Animal Control Management Services	Proposer's Email Address: CompleteAnimal1@gmail.com
Solicitation #: RFQ 388370	Amount Self-performed : 75%
Proposer's/Firm's Ownership: Non-M/WBE on	Total Bid Amount: \$602,293.81
Proposed EBO Goal (%) : <u>6</u> MBE% <u>0</u> WBE%	EBO Goal Met? (Y/N) Select

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

MBE/WBE Firm Name		MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work	MBE/WBE Dollars (\$)	Percent of Total Contract
1	Elite Roofing Company Of Nashville, Inc.	1048 Jefferson Street Nashville TN 37208	615-259-0774	MBE	3	JNSPSC 72101600 JNSPSC 72100000 JNSPSC 72102600	Roof damage from animals	36,137.62	6
2				Select	Select				
3				Select	Select				
4				Select	Select				
5				Select	Select				
6				Select	Select				
7				Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title) *Please ensure to save the document as a PDF and refrain from printing and signing it.* Bryan Swanson / President	Date 11/4/2024
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*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

For Internal Office Use ONLY

Has Prime Complied with EBO Goal?
 If No, Good Faith Efforts Met?

BAO Representative: Trevor Hilton
 Metro Buyer: Daniel Drumwright
 Project Manager: Ava Elsaghir
 Date: 11/12/24

Total MBE Subcontracting	<u>6</u> %	<u>\$6</u>
Total WBE Subcontracting	<u>0</u> %	<u>\$0</u>
Total MBE/WBE Participation:	<u>6</u> %	<u>\$6</u>

BAO Notes:

Metropolitan Government of Nashville and Davidson County

Subcontractor Report (List all proposed subcontractors, subconsultants, or suppliers regardless of their ownership status. SBE/SDV Primes should not enter their participation on this form, rather should enter it in the attributes section of the lines tab of their response.)

Note: MBE = Minority-owned business, WBE = Woman-owned business, SBE = Small business, SDV = Service Disabled Veteran-owned business, DBE = Federal Disadvantaged businesses

Your Firm's Name:	Complete Animal Removal Inc
Solicitation Title:	Animal Control Management Services
Solicitation Number:	RFQ 388370
Date:	10/30/2024

Subcontractor (Firm Name)	Address	City	St	Zip	Contact Name	Email	Phone #	MBE	WBE	SBE	SDV	DBE	OTHER	Work to be Performed	Estimated Dollar Value	Estimated % of Total Contract
Complete Insulation Inc	2227B Southpark Dr	Murfreesboro	TN	37128	Moody Ozier	mozier@insulationcomplete.com	615-708-4382	No	No	No	No	No	No	Damaged Insulation	\$60,229	10.00%
Elite Roofing Company Of Nashville, Inc.	1048 Jefferson Street	Nashville	TN	37208	Mary Porter	dop@eliteroofingofnashville.com	615-259-0774	Yes	Yes	Yes	No	No	No	Repairs to structures	\$36,138	6.00%
Freedom Trappers Inc	205 Powell Pl Suite 452	Brentwood	TN	32027	Isaiah Phillips	freedomtrappers8@gmail.com	615-708-5090	No	No	No	No	No	No	Trapping differetn species	\$54,206	9.00%
								Select	Select	Select	Select	Select	Select			
								Select	Select	Select	Select	Select	Select			

From: [Rowland, Dennis \(Finance\)](#)
To: [Drumwright, Daniel \(Finance - Purchasing\)](#)
Subject: RE: Single Bidder Award Approval for RFQ 388370 Animal Control Management Services
Date: Friday, November 15, 2024 10:58:33 AM
Attachments: [image001.png](#)

I approve

From: Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>
Sent: Friday, November 15, 2024 10:24 AM
To: Rowland, Dennis (Finance) <Dennis.Rowland@nashville.gov>
Cc: Clay, Gary (Finance) <Gary.Clay@nashville.gov>
Subject: Single Bidder Award Approval for RFQ 388370 Animal Control Management Services

Good Day Dennis,

RFQ # **388370** closed with a single bidder, Complete Animal Removal Inc. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to, Complete Animal Removal Inc. This ITB was solicited to registered vendors under the commodity code 72102100. An adequate pool of offerors had an opportunity to submit a response. I have attached the Bid Tab and EBO Review Forms. Do you approve of this offer?

Thanks,

Daniel Drumwright

Senior Procurement Officer
Department of Finance - Division of Procurement
Metropolitan Nashville Davidson County Government
730 2nd Avenue South, PO Box 196300
Nashville, TN 37219-6300
(p) 615-862-6632
Daniel.Drumwright2@nashville.gov



From: Elsaghir, Ava (General Services) <Ava.Elsaghir@nashville.gov>
Sent: Friday, November 15, 2024 10:04 AM
To: Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>
Subject: RE: Award Approval for RFQ 388370 Animal Control Management Services

Good Morning Daniel, Please proceed with the award.
This is approved.
Thank you
Ava

From: Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>
Sent: Friday, November 15, 2024 10:00 AM
To: Elsaghir, Ava (General Services) <Ava.Elsaghir@nashville.gov>
Subject: Award Approval for RFQ 388370 Animal Control Management Services

Ava,

We received a single bid for the following solicitation. Please review the attached Bid Form and advise on approval.

Thanks,

Daniel Drumwright

Senior Procurement Officer
Department of Finance - Division of Procurement
Metropolitan Nashville Davidson County Government
730 2nd Avenue South, PO Box 196300
Nashville, TN 37219-6300
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