

Metropolitan Government of Nashville  
and Davidson County

Freddie O’Connell, Mayor  
Darrell Lane, Executive Director



Nashville Farmers' Market  
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## Nashville Farmers' Market Board of Commissioner's Meeting Minutes

The Farmers' Market Board of Commissioner's meeting occurred on October 15, 2024, at the Nashville Farmers' Market Conference Room.

The attendees included the following:

| Name               | Organization     | Name            | Organization           |
|--------------------|------------------|-----------------|------------------------|
| William Radford    | NFM Board Chair  | Darrell Lane    | NFM Executive Director |
| Angela Crane-Jones | NFM Vice-Chair   | David Griffin   | NFM Finance Manager    |
| Alex Lorenz        | NFM Board Member | Courtney Cotton | NFM Marketing Manager  |
| Scott Moskovitz    | NFM Board Member | Heather Hoch    | NFM Programs Manager   |
| Patricia Tarquino  | NFM Board Member | Martha Lupai    | A & M Marketplace      |
| Erica Haber        | Metro Legal      | Neil Anderson   | Gardens of Babylon     |
| Phylinda Ramsey    | Metro Legal      | Dan Hoy         | Gardens of Babylon     |

### Opening Announcement

- The opening public announcements were administered by Board Chair William Radford, and the meeting started at 9:32 a.m.

### Public Comments

- Ms. Martha Lupai of A & M Marketplace discussed her current lease and past due payments. Ms. Lupai discussed a meeting that occurred with Executive Director Darrell Lane and Finance Manager David Griffin at the beginning of October. In the meeting and after a discussion about her past due payments she was presented a re-payment option. Ms. Lupai now does not understand why she has received a notice of default when she was given a repayment plan option by the NFM management team. It was explained to Ms. Lupai that the board of commissioners rejected the proposed re-payment plan as presented in the September meeting since it violated the terms of the executed lease agreement.

### **Approval of meeting minutes**

- A motion to approve the September 17, 2024, meeting minutes (with a change in language in the Executive Director’s report section from “Notice of Cure” to “Notice of Default”) was made by Board Vice-Chair Crane-Jones and seconded by Board Member Moskovitz. All members voted in favor of the motion.

### **Board of Commissioners Officer Elections**

- A motion to defer the officer elections to the November meeting was made by Board Member Moskowitz and seconded by Board Member Lorenz.

### **Executive Director’s Report**

- Executive Director Darrell Lane gave the commission an update on projects that are ongoing with the department. These projects updates included the following items:
  - Conference Room Wi-Fi installation
  - Window/Roof Repairs: will be completed in early 2025
  - Backflow Relocation: complete
  - Shed Sprinkler System Repair
  - GOB Water Meter Inspection
  - Root Nashville Tree Project
  - Depave Tree Parking lot Project
  - Market House Directory Signs
  - Old Town Trolley Stop Relocation
  - Kitchen Program Rebranding
  - Emergency PA System Install
  - Picnic table Repairs
  - New Tenant search for Silo
  - 3 Festivals remaining in 2024
  - Shuttle Service Testing during Fall Ball Y’all
  - Tenant Notice of Default Issued

### **Grow Local Kitchen/Commissary Kitchen Update**

- Program Manager Heather Hoch and Marketing Manager Courtney Cotton discussed the re-branding of the Grow Local Kitchen and Grow Local Commissary. The re-brand will include a new marketing campaign of both kitchens, website redesign, enhanced business to business outreach, and removing Grow Local from the names. The new names will be the Kitchens @ the Nashville Farmers’ Market with the two kitchen options being known as the Pop-Up Kitchen and Commissary Kitchen.
  - Board Member Moskovitz discussed price and that we should look at lowering the price if needed to generate additional business.
  - Board Member Tarquino asked about a launch event for the Commissary Kitchen and what has occurred up to this point in an attempt to drive businesses to rent the facility.
  - Board Chair Radford wants to ensure the market is looking at the kitchen’s utilization rate for a measure of success.
  - Board Vice-Chair Crane-Jones would like a KPI report of kitchen metrics presented to the board at the next meeting.

**Fiscal Year 2025 Financial Report**

- Finance Manager David Griffin presented to the board a summary report detailing the FY25 financial results through Q1. Included in the reporting was a comparison between FY24 and FY25 and a FY25 budget comparison.

**Final Comments and Adjournment**

- There were no final comments and the meeting adjourned at 10:22 a.m.