

## 12.80 Community Safety Camera System

### 12.80.010 Purpose

The purpose of this policy is to address the use of community safety cameras within the MNPD.

### 12.80.020 Policy

It is the policy of the Metropolitan Nashville Police Department (MNPD) to utilize available camera technology within our Community Safety Camera Network to supplement crime prevention efforts, criminal investigations, and prosecution efforts already in place at the MNPD. Camera technology will improve safety for civilians, officers and increase situational awareness. The camera technology serves to improve the delivery of police services within the city of Nashville and contribute to increased public safety for our citizens and visitors.

The Community Safety Camera Network is intended to rapidly identify concerns within the view of the Community Safety Center (CSC) cameras, to deter crime, and provide video evidence for criminal court.

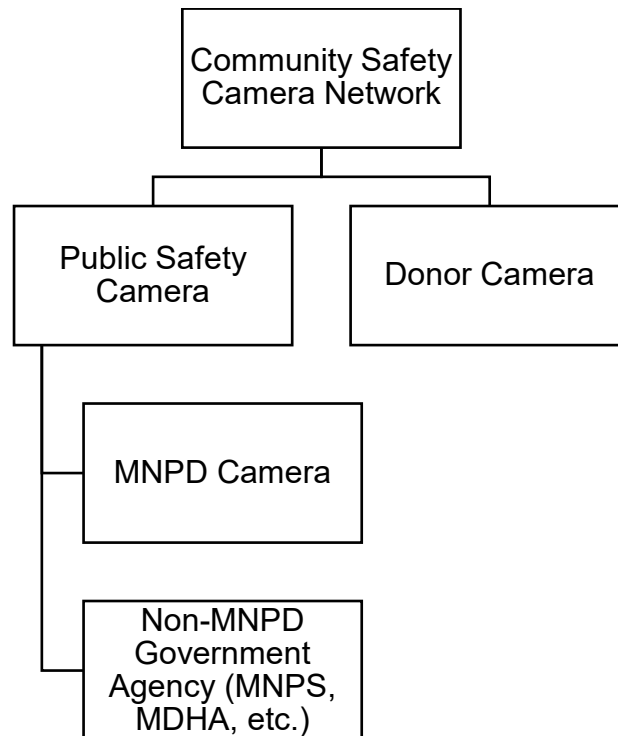
The MNPD shall comply with all Federal, State, and City ordinances, laws, regulations, and CALEA standards regarding privacy.

### 12.80.030 Definitions

- A. **Camera Registry:** A Community Safety Camera System partner option that allows community members to register cameras via [www.connectmetronashville.org](http://www.connectmetronashville.org). The registry is free and allows CSC personnel to see if there is a registered camera system near a crime that has occurred. An email is sent to the address provided by the owner asking them to check their cameras for any activity at a specified date and time range.
- B. **Community Safety Center (CSC):** The CSC is a physical location where cameras are viewed to support patrol and detectives working active cases. The center is located at Police Headquarters and managed by a Captain. The CSC Unit Supervisor shall be a Sergeant who supervises the CSC Console Operators. The CSC is responsible for managing the Community Safety Camera Network.
- C. **Donor Camera:** Any camera owned and maintained by a private entity where the private entity voluntarily elects to participate in Connect Metro Nashville by providing access to the public area facing camera feeds. All

accessible Donor Camera feeds will be further documented by a Terms and Conditions Agreement (between the community member and the vendor). All access and settings will be determined by the community member/ business owner. The MNPD does not accept private residential donor cameras.

- D. **Community Safety Camera Network:** Any camera providing access to either live or recorded views that have been integrated within the MNPD video management system (VMS).
- E. **Public Safety Camera:** Any camera installed and maintained by the MNPD or another government agency. These cameras are accessible via the approved video management system. Maintenance includes equipment ordering, troubleshooting, repair, and replacement.
- F. **Community Safety Camera System Diagram:**



#### **12.80.040 Community Camera Registry**

The Community Camera Registry allows donors to partner with the MNPDP in two different ways:

- A. Donors can register their cameras at no cost at [www.connectmetronashville.org](http://www.connectmetronashville.org). This simply tells the police that the donor has camera(s) at their location. In the event of a crime in that area CSC operators can see the registry on a map and send an email to the account provided in the registry requesting the donor check their cameras to see if they may have captured any relevant evidence or suspect information.
- B. The second option gives donors the ability to directly share their camera footage with the MNPDP. Donors must purchase the necessary hardware from the vendor to participate in the program. The hardware provides a secure connection from the donor location to the MNPDP.

#### **12.80.050 Camera Locations**

- A. MNPDP cameras shall not be installed in a location where there is a reasonable expectation of privacy.
- B. MNPDP camera locations shall be determined based on needs of the city, and relevant crime or traffic trends.
- C. A map of MNPDP Safety Camera locations can be found on the MNPDP website.
- D. Non-MNPDP public safety and donor camera locations are determined by the agency/owner.

#### **12.80.060 Oversight Responsibility of the Community Safety Camera Network**

The CSC shall have overall oversight responsibility for the Community Safety Camera Network. Specific responsibilities will be dependent on each member's position within the CSC.

#### **12.80.070 Camera Monitoring and Operations**

In addition to adhering to Department Manual 12.10 and 12.30, employees shall adhere to the following provisions:

- A. Monitoring Public Safety Cameras

1. CSC operators are responsible to monitor and review Public Safety cameras to provide real-time and investigative support for law enforcement personnel and in coordination with calls for service, investigations, special events, or requested assistance.
2. Access to public safety camera live-view monitoring within the CSC will be limited to units/individuals as determined by the Investigative Support Division (ISD) Commander or designee.
3. Access to query for archived video within the CSC will be limited to department operators as determined by the ISD Commander or designee.
4. Public Safety Camera access to non-MNPD owned video systems is authorized by each system's administrator.

**B. Monitoring Donor Cameras**

Donor camera feeds will not be recorded by the Metro Nashville Police Department. All video footage shall be the property of the community member. The process by which recorded video is reviewed and shared by the donor will be at the sole discretion of each donor. Donor camera views will only be accessed by the CSC in accordance with the following:

1. MNPD will only have access to areas where the public has no reasonable expectation of privacy.
2. The donor obtains and utilizes specific equipment to enable MNPD access to their cameras.
3. The donor agrees to share any video footage for investigative purposes.
4. CSC operators may initiate operation of Donor cameras should a camera be in that location that would assist CSC operations consistent with donor permissions.
5. MNPD shall not access a live video feed or control donor cameras unless directly related to a public safety incident, call for service, or audit of the Community Safety Camera Network for system maintenance or approved training.

**C. The following uses of the Community Safety Camera Network are specifically prohibited:**

1. The Community Safety Camera Network shall not be used to invade the privacy of individuals or observe areas where a reasonable expectation of privacy exists.
2. The Community Safety Camera Network shall not be used to target, harass, and/or intimidate individuals or groups based solely on actual or perceived characteristics including but not limited to race, color, religion, sex, age, national origin or ancestry, disability, gender identity or sexual orientation.
3. It is a violation of this policy to use the Community Safety Camera Network in tandem with facial recognition technology.
4. It is a violation of this policy to use the Community Safety Camera Network for any unauthorized use.

**NOTE: Audit trail of access to Community Safety Cameras will be maintained consistent with Metro records retention scheduling.**

D. Community Safety Camera System Audit

The Commander of the Community Safety Center shall cause an audit of CSC procedures to ensure compliance with this policy to occur no less than quarterly.

**12.80.080 Archived Video**

- A. Department employees requesting archived video will forward their request, utilizing the currently approved CSC submission method, indicating the following:
  1. Case number associated with the incident,
  2. Date, time, and specific location of the incident,
  3. Type of incident,
  4. Justification for the request, and
  5. Any other information necessary to assist in evaluating the request.
- B. Archived Video Retention
  1. Archived videos recorded on public safety video systems will be retained on each video system's respective storage solution in accordance with the current records retention schedule.
  2. Archived video recorded on a donor video system is the property of the donor entity and will be retained at the donor's discretion.

3. Video that is discovered to have evidentiary value will be collected in accordance with established department procedures and legal requirements (e.g., administrator's consent, search warrant, etc.).
4. Evidentiary video that has been retained by the department will be uploaded to the current digital evidence management system and will be retained in accordance with established department procedures. (Refer to Departmental Manual 6.10, Evidence Storage Division.)

**C. Releasing Archived Video**

1. Archived video may be released by CSC operators to other law enforcement officials for legitimate law enforcement purposes, with supervisor approval.
2. All non-law enforcement related requests for the release of archived video shall be forwarded to the Records Division for handling per established department procedures and applicable open records laws.

**12.80.090 Duty to Intervene**

In accordance with departmental policy provisions regarding the duty to intervene, it is both a legal and moral obligation of MNPD employees, under the Law Enforcement Code of Ethics, Oath of Office and MNPD policy to intervene and report any act that violates law or policy. Every member of the MNPD has the individual responsibility to intervene and stop any other member from committing an unlawful or improper act, including but not limited to, acts of brutality, abuses of process, abuses of authority, and any other criminal acts or major violations of department rules and procedures. Successful intervention enhances police legitimacy by preventing misconduct and reducing opportunities for mistakes.

CSC Operators shall immediately notify a CSC supervisor in response to an unlawful incident or event that has taken place. As soon as possible, CSC Operators shall initiate a radio transmission to the on-scene officers that "CSC is assisting and has requested additional officers and a supervisor to their location". The CSC supervisor will make notifications to on-scene supervisors.