

## **Metropolitan Board of Health of Nashville and Davidson County November 14, 2024, Regular Meeting Minutes**

The regular meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Chair Tené Franklin at 4:04 p.m. in the Lentz Public Health Center Board Room, 2500 Charlotte Avenue, Nashville, TN 37209.

### **Present**

Tené H. Franklin, MS, Chair

Marie Griffin, MD, Vice-Chair

Calvin M. Smith III, MD, Member

Lloyda Williamson, MD, Member

Carol Ziegler, APRN, Member

Morgan McDonald, MD, Member

Joanna Shaw-KaiKai, MD, Interim Director of Health and Chief Medical Officer, Medical Services Director

Melva Black, EdD, Deputy Director

Jim Diamond, MBA, Finance and Administration Bureau Director

John Finke, PE, Environmental Health Bureau Director

Laura Varnier, MNsc, Clinical Services Bureau Director

Wyntress Patterson, JD, People and Culture Bureau Director

Derrick Smith, JD, Metropolitan Department of Law

### **BOARD OF HEALTH**

#### **Public Comment Period**

There were no requests to comment.

#### **Welcome New Board Member, Dr. Morgan McDonald**

Chair Franklin welcomed new Board of Health member Dr. McDonald to the board and invited her to introduce herself.

Dr. McDonald shared a few brief details about herself and career and received a warm welcome.

#### **Declarations of Conflicts/Recusals or Communiques from the Public on Agenda Items**

Chair Franklin asked that Board members who may have declarations of conflict or recusal, or who had had communiques from the public on agenda items, to state such. There were none.

#### **Approval of September 12, 2024, Meeting Minutes**

**Dr. Griffin made a motion to approve the September 12, 2024, meeting minutes as distributed. Dr. Williamson seconded the motion, which passed unanimously.**

#### **Update on Electronic Health Records**

Ms. Varnier reported that the GO LIVE date has been set for February 25, 2025. Training will be held mid to late January for staff.

#### **Update on Director Search**

Chair Franklin reported that four applicants for the Director of Health position will be interviewed on Thursday, November 21. A public announcement will be sent soon. A request was made for the competencies and criteria for the next director to be sent to board members.

### **Employee Recognition**

Dr. Shaw-KaiKai announced that Nichelle Foster of Behavioral Health Services, had been named Employee of the Month for September 2024.

### **Memorial Resolution**

Chair Franklin read into the record a resolution remembering Linda Tyler-Goins who passed away in January 2024. Mrs. Tyler-Goins was an employee in the School Health Division of MPH for 23 years.

### **Air Pollution Permit Fees for Calendar Year 2024**

Mr. Finke presented the Air Pollution Permit Fee Schedule for Calendar Year 2024 (Attachment I). He provided explanation of the method of calculation to establish the fee rate, answered questions and requested Board approval.

**Dr. McDonald made a motion to approve the Air Pollution Permit Fee Schedule for Calendar Year 2024 as presented. Dr. Griffin seconded the motion, which passed unanimously.**

### **Approval of Grant Applications**

Mr. Diamond presented one grant application:

**Ryan White Part A application**

Term: March 1, 2025 – February 29, 2028

Amount: \$15,418,778

**Dr. Ziegler made a motion to approve the grant application as presented. Dr. Williamson seconded the motion, which passed unanimously.**

### **Approval of Grants and Contracts**

Mr. Diamond presented 18 items.

**1. Friends of MACC Donation**

Term: NA

Amount: \$16,116

**2. Grant from the Tennessee Department of Health – Immunization Services**

Term: July 1, 2023 – June 30, 2026

Amount: \$5,268,192.14

**3. Grant from the Tennessee Department of Health – Fetal Infant Mortality Review**

Term: July 1, 2025 – June 30, 2030

Amount: \$1,593,000

**4. Grant from the Tennessee Department of Health – HIV Surveillance & Prevention Direct Appropriation**

Term: July 1, 2024 – June 30, 2025

Amount: \$696,500

**5. Contract with the Tennessee Department of Health – Arbovirus Testing of Mosquito Samples**

Term: January 1, 2025 – December 31, 2025

Amount: up to \$10,000

**6. Grant from the Tennessee Department of Health – REVISED – Women Infant & Children**

Terms D.19 Audit Report, D.20 Procurement, and D.27 State Interest in Equipment or Motor Vehicles were revised to be in compliance with the latest Tennessee Central Procurement Office Contract requirements.

Term: October 1, 2024 – September 30, 2027

Amount: \$16,430,700

7. **Grant in Aid Grant**  
Term: September 1, 2024 – June 30, 2025  
Amount: \$765,200
8. **Contract with Ascension Saint Thomas – Women Infant & Children**  
Term: October 1, 2024 – September 30, 2029  
Amount: NA
9. **Contract with Tristar Centennial Medical Center – Women Infant & Children**  
Term: December 1, 2024 – November 30, 2029  
Amount: NA
10. **Direct Appropriation to the Raphah Institute**  
Term: July 1, 2024-June 30, 2025  
Amount: \$159,442
11. **Contract with Premedics American Heart Association – Training Site**  
Continuation Contract  
Term: Execution – December 31, 2025  
Amount: NA
12. **Memorandum of Understanding with Metropolitan Nashville Public Schools**  
Term: October 23, 2024 – October 22, 2029  
Amount: \$337,500
13. **Grant from the Tennessee Department of Health – Prevention and Wellness**  
Term: October 1, 2024 – June 30, 2029  
Amount: \$500,000
14. **Contract with University of Georgia College of Veterinary Medicine – MACC**  
Term: November 1, 2024 – October 31, 2029  
Amount: NA
15. **Contract Amendment – Environmental Health Inspection**  
**Amendment #1 – reduces the original award.**  
Term: July 1, 2022 – June 30, 2027  
Amount: - \$585,000 (new total \$3,415,000)
16. **Direct Appropriation to Tennessee Justice Center**  
Term: July 1, 2024 – June 30, 2025  
Amount: \$60,000
17. **Grant Amendment from Health Resources & Services Administration – Nashville Strong Babies**  
Term: May 1, 2024 – March 31, 2025  
Amount: NA
18. **Grant from CityMatCH, through University of Nebraska Revised – CityMatCH conference attendance and additional monies**  
Term: September 30, 2023 – December 31, 2024  
Amount: \$160,743

**Dr. Williamson made a motion to approve items 1-15 and 17-18. Dr. Griffin seconded the motion, which passed unanimously.**

Chair Franklin stated a potential conflict of interest regarding item 16, Direct Appropriation to Tennessee Justice Center, and recused themselves from the discussion and vote. **Dr. Griffin asked for a motion to approve item 16. Dr. Ziegler made a motion to approve item 16. Dr. Williamson seconded the motion. The motion passed with 5 votes in favor and 1 recusal.**

### **Presentation: People and Culture Bureau Update**

Wyntress Patterson presented on the People and Culture Bureau. Jose Cruz, Dr. Kyla Lurry, Aaron Shelton, and Nicholas Tompkins presented on their programs. (Attachment II)

### **Big City Health Coalition Presentation and Approval**

Dr. Black presented to the Board an invitation to join the Big Cities Health Coalition. Yearly dues for 2025 are \$11,087. **Dr. McDonald made a motion to approve joining the Big Cities Health Coalition and paying the yearly dues. Dr. Griffin seconded the motion, which passed unanimously.**

### **Report of the Interim Director**

Dr. Shaw-KaiKai referred to the update provided in the Board packet (Attachment III) and highlighted several items therein.

Dr. Shaw-KaiKai updated the board about the MACC vet search and the October incident. Chair Franklin asked Ashley Harrington to comment regarding MACC incident.

### **Report of the Chair**

Chair Franklin provided an update on the director recruitment process and reported that interviews with the final four applicants would occur on Thursday, November 21, 2024.

Chair Franklin advised that an update on the NALBOH conference would be shared at the next meeting. Chair Franklin discussed a listserv, grant makers in health, and will share the information with others.

### **Public Comment Period (Community Voices)**

There were no requests to comment.

### **New Business**

#### **Review of Board Requests of the Department**

- Update on NALBOH Annual Conference on the December agenda.
- Provide denominator data in the “Breastfeeding Rates WIC Davidson County” graph.
- Regular updates on the proposed new Woodbine Clinic.
- Report to Board any MACC staff interactions with public where safety is concerned.
- Department is challenged to make a request of the Board at next Board meeting.
- Include a few statements about program metrics/deliverables for grant applications, grants, and contracts.

#### **Review of Departmental Requests of the Board**

- Continue to advocate for a Woodbine Clinic replacement.
- Spread the word about the shelter veterinarian job posting.
- Support the request for funding for phase 2 EHR funding.

### **Election of Chair and Vice Chair:**

Chair Franklin opened the floor to nominations for Chair.

Vice-Chair Smith nominated Chair Franklin to a fourth term as Chair.

Vice-Chair Smith assumed the gavel for the election of Chair.

**Vice-Chair Smith called for a vote on the nomination of Ms. Franklin as Chair, which was unanimous.**

Chair Franklin resumed the gavel and opened the floor to nominations for Vice-Chair.

Chair Franklin nominated Dr. Griffin to Vice-Chair to a second term as Vice-Chair.

**Chair Franklin called for a vote on the nomination of Dr. Griffin to Vice-Chair, which was unanimous.**

**Adjournment**

Dr. Ziegler made a motion to adjourn the regular meeting. Dr. Williamson seconded the motion, which passed unanimously. The regular meeting adjourned at 6:07 p.m.

**CIVIL SERVICE BOARD**

**Personnel Changes**

Ms. Patterson referred to the September and October 2024, Personnel Changes.

**Adjournment**

Chair Franklin adjourned the Civil Service Board meeting at 6:11 p.m.

**Next Meeting**

The next meeting of the Board of Health will be held Thursday, December 12, 2024, at the Lentz Public Health Center Board Room, 2500 Charlotte Avenue, Nashville, TN 37209.

Tené H. Franklin  
Chair