

Nashville Health & Wellbeing Leadership Council

Tuesday, May 21, 2024

In-person Meeting

3rd Floor Board Room,

Lentz Public Health Center

2500 Charlotte Avenue

Nashville TN 37209

1pm - 3pm

Present	Absent
Al Brady	Haley Davidson
Alicia Bunch Vargas	Khalela Hatchett
Tene Franklin	John Keys
Elisa Friedman	Freida Outlaw
Sarah Goodrich	
Vickie Harris	
Sandra Moore	
Mary Kate Mouser	
Charlotte Peacock	
Renee Pratt	
Robert Robinson	
Gill Wright	
Mark Yancy	
Ex Officio Members	
Catherine Knowles	Diana Alarcon
Curtis Thomas	Anita McCaig
	Randall Miller, Jr.
	Sharon Suggs

Backbone/ Facilitators Present

Tracy Buck-Metro Public Health

Jeff Wamble-Metro Social Services

Welcome

Robert Robinson welcomed the attendees to the inaugural meeting of the Nashville Health & Well-being Leadership Council (NHWLC). Robert led the members in introductions with the following questions:

- Your name and organization
- What am I bringing to the group?
- What excites you about being part of this council?

Council Description and Purpose

Nashville Health & Well-being Leadership Council May 2024

Tracy Buck led the group in an overview of the NHWLC history, timeline, and responsibilities. [See PowerPoint slides 4-8].



Nashville Health
Well-being Leaders

Approval of Stated Agenda

With a quorum of voting members in attendance, Chair Robert Robinson asked for approval of the stated agenda. The motion was made by Gill Wright and seconded by Sara Goodrich. Motion was approved to accept the stated agenda.

New Business

- Organization Development
 - NHWLC Guiding Documents
 - Jeff Wamble shared a folder with the members and gave a brief overview of the contents:
 - NHWLC Talking Points
 - Executive Order 32 establishing the Nashville Health & Well-being Leadership Council (NHWLC)
 - MPHD and MSS staff contact information
 - [2023-2025 Community Health Improvement Plan](#)
 - MSS 2023 Community Needs Evaluation summary; to access the full report [Community-Needs-Evaluation-2023.pdf \(nashville.gov\)](#)
 - Draft By-Laws document
 - PowerPoint copy
 - Mission and Vision draft document
 - Officer Elections
 - Chair Robinson led a discussion on the officers for the council. Chair position is appointed by the mayor. Vice Chair position is needed to serve as second to the Chair. Secretary position was discussed to assist with capturing meeting minutes and handling communication with the members. There is current administrative support from the two departments. Suggestion was made to delay electing a secretary until the need is more fully understood.
 - Motion made by Gill Wright and seconded by Sara Goodrich to elect a vice chair. Motion approved. Council staff will develop the nomination and voting process to share with the members before the next meeting.
 - 2024 Meeting schedule
 - Chair Robinson shared that the former council met on the first Tuesday of the month. Discussion on whether to remain on the first Tuesday or move to another day of the month. For 2024 there are several holidays that would impact meetings on the first Tuesday. Discussion to move to the second or third Tuesday of the month.
 - Motion made by Al Brady and seconded by Mary Kate Mouser to meet on the third Tuesday of the month from 1-2pm. These one-hour meetings will be

conducted in a virtual space. The NHWLC will meet in-person once per quarter and will extend the meeting to 2 hours, 1-3pm. The full calendar (attached) will be shared with the members as calendar invitations.



2024 NHWLC Final
meeting calendar.doc

- Request for Retreat

- Members were asked to consider participating in a retreat to address the development of the by-laws, mission, and vision statements. Motion made by Tene Franklin and seconded by Mark Yancy to repurpose the June meeting for the retreat. Motion approved. The June meeting will be moved to June 11 rather than June 18 to avoid conflicts with the Juneteenth holiday. The retreat will be held at Lentz Public Health Center from 1-4pm. Mary Kate Mouser offered for Ascension Saint Thomas to provide lunch for the members prior to the retreat session. Members will receive the calendar invite for the retreat session.

- Community Health Assessment

- 2025 Community Health Needs Assessment overview

- Tracy Buck led the discussion on the Community Health Needs Assessment (CHNA) process using slides 8-9 of the PowerPoint. NHWLC is the primary oversight and engagement body for the process. 2025 process timeline is currently active and began in August 2023. This assessment process is conducted every three years, and is done in response to the IRS requirement for non-profit hospitals. The NHWLC members will intersect with the process at the community meeting that will be held by end of September 2024. This meeting will present the data that has been gathered and will be prioritized for community health improvement planning. The Community Health Improvement Plan (CHIP) timeline runs concurrent with the assessment process.

A question was asked about the evaluation process of the CHIP. Group was challenged to be purposeful in the design of the evaluation of the 2026-2028 CHIP. An evaluation document does exist for the 2023-2025 CHIP (attached).



2023-2025 CHIP Eval
v8.docx

Members were reminded that the process is cross-sector and collaborative and is reflected in the appointed members of the NHWLC.

Al Brady volunteered to lead the Economic Opportunity & Job Skill Development workgroup.

- 2023-2025 CHIP progress

- Slide 10 of the PowerPoint outlines the strategic issues identified in the current CHIP. Each of the strategic issues should have a workgroup that is assembled to address the workplan that is available in the CHIP. The CHIP is an iterative document and in future meetings, each workgroup will present their workplan and provide any updates they recommend for the document.

- Chair Robinson walked the members through the Health Equity section of the CHIP (attached), sharing the goal, health equity framing, objectives, and strategies. This document shows the additions that are recommended by the Health Equity Coalition. This is an example of how the workgroups are moving the work forward and the expectations for the workgroups that have not been activated.



2023-2025 CHIP
Equity Callout.docx

➤ Update on TDH CARES grant

Vickie Harris with Community Connexor provided an update on the grant activities. The grant is nearing the end of the performance period, May 31, 2024, which was awarded to the Healthy Nashville Leadership Council from Tennessee Department of Health to focus on food insecurity in North Nashville, zip codes 37207, 37208, and 37218. These zip codes consistently show up as the highest areas of food insecurity in Davidson County.

The grant was written by principals from the CHIP Food Access workgroup (Community ConneXor, Nashville Food Project, and Non-Profit Equity Collaborative). The grant award was originally \$50,000 to execute an environmental food access scan. This scan was completed in partnership with Vanderbilt Wond'ry Center for Innovation. After the first year, an additional \$200,000 was awarded to allow the team to expand efforts. The additional efforts included the following:

- Expand the original “Seeds of Equity” training program to include a food insecurity focus.
- Recruit and train community members to conduct “Seeds of Equity Food Insecurity” training.
- Partnership with Dr. Im at Meharry to identify and map food access points, exempting fast food locations, in the target zip codes.
- Partnership with Dr. Padgett at TSU and Meharry Community Health Workers to conduct USDA Food Store Survey in a sample of the mapped food access points.
- Use the USDA Food Store Survey analysis to the identify gaps and opportunities for improvement related to access, availability, and affordability of healthy foods.
- Present to the community the visualized USDA survey data and a menu of categorized solutions to consider, discuss and select solutions to be pursued for planning with community members and existing CBOs, funding, and piloting.

Once the grant ends, there is a plan to make all materials available to community. Once the location has been determined, it will be shared with the Nashville Health & Well-being Leadership Council members.

Announcements and Adjourn

No announcements were shared. The members were thanked for their attendance and participation. The meeting was adjourned.

The next Nashville Health & Well-being Leadership Council meeting will be on **Tuesday, June 11**. This meeting will be for appointed members to participate in a retreat.