

**THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
METROPOLITAN CLERK'S FORM – LCREG v.2024**

LOBBYIST REGISTRATION FORM

Section 2.196.040 of the Metropolitan Code requires that every person qualifying as a lobbyist shall register by filing an electronic registration form within five (5) business days after accepting employment as a lobbyist. A separate registration is required for each client a lobbyist represents.

Submit form via email to the Metropolitan Clerk's Office: metro.clerk@nashville.gov. Payment of the registration fee must be received within ten (10) business days after submission of registration. Credit card payments can be made at the following link: [Lobbyist Online Payment Portal](#)

Payment in cash or check can be delivered to :
Metropolitan Clerk, 1 Public Square, Suite 205, Nashville, TN 37201

A. LOBBYIST INFORMATION:

NAME _____ DATE SUBMITTED _____

MAILING ADDRESS _____

BUSINESS ADDRESS _____

HOME ADDRESS _____

TELEPHONE _____ EMAIL ADDRESS _____

B. CLIENT INFORMATION:

NAME OF CLIENT _____

NATURE OF CLIENT'S BUSINESS _____

NAME/TITLE OF CLIENT REPRESENTATIVE _____

MAILING ADDRESS _____

BUSINESS ADDRESS _____

TELEPHONE _____ EMAIL ADDRESS _____

IF CLIENT IS A CORPORATION, ASSOCIATION OR GOVERNMENTAL ENTITY, PROVIDE THE NAME OF THE INDIVIDUALS PERFORMING THE FOLLOWING FUNCTIONS:

CHIEF EXECUTIVE OFFICER _____

CHIEF FINANCIAL OFFICER _____

C. LIST GENERAL CATEGORIES OF SUBJECT MATTER ON WHICH REGISTRANT WILL LOBBY:

D. IF ANY MEMBER OF THE LOBBYIST’S IMMEDIATE FAMILY IS AN OFFICIAL WITHIN THE LEGISLATION OR EXECUTIVE BRANCH, LIST THE NAME, HOME ADDRESS, AND POSITION OF THE FAMILY MEMBER:

E. EXPLAIN THE EXTENT OF ANY DIRECT OR INDIRECT BUSINESS ARRANGEMENTS OR PARTNERSHIPS BETWEEN LOBBYIST AND ANY CANDIDATE FOR PUBLIC OFFICE OR ANY OFFICIAL IN THE LEGISLATIVE OR EXECUTIVE BRANCH:

F. ATTACH WRITTEN PROOF OF AUTHORITY TO LOBBY ON BEHALF OF THIS CLIENT TO THIS REGISTRATION FORM.

G. ATTACH A CURRENT PHOTOGRAPH OF THE LOBBYIST.

AFFIRMATIONS - AFFIX LOBBYIST’S INITIALS AND SIGNATURE BELOW:

_____ I AFFIRM THAT THE INFORMATION PROVIDED IN THIS LOBBYIST REGISTRATION FORM
Initial here IS TRUE AND ACCURATE.

_____ I ALSO AFFIRM THAT THE EMPLOYMENT AGREEMENT BETWEEN MYSELF AND THE
Initial here CLIENT IS IN WRITING AND DOES NOT CONTAIN ANY PROVISION WHEREIN THE FEE OR
A BONUS TO BE PAID TO ME IS CONTINGENT UPON MY SUCCESS IN THESE LOBBYIST
ACTIVITIES.

Signature of Registrant/Lobbyist

REGISTRATION FEE \$100.00 – [pay online](#), submit check by mail or hand delivery to Metro Clerk’s Office, 1 Public Sq. Ste. 205 Nashville, TN 37201 along with a paper copy of this Registration Form. Your registration will be processed and posted to the online registry upon receipt of the required registration